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Recreation & Park Department >> Meeting Information >> Park, Recreation and Open Space Advisory Committee

## San Francisco Recreation & Park Department

January 06, 2004 (Amended)

### **NOTICE OF PUBLIC MEETING** **AMENDED**

#### **PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

Full Committee

*Tuesday, January 6, 2004*

**6:30 p.m. - 9:00pm**

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the December 2, 2003 Meeting (Svetlana Karasyova).
3. PUBLIC COMMENT - General Comment on Items not Listed on the Agenda.
4. ACTION TO CONSIDER THE FINAL REPORT BY THE NATURAL AREAS PROGRAM CITIZENS ADVISORY COMMITTEE (NAPCAC) (Mary McAllister and Joan Roughgarden) - Action Item.
5. ACQUISITIONS - Discussion and Possible Action Items:
  - 1) Monthly Property Transaction Report (Robert McDonald).
    - a. Elsie Gardens - PUC property to be sold.
  - 2) Land Acquisitions Working Group Report (Jill Fox) - Action Item.

Proposed resolution to support an Open Space Task Force to develop framework and criteria for selecting open space, to promote inter-agency cooperation on an ongoing basis, and to propose maintenance solutions/funding for newly acquired parks and facilities.
  - 3) Approved Acquisitions: Possible action to reconsider proposed acquisition/land process of land swap in light of Board of Supervisors actions and new community input:
    - a. Page Street Community Garden (Bill Wilson).
    - b. Rose Page Mini Park (Jill Fox).
6. CHAIR AND VICE CHAIR REPORTS (Isabel Wade and Arthur Chang):
  - 1) Update on Timeline for Operational Planning - Cycle 4 - Discussion Item.

2) Department Staff Memorandum regarding Sharp Park - Discussion and Possible Action.

7. STAFF REPORTS - Discussion and Possible Action:

- 1) Update by City Planning on Development of Housing Element and Its Potential Conflict with Open Space Policies (Robert McDonald or City Staff).
- 2) Planning for Treasure Island (Robert McDonald or City Staff).

8. PROSAC OPERATIONAL PROCEDURES - Discussion and Possible Action:

- 1) To Approve Meeting Schedule in New Calendar Year (Isabel Wade).
- 2) PROSAC Bylaws: Possible Amendment to Recommend Voting Grace Period for New PROSAC Members (Nino Parker).

9. ANNOUNCEMENTS.

10. ADJOURNMENT.

**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speak for no more than three (3) minutes.

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#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Svetlana Karasyova, Park Planner


Recreation and Park Department

Golden Gate Park, McLaren Lodge

501 Stanyan Street

San Francisco, CA 94117

E-mail: [svetlana.karasyova@sfgov.org](mailto:svetlana.karasyova@sfgov.org) Fax: (415) 666-7130 Tel: (415) 831-2769



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## San Francisco Recreation &amp; Park Department

January 06, 2004

## FINAL MINUTES

## PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Full Committee

Tuesday, January 6, 2004

6:30 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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## 1. ROLL CALL at 6:36 PM:

Members Present: Nancy Barber, Laura Bowlby, William Carlin, Michael Casazza, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Linda Hunter, Mary McAllister, Nino Parker, Alfredo Pedroza, Gregory Rocca, Joan Roughgarden, Rebecca Silverberg, Isabel Wade, William Wilson, and Nancy Wuerfel.

Members Absent: Arthur Chang, David Miller, Denise Tournahu, and Bradford Willmore.

Staff Present: Yomi Agunbiade, Michael Frank, Svetlana Karasyova, Robert McDonald, and Lisa Wayne.

## 2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the December 2, 2003 Meeting (Svetlana Karasyova).

Amendments made by Ms. Jeanne Darrah, Mr. Patrick Hannan, Ms. Mary McAllister, unanimously approved by the Committee.

Committee Vote: Motion made by Mr. Michael Casazza and seconded by Ms. Nancy Barber to approve the December 2, 2003 meeting minutes, as amended, unanimously approved by the Committee.

## 3. PUBLIC COMMENT:

Mr. Jorge Bustos and his family members urge PROSAC to re-consider their decision for taking his property off the list of potential acquisitions. Representatives from

District 11 will work with Mr. Bustos on this issue.

**4. ACTION TO CONSIDER THE FINAL REPORT BY THE NATURAL AREAS PROGRAM CITIZENS ADVISORY COMMITTEE (NAPCAC) (*Mary McAllister and Joan Roughgarden*) - Action Item.**

Dr. Joan Roughgarden, the co-author of the final NAPCAC report, presents a summary of her letter to PROSAC. Since the discussion last month that Dr. Roughgarden could not attend, additional materials have been submitted concerning the NAPCAC report. She hopes it will be helpful to comment on these materials and to offer a rebuttal of criticisms (See the letter in Attachments).

Ms. Jeanne Darrah presents opposing perspectives to Dr. Roughgarden's commentary, especially when comparing the NAPCAC report to the Minority report. She expresses concerns about the process and substance regarding this very controversial report. (See the commentary in Attachments). Ms. Darrah moves and Mr. William Wilson seconds that PROSAC endorses the concepts of broad community participation and independent scientific review in adoption of a Management Plan for the Natural Areas Program, but does not take any official position with regard to the NAPCAC report.

**Public comment:**

17 speakers testify in favor of Ms. Darrah's motion and 5 speakers testify against the motion.

These speakers oppose to the NAPCAC report and emphasize the importance of mediation in conflict resolution: Ms. Margo Bors (left the meeting), Mr. Steve Cockrell, Mr. Tim Colen, Mr. Richard Craib, Mr. Paul Furman, Mr. Greg Gaar, Ms. Charlotte Hill, Mr. Jim Houillion, Mr. Stan Kaufman, Ms. Pinky Kushner, Mr. Jack Laws, Mr. Arnold Levine, Mr. Clayton Mansfield, Mr. Jake Sigg, Mr. Patrick Skain, and Mr. Randy Zebell.

Ms. Lisa Vittori testifies in support of mediation.

These speakers testify against Ms. Darrah's motion and in support of the NAPCAC report: Ms. Carolyn Blair, Ms. Karin Hu, Mr. Richard Magary, Mr. Tys Sniffen, and Ms. Sally Stephens.

**Committee Vote:** Motion made by Ms. Jeanne Darrah and seconded by Mr. William Wilson that PROSAC endorses the concepts of broad community participation and independent scientific review in adoption of a Management Plan for the Natural Areas Program, but does not take any official position with regard to the NAPCAC report. **7 Ayes:** Laura Bowlby, Jeanne Darrah, Jill Fox, Linda Hunter, Alfredo Pedroza, Rebecca Silverberg, and William Wilson. **12 Nays:** Nancy Barber, William Carlin, Michael Casazza, James Collins, Sharon Eberhardt, Patrick Hannan, Mary McAllister, Nino Parker, Gregory Rocca, Joan Roughgarden, Isabel Wade, and Nancy Wuerfel. The motion failed to pass a majority vote.

**Committee Vote:** Motion made by Mr. Gregory Rocca and seconded by Mr. Nino Parker to the effect that PROSAC supports the NAPCAC report, however, the Board of Supervisors should note that a vigorous minority position paper also exists. **13 Ayes:** Nancy Barber, Laura Bowlby, William Carlin, Michael Casazza, James Collins, Sharon Eberhardt, Patrick Hannan, Mary McAllister, Nino Parker, Gregory Rocca, Joan Roughgarden, Isabel Wade, and Nancy Wuerfel. **6 Nays:** Jeanne Darrah, Jill Fox, Linda Hunter, Alfredo Pedroza, Rebecca Silverberg, and William Wilson. The motion passed a majority vote.

## 5. ACQUISITIONS - Discussion and Possible Action Items:

### 1) Monthly Property Transactions Report (Robert McDonald).

Mr. Robert McDonald's recent property transactions report dates December 19, 2003.

#### a. Elsie Gardens - PUC property to be sold.

**Committee Vote:** Motion made by Mr. Alfredo Pedroza and seconded by Ms. Jeanne Darrah to add PUC's Elsie Gardens (District 9) to the list of potential acquisition sites. The motion passed a majority vote. Ms. Laura Bowlby opposed.

### 2) Land Acquisitions Working Group Report (Jill Fox) - Action Item.

**Public Comment:** With respect to intra-agency cooperation, Ms. Lisa Vittori encourages PROSAC to work with Animal Welfare Commission and other animal agencies which tend to be left out from public discourse.

**Committee Vote:** Motion made by Ms. Jill Fox and seconded by Mr. Alfredo Pedroza to adopt Resolution to the Mayor, the Board of Supervisors, and the Recreation and Park Commission to create and support an Open Space Task Force to develop a policy and procedure framework and criteria for selecting, purchasing and creating open space, to promote intra-agency cooperation on an ongoing basis and to propose maintenance solutions and funding for newly acquired parks and facilities, unanimously passed by the Committee.

### 3) Approved Acquisitions:

#### a. Page Street Community Garden (Bill Wilson).

On January 6, 2004, the Board of Supervisors unanimously passed a resolution approving and authorizing the purchase of Page Street Community Garden located at 438 Page Street, Assessor's Block 841, Lot 29.

#### b. Rose Page Mini Park (Jill Fox) - Not discussed.

## 6. CHAIR AND VICE CHAIR REPORTS (Isabel Wade):

Mr. Michael Frank, Director of Finance and Administration, presents the Department's preliminary strategies for meeting the anticipated mid-year and next-year budget reductions. All budget and financial information - including the staff reports and the public budget hearing notices for January 26 and 27, 2004 - is on the Department Web site (Budget & Financial Information).

Mr. Frank notes that the Department does not intend to borrow from the Open Space Fund (OSF) this year to compensate for the operating positions. Ms. Nancy Wuerfel suggests adding the freed OSF dollars back to the capital program to meet its \$12 million goal. Chair Wade encourages the Budget Working Group to do a study of the proposed budget measures.

Mr. Yomi Agunbiade, Capital Program Manager, informs the Committee about two important dates: The Draft Capital Plan goes for the Recreation and Park Commission's final review on January 15, and a draft proposal to CIAC is due January 16, with a future review open to the public in mid February 2004.

## 1) Update on Timeline for Operational Planning - Cycle 4 - Discussion Item.

Ms. Lydia Zaverukha, Director of Strategic and Operations planning, intends to combine the annual update on strategic and operations planning, an update on operations planning Cycle 4, and an update on the Recreation Assessment at the February 3, 2004 PROSAC meeting. Briefly,

- The annual update on Strategic and Operations Planning will be presented at the January 15, 2004 Commission meeting. That report will be ready in early January and will be forwarded to PROSAC electronically.
- PROSAC members should note the tentative dates for the Operations Planning Stakeholders' Meeting, which is being planned for either Monday, February 2 or 9, 2004;
  - The two plans to be reviewed are Park Patrol and Recreation Program Planning & Evaluation;
  - Comments on these plans will be due February 20, 2004;
  - The plans will be electronically forwarded to PROSAC members in late January, so that Lydia will be able to take preliminary questions at the February 3 PROSAC meeting.
- The Recreation Assessment update will be brief as the Department does intend to ask the consultant to hold a community meeting either in March or April.

**Committee Vote:** Discussion only.

## 2) Department Staff Memorandum regarding Sharp Park - Discussion and Possible Action.

**Committee Vote:** Motion made by Ms. Nancy Barber and seconded by Mr. Alfredo Pedroza urging the Recreation and Park Department to work with the San Mateo County to develop an amicable and agreeable solution prior to spending \$47,634 to contract Fugro West. The motion passed a majority vote with 13 Ayes and 5 Nays. Mary McAllister left the meeting.

**Public Comment:** Mr. Jim Robison and Ms. Patricia Heimsoth of San Francisco Archers (SFA) testify in support of diverse programs offered by SFA, including the programs for women and girls. Mr. Robison says SFA members keep coming to PROSAC meetings out of fear of being left out in the public process. They would very much appreciate being informed about any business concerning SFA at Sharp Park.

Dr. Roughgarden assures the SFA speakers that PROSAC is supportive of their efforts to maintain the trails and appreciates their programs for the girls. Ms. Jill Fox suggests that the SFA members be apprised of and get involved in the future master planning efforts at Sharp Park. Ms. Sharon Eberhardt, seconded by Ms. Rebecca Silverberg, comments against the animal pictures on shooting targets, even though the target styles are compliant with the Native American tribal tradition and standards.

## 7. STAFF REPORTS - Discussion and Possible Action:

- 1) Update by City Planning on Development of Housing Element and Its Potential Conflict with Open Space Policies (*Robert McDonald and Adam Varat*).

Mr. Adam Varat, Planner with the Department of City Planning, distributes several



handouts explaining the Initiatives of the Citywide Action Plan. He comments on the Public Benefits Zoning and the Planning for Open Space Initiative. A discussion of the Housing Element is continued to next meeting.

**Public Comment:** Mr. Steve Cockrell comments on the Downtown park special fund, which is full of loopholes and is not used as intended. Mr. Arnold Levine believes that dollars for the Rincon Hill open space should come from the Open Space Fund. Ms. Pinky Kushner emphasizes the need to define "open space" - rooftops, driveways and balconies are not open space. Mr. Jim Houillion testifies that fitting parks under highways and ramps is not a good open space strategy. Mr. Greg Gaar urges PROSAC to send a letter to City Planning, trying to encourage developers to pay for the Rincon Hill and Financial District open space.

**Committee Vote:** Discussion only.

2) Planning for Treasure Island (Robert McDonald or City Staff) - Not discussed.

8. PROSAC OPERATIONAL PROCEDURES - Discussion and Possible Action:

1) To Approve Meeting Schedule in New Calendar Year (*Isabel Wade*).

The Committee has approved the meeting schedule for the 2004 calendar year. There will be two Wednesday meetings held after the election days in March and November 2004.

2) PROSAC Bylaws: Possible Amendment to Recommend Voting Grace Period for New PROSAC Members (*Nino Parker*).

Mr. Nino Parker is concerned with new PROSAC members, appointed shortly before the meeting and voting for the first time without preparation for the meeting, for example, not reading the packet materials. Mr. Parker believes that these members bring their preconceived positions reflected in their votes. Ms. Nancy Barber uses her own experience as a first-time voter to illustrate the viewpoint that there is a slippery line between a new member's voting position, professional background, and advocacy background. No easy judgment of voting outcomes is possible.

**Public comment:** Mr. Brian O'Flynn supports Mr. Parker's position on this issue and shares the history of Supervisor Peskin's recent appointment.

**Committee Vote:** Discussion only.

9. ANNOUNCEMENTS: None.

10. ADJOURNMENT:

**Committee Vote:** Motion made by Mr. Michael Casazza and seconded by Mr. William Wilson to adjourn the meeting at 11:09 PM, unanimously approved by the Committee.

**ATTACHMENTS**

**Agenda Item #4**

A Letter by Dr. Joan Roughgarden (District 6), the co-author of the NAPCAC report:

Dear Committee Members,

Since the discussion last month that I could not attend, additional materials have been submitted concerning the NAPCAC report. I hope it will be helpful to comment on these materials and to offer a rebuttal of criticisms.

#### I. Synopsis of NAPCAC Report.

1. The Natural Areas Program is to consist initially of the 33 sites presently designated in the program.

2. Natural Areas are envisioned to have two purposes: species conservation and habitat preservation/restoration. Species are relatively well-defined, and the steps to conserve them relatively well understood and accountable. Preserving habitats both furthers species preservation, and is a goal in its own right. Yet, habitats are not well-defined, and the steps needed to preserve them not as well known as the steps to conserve species, thereby limiting accountability.

3. Self-sustainability of the ecosystems in Natural Areas is an objective. Although some continuing maintenance for urban ecosystems is a given, steps should minimize long-term continuing human subsidy of the ecosystems in Natural Areas.

4. A standing committee of volunteer citizens should be convened consisting of four members representing city-wide advocacy groups (such as the Sierra Club, San Francisco Tomorrow, Neighborhood Parks Council, SF Dogs, Audubon Society, California Native Plant Society etc.), four members of neighborhood-park neighborhood groups (such as Friends of Park X, etc.), and four credentialed scientists, preferably with PhD's, from ecology, conservation biology, restoration ecology, and related areas. This committee should contain two subcommittees, on science and on community relations. Each subcommittee must have at least six people.

5. The committee will regularly review a city-wide "portfolio" plan that will provide an opportunity for city-wide policies to be formulated. The committee will also review operational work plans for each site in relation to the city-wide policies.

6. The committee's report will be sent to the RPD general manager and the Rec. and Park Commission, with whom final authority for all work resides. The committee is to be appointed initially by the BOS, and thereafter by Rec. and Park.

7. This mechanism will allow NAP to ensure and to document rigorous scientific review and broad-based community support in advance of often controversial activities.

II. Critique of minority statement. After the NAPCAC's report was adopted by a 7 to 5 vote at its final meeting, the dissenting members composed a statement that was sent to PROSAC containing some alternative provisions and criticisms.

1. The minority statement agrees with the NAPCAC report on many points including:

a. The current draft of the management plan for NAP prepared by EIP Associates should be "significantly revised."

review.”

b. The revised plan should be subject to “independent scientific

c. The plan will then undergo ‘broad community review.”

d. Until final plans are approved certain actions cannot take place, including “removal of healthy mature trees... restrictions on access... removal of wild or feral animals... expansion of activities to new sites... [and] introducing plants or animals to... sites where they currently do not exist.”

e. The goal is “to make our natural areas as self-sustaining as possible.”

f. The endorsement of Policy 13.

g. The requirement for “monitoring data... to reassess plans.”

Thus, NAPCAC is in unanimous agreement on these points. These points collectively are a very significant departure from past practice.

2. The difference between the NAPCAC report and the minority statement pertains mostly to process. The minority statement does not provide for a committee of citizen volunteers, and recommends the following process instead:

a. The minority statement requires that Rec. and Park “host a series of professionally mediated meeting between stakeholders.” These meetings will deal with policies at a “citywide level and then engage specifics at a local level.” If other conflicts emerge in the future, “a similar mediated process should be applied.”

b. Based on the “results of the mediated discussions,” Rec. and Park will develop a revised plan.

c. Rec. and Park will then submit the draft plan to a body of scientists that the “Society for Ecological Restoration or the Ecological Society of America would select.” Rec. and Park then would revise their plan accordingly.

d. Then, “citizens review the draft plan... [and] disagreements will be mediated as before.”

e. Finally, Rec. and Park will “submit the plan to the Board of Supervisors for final approval.”

3. In my opinion, the minority statement’s process is vague, expensive, and in some respects impossible:

a. The unit responsible for contracting the mediators, receiving their findings, convening a scientific body, sending that body materials, receiving that body’s response, acting on the scientific recommendations, managing the citizen review, and forwarding the plan to the BOS for approval is not identified, but presumably consists of an unspecified number of additional Rec. and Park staff.

b. Hiring a professional mediation service on a continuing contract is expensive, and their selection and performance evaluation certain to be controversial. Also, mediation requires official spokespersons with power of representation.

c. It would be unprecedented for the Ecological Society of America to appoint a review board for a local government. I've been an officer of the ESA (last year, as chair of the theoretical ecology section) and have published in its journals for over 30 years. ESA may credential persons as ecologists, but would not appoint them to bodies--similar to how the American Bar Association might rank and endorse candidates for a judgeship, but would not appoint any judges themselves. ESA's primary activity is publishing scholarly journals and holding both a national convention and regional conferences. The mission of the Society of Ecological Restoration is similar.

d. The community groups enumerated by the minority statement as providing "broad-based" community review notably omits the advocacy groups for local parks (the Friends of Park X, etc.), and focuses only on the city-wide groups whose agendas often conflict with local priorities. No objective process is suggested, such as polls or surveys, to determine community sentiment.

e. The submission of the final report to the Board of Supervisors for final approval places the BOS in control of operational policies for Rec. and Park and thereby violates the separation of powers between executive and legislative branches of city government.

f. The overall procedure in the minority statement is multi-step, slow and cumbersome. Separating the participants into groups that are not allowed to communicate to one another directly but must be filtered through Rec. and Park personnel or through a mediation service inhibits developing mutual trust and understanding among diverse citizens, and freezes existing tensions in place.

4. The minority statement includes a list of complaints about the NAPCAC report that are not well-founded:

a. The NAPCAC process "escalates conflicts". No, the citizen committee brings people together, whereas mediators freeze conflict in place. Unlike mediation, the citizen committee offers the potential for future consensus.

b. The NAPCAC process is cumbersome and costly. No. The dynamics of the citizen committee's functioning is more direct and efficient than splitting its functions into multiple bodies that never meet face to face, and must communicate through intermediaries. The cost of staffing a single citizen committee of volunteers is lower than staffing multiple bodies plus the service of transferring information among them. A long-term continuing contract for professional mediation services is certain to be extremely expensive, whereas the citizens committee consists of unpaid volunteers. The minority statement's process would be an exorbitant waste of money.

c. The NAPCAC process establishes inadequate scientific guidelines. No. The citizen committee includes scientists and representatives of both city-wide and local activist groups who must weigh present-benefit vs. future-cost tradeoffs. The minority statement advocates augmenting natural areas with native species that can be perpetuated "only under human stewardship." If such stewardship is withdrawn in future years because of unforeseen circumstances, such species would perish. The more intensive the management today, the more vulnerable is the ecosystem tomorrow. The minority statement does not engage the long-term implications for cost, person hours, and ecosystem health of extensive ecosystem management. The minority statement shows unrealistic faith in the ability of management practices to succeed. The dismal record of success in highly managed ecosystems such as coastal fisheries, forests, lakes, and streams has given ecologists great skepticism about grand schemes to manage nature, however well intended.

d. The NACPAC process dismantles the volunteer base. No. The citizen committee expands the volunteer base to include service in the planning and review of NAP activities. The minority statement restricts the definition of "volunteer base" to people active in field work. Moreover, volunteer effort at field work is encouraged by the NACPAC process. The NACPAC process promotes concrete steps both by volunteers and by staff that lead to the satisfaction of seeing ecosystems become more capable of sustaining themselves instead of becoming more dependent on human intervention.

e. The NACPAC process devalues applied fields. No. The citizen committee contains "four scientists with research credentials, preferable with Ph.D's." These Ph.D.'s should include representatives from applied subjects. Many people have carried out applied research for their Ph.D. and also presently work in applied capacities. To charge that preference for a Ph.D. devalues applied fields would be greeted with bewilderment by the many credentialed research scientists who do work in applied fields. The minority statement's discounting of Ph.D. credentials would dilute the professionalism of the citizen committee.

f. The NACPAC process conflicts with city policy concerning sustainability. No. The NACPAC process promotes sustainability according to city policy, and acknowledges the city's Policy 13 about sustainability in its opening paragraph. The minority statement charges that according to NACPAC, "self-sustainability requires that the natural areas be brought to a point where they could maintain themselves without human intervention." Nowhere, ever, is such an obviously unattainable "requirement" set forth or advocated. Instead, *both* the NACPAC report *and* the minority statement agree that self-sustainability is an objective, a direction to aim for.

g. The NACPAC process encroaches on Rec. and Park responsibilities and delays restoration activities. No. The citizen committee reports to the Rec. and Park commission and general manager. After the first year it is also appointed by Rec. and Park. The minority statement's process is what encroaches on Rec. and Park responsibility because it gives the Board of Supervisors authority to pass on operational policies of a city department. Also, the minority statement is *identical* to the NACPAC report in recommending delay of specific activities such as removing trees and animals, limiting access etc. The minority statement contradicts itself at this point.

Thank you for your attention to this issue that has been with us a long time.

Sincerely,

Joan Roughgarden

PROSAC Representative, District 6

An Advisory Opinion by Ms. Jeanne Darrah (District 9):

I have concerns about PROCESS and SUBSTANCE regarding this very controversial report.

PROCESS:

1. I don't think that PROSAC should even weigh in on this very controversial report.
2. There was no consensus. There was a five to seven split on NACPAC and



none of the substantive management issues were ever resolved.

3. The whole reason NAPCAC was formed was to have more public input into the process, but the real agenda of the promoters of this minority report is not an open discussion. This is evidenced by the following facts:

- a. NAPCAC was found in violation of the Sunshine Ordinance
- b. When I wished to speak on the subject the promoters of this report tried to shut me down at every turn.
- c. The former chair of NAPCAC has refused to post the minority report on the group's web site.
- d. I believe the real agenda is to stifle the ability of the Natural Areas Program to manage its lands because it will be so mired in "community review".

4. I have been criticized for not having attended NAPCAC meetings. I have read all of these reports, both the final and the evolution of them. I have three young children and my husband attended several meetings. The whole reason for the Sunshine Ordinance is so that citizens can become informed without having to attend every meeting. What I wish to present is the other side of this issue and I have every right to do so.

5. Finally, I don't think we should take a position with regard to these specific reports. I feel it is the charge of PROSAC to review the Capital Plan, Budgets and Acquisitions and to get mired down in the specifics of this is just preventing us from doing what we are charged with.

#### SUBSTANCE:

1. The NAPCAC did not come up with a management plan as it was charged to do. It just invented a reincarnation of itself with a five year life span instead of a one year life span. The administration of this committee is very detailed—calling for surveys and reports and elaborate administrative methods. The staff time involved in administering such a committee would be very expensive, and should not be considered in such a dire economic time.

2. While I support greater community review of the Nat. Areas Management Plans the NAPCAC proposal gives the Citizen Committee authority to hold the program hostage. The proposed committee has NO DEADLINE for the approval of management plans. The Natural Areas program cannot proceed with significant portions of its management activities until the plans are approved—including CAPITAL IMPROVEMENTS—red flag—this is something PROSAC is supposed to deal with and this plan would indefinitely stall the improvements to Stern Grove, Bernal Hill, Glen Canyon—to name only a few.

3. The proposed committee would be appointed by the Board of Supervisors which violates the city charter because it is the Rec and Park Commission that is charged with managing park lands and further it would remain the polarized, political body that it was over this past year.

4. Regarding the issue of "science" and "sustainability" all I can say is that even people with the slightest bit of sophistication know that there is no such thing as "objective science" when it comes to public policy—there is always an agenda attached. Just look at the history of the development of the atom bomb if you have any doubts.

5. Finally, the majority report is opposed by the Sierra Club, the Audubon



Society, the Native Plant Society and the Bernal Hilltop Native Grasslands Restoration Project.

Jeanne Darrah  
PROSAC Representative, District 9

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

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## San Francisco Recreation & Park Department

February 03, 2004

### NOTICE OF PUBLIC MEETING

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

##### Full Committee

*Tuesday, February 3, 2004*

6:30 p.m. - 9:00pm.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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#### ROLL CALL.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the January 6, 2004 Meeting (Svetlana Karasyova).
3. PUBLIC COMMENT - General Comment on Items not Listed on the Agenda.
4. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET REDUCTION PRIORITIES AND RECOMMENDATIONS FROM PROSAC (Isabel Wade and Michael Frank).
  - 1) Budget related updates by Michael Frank, Director of Finance and Administration.
5. REPORTS - Discussion and Possible Action Items:
  - 1) Chair and Vice Chair Reports (Isabel Wade and Arthur Chang).
    - a. Discussion and possible action regarding Mr. John Plummer's correspondence to PROSAC about Golf Fund.
    - b. Updates on Capital Improvement Division's public outreach protocols.

- 2) Strategic and Operations Planning Annual Update and Recreation Assessment (Lydia Zaverukha).
- 3) Memo on Sharp Park status of San Francisco Recreation and Park's negotiation with San Mateo County regarding the hazardous clean-up, in response to the PROSAC resolution at the January 6, 2004 meeting (Sean Sweeney).
6. DISCUSSION AND POSSIBLE ACTION REGARDING SAN FRANCISCO'S HOUSING ELEMENT: Update by City Planning on Development of Housing Element and Its Potential Conflict with Open Space Policies (e.g., minimum requirements for open space in development) (Teresa Ojeda, City Planning).
7. ACQUISITIONS - Discussion and Possible Action Items:
  - 1) Monthly Property Transaction Report (Svetlana Karasyova).
  - 2) Land Acquisitions Working Group Report (Jill Fox).
  - a. Tour of India Basin Shoreline Park held January 24, 2004.
8. ANNOUNCEMENTS.
  - 1) PROSAC Elections scheduled for March 2004.
9. ADJOURNMENT.

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## CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Svetlana Karasyova, Park Planner

Recreation and Park Department

Golden Gate Park, McLaren Lodge

501 Stanyan Street

San Francisco, CA 94117

4E-mail: [svetlana.karasyova@sfgov.org](mailto:svetlana.karasyova@sfgov.org) 4Fax: (415) 666-7130 4Tel: (415) 831-2769





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## San Francisco Recreation &amp; Park Department

February 03, 2004

## FINAL MINUTES

## PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

## Full Committee

Tuesday, February 3, 2004

6:30 p.m.

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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## 1. ROLL CALL at 6:37 PM:

## Members Present:

Nancy Barber, Laura Bowlby, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Alfredo Pedroza, Gregory Rocca, Rebecca Silverberg, Isabel Wade, William Wilson, and Nancy Wuerfel.

## Members Absent:

David Miller and Bradford Willmore.

## Members Excused:

Patrick Hannan, Nino Parker, and Joan Roughgarden.

## Members Resigned:

Linda Hunter (District 5), Mary McAllister (District 4), and Denise Tournahu (District 2).

## Newly Appointed:

Robin Buckley replacing Mary McAllister (District 4).

## Staff Present:

Yomi Agunbiade, Michael Frank, Svetlana Karasyova, and Lidya Zaverukha.

Chair Isabel Wade welcomes Mr. Robin Buckley, District 4, to the Park, Recreation and Open Space Advisory Committee.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the January 6, 2004 Meeting (*Svetlana Karasyova*).

Committee vote: Motion made by Ms. Sharon Eberhardt and seconded by Ms. Nancy Barber to approve the January 6, 2004 minutes, unanimously approved by the Committee.

3. PUBLIC COMMENT - General Comment on Items not Listed on the Agenda.

Mr. Steve Cockrell has called Charles Regal, Community Boards' Director of Alternative Dispute Resolution Services, who assured him that Community Boards certainly have not declined to mediate Natural Areas Program issues. Mr. Regal has told others the same, which refutes Ms. Nancy Wuertel's comment last meeting. Mr. Regal asserts, "We are here for everybody. This is what we do. We will mediate just about anything short of homicide." Mr. Cockrell also presents the Quail Recovery Plan for San Francisco - a document primarily authored by him and negotiated with the assistance of volunteer mediators from Community Boards. The key to this agreement is not that we found parks where there are no stakeholder conflicts. There's no such thing! The key is that we found ways to manage those conflicts. These agreements will work in any park in San Francisco. Providing habitat for quail will be the focus of recovery efforts (written statement submitted). (Ms. Nancy Wuertel has clarified that her original comment was that Community Boards' not being doing it for free.)

Mr. Martin McIntire, representing the Coalition of Neighborhood Associations Against Noise from Golden Gate Park's Amplified Events, challenges the lack of enforcement for violation of amplified sound permits. He questions whether the amount of revenue collected by these permits justifies the level of nuisance they generate, including noise-level violations, garbage, or damage to landscape.

#### 4. DISCUSSION AND POSSIBLE ACTION REGARDING BUDGET REDUCTION PRIORITIES AND RECOMMENDATIONS FROM PROSAC (*Isabel Wade and Michael Frank*).

- 1) Budget related updates by Michael Frank, Director of Finance and Administration.

The Recreation and Parks Department's budget related updates are posted on the Department Web site <http://parks.sfgov.org> (Budget & Financial Info). In his presentation, Mr. Michael Frank has discussed the historical trends for gardening, recreational, and administrative positions (FTEs) from 1994 to 2004. The trend for all positions combined shows a fairly flat line over the decade. The gardening positions declined by 20 FTEs, while the recreational staffing remained pretty flat, with a marginal increase by 6 FTEs.

The Committee has deliberated the significance of various administrative positions, the role of consultants, the role of volunteer coordinators, whether community gardeners should pay their own water bills, equity issues in servicing poor communities, naming rights to Candlestick, whether fee raising is adequate to the quality of facilities, unpaid days off, sale of park lands, alternative recreational models, parking meters, e-government savings, and general Open Space Fund and Golf Fund issues.

**Public Comment:** Mr. Steve Cockrell testifies in defense of a secretarial position to the Commission as well as a public relations position and in favor of e-government ideas and postage savings. He believes that Golf Fund creates inequity, for it primarily supports male users with means.

**Committee vote:** Motion made by Mr. Alfredo Pedroza and seconded by Ms. Sharon Eberhardt, resolving that PROSAC sends a letter to the Board of Supervisors encouraging the Board to allow the Recreation and Park Department to find an interested party to take on naming rights at Candlestick Park, unanimously approved by the Committee. Mr. Pedroza will draft such letter.

**Committee vote:** Motion made by Ms. Laura Bowlby and seconded by Ms. Sharon Eberhardt, recommending to the Recreation and Park Commission that gardener positions in civil service classes 3417 and 7501 not be cut in the Fiscal Year 2004-05

budget, unanimously approved by the Committee.

**Committee vote:** Motion made by Mr. Alfredo Pedroza and seconded by Ms. Jeanne Darrah, recommending to the Recreation and Park Commission to protect recreational staff positions as a second priority. The motion failed to pass a majority vote with 8 ayes, 7 nays, and 1 abstained.\* Chair Isabel Wade encourages Mr. Pedroza to draft specific recommendations and to work with her on a PROSAC recreation hearing in March 2004.

**Committee vote:** Motion made by Mr. Gregory Rocca and seconded by Ms. Jeanne Darrah to the effect that, in light of the manpower cutbacks faced because of the shortfall of revenues expected in the Fiscal Year 2003-04 and 2004-05 budgets, and to provide long-term revenue enhancement, PROSAC proposes that the Board of Supervisors provide for the placement of appropriate parking meters in the East End of Golden Gate Park. 10 Ayes: William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Alfredo Pedroza, Gregory Rocca, Isabel Wade, and William Wilson. 6 Nays: Nancy Barber, Laura Bowlby, Robin Buckley, Jill Fox, Rebecca Silverberg, and Nancy Wuerfel. The motion failed to pass a majority vote.\*

*\*Except for procedural matters in which PROSAC bylaws require otherwise, all matters require an affirmative vote of at least 12 members of the Committee for a non-procedural matter to be approved.*

#### 5. REPORTS - Discussion and Possible Action Items:

1) Chair and Vice Chair Reports (*Isabel Wade and Arthur Chang*) - *to be continued.*

- a. Discussion and possible action regarding Mr. John Plummer's correspondence to PROSAC about Golf Fund - *to be continued.*
- b. Updates on Capital Improvement Division's public outreach protocols (*Yami Agunbiade*).

The Draft Community Outreach Plan will be discussed next meeting. All Project Directors at the Capital Improvement Division are required now to develop public information sheets about capital projects they work on and to bring these reports to community meetings as handouts. The reports will be posted on the Department Web site <http://parks.sfgov.org> (Capital Improvement Division). PROSAC members are strongly encouraged to perform as Project Directors' liaisons to the community. Good public outreach takes a cooperative effort.

**Committee vote:** Discussion only.

2) Strategic and Operations Planning Annual Update and Recreation Assessment (*Lydia Zaverukha*).

Ms. Lydia Zaverukha, Director of Strategic and Operational Planning, has given updates on the status of operational planning: 2 Operations Plans are in progress, and the community stakeholders' meeting is to be held on Monday, February 9, 2004 to review the New Park Patrol Model Plan and the Recreation Planning and Evaluation Plan. Ms. Zaverukha has discussed briefly the Performance Linkage Chart and the Organizational Chart in progress. The Recreational Assessment Team is planning to have a community meeting to talk about preliminary results of the Assessment.

**Committee vote:** Discussion only.

3) Memo on Sharp Park status of San Francisco Recreation and Park's negotiation with San Mateo County regarding the hazardous clean-up, in response to the PROSAC resolution at the January 6, 2004 meeting (*Sean Sweeney*) - *to be continued; additional staff reports requested.*

**Public Comment:** Mr. Steve Cockrell urges PROSAC to examine master planning opportunities at Sharp Park, not just hazardous clean-up issues (e.g., Bay/Ridge Trails, wetlands, coastal resources). It is the San Mateo County that did a mess, Mr. Cockrell does not see why the San Francisco County should pick the tab.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING SAN FRANCISCO'S HOUSING ELEMENT:** Update by City Planning on Development of Housing Element and Its Potential Conflict with Open Space Policies (e.g., minimum requirements for open space in development) (*Teresa Ojeda, City Planning*).

Ms. Teresa Ojeda, Planner with the Department of City Planning and Project Manager for Housing Element Update, has explained the California mandate for updating the Housing Element every seven years. The Housing Element is a major part of the San Francisco's General Plan that seeks to ensure adequate housing for current and future San Franciscans. More information about the Housing Element is on the City Planning Web site ([http://www.sfgov.org/planning/citywide/c1\\_housing\\_element.htm](http://www.sfgov.org/planning/citywide/c1_housing_element.htm)). The Housing Element Update process has no objective to revisit open space standards in the General Plan. Ms. Ojeda has acknowledged that there is a procedural link between the Housing Element and Open Space Element policies through Objective 11 focusing on livability, and that the Open Space Element guidelines/standards need to be updated.

**Committee vote:** Motion made by Ms. Rebecca Silverberg and seconded by Mr. Alfredo Pedroza to the effect that PROSAC sends a letter to the Department of City Planning in support of Appeal of Negative Declaration of Environmental Impact Report, which says that the Housing Element would not have a negative impact on city neighborhoods; that City Planning has not updated its Open Space Guidelines since 1988; and that the impact of the Housing Element cannot be determined until these Guidelines are updated, unanimously approved by the Committee. Ms. Silverberg will draft such letter.

**Committee Vote:** Motion made by Ms. Rebecca Silverberg and seconded by Mr. Alfredo Pedroza to the effect that 1) PROSAC sends a letter to Planning Commission, saying that the Open Space Guidelines must be updated immediately, and that input from PROSAC must be sought and included; and that 2) PROSAC sends a letter to the Mayor, recommending that minimum standards be established for Public Open Space -- defined as green (planted) areas as well as areas for both active and passive recreation -- in conjunction with high-density development, and that Open Space to be paid for and maintained by Developer Fees, unanimously approved by the Committee. Ms. Silverberg will draft such letters.

**Committee vote:** Motion made by Mr. Alfredo Pedroza and seconded by Ms. Sharon Eberhardt to the effect that the Department of City Planning updates the Recreation and Open Space Element of the San Francisco's General Plan as closely tied to Housing Element and Transportation Element, unanimously approved by the Committee.

#### 7. ACQUISITIONS - Discussion and Possible Action Items:

- 1) Monthly Property Transaction Report (*Svetlana Karasyova*) - *to be continued.*
- 2) Land Acquisitions Working Group Report (*Jill Fox*) - *to be continued.*

PROSAC is considering a walking tour of the Rincon Hill open space to evaluate the

proposed open space in the Rincon Hill Draft Plan by the Department of City Planning. A public notice will follow.

8. ANNOUNCEMENTS: A condolence from Mr. William Carlin that the park advocacy community has lost Ms. Joan Kingery.

1) PROSAC Elections scheduled for March 2004.

9. ADJOURNMENT.

**Committee vote:** Motion made by Ms. Laura Bowlby and seconded by Ms. Jill Fox to adjourn the meeting at 10:10 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

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## San Francisco Recreation & Park Department

March 03, 2004

### WEDNESDAY MEETING SESSION

#### NOTICE OF PUBLIC MEETING

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

##### Full Committee

Wednesday, March 3, 2004

6:30 p.m. - 9:00 p.m.

Golden Gate Park Senior Center

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1. ROLL CALL (6:30 promptly).
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the February 3, 2004 Meeting (Svetlana Karasyova).
3. PUBLIC COMMENT - General Comment on Items not Listed on the Agenda.
4. FY04-05 RECREATION AND PARKS DEPARTMENT BUDGET PROPOSAL - Discussion and Possible Action (Isabel Wade) (6:45-7:00 pm).
5. CAPITAL PROGRAM: Discussion and Possible Action Items (7:00-8:00 pm).
  - a. Updates regarding capital public outreach protocols (Mary Hobson).
  - b. Discussion and possible action regarding capital budget to be submitted to the Mayor's Capital Improvements Advisory Committee (CIAC) (Yomi Agunbiade).
6. PUBLIC BENEFITS LEGISLATION: Discussion and Possible Action regarding Supervisor McGoldrick's Public Benefits Legislation (Patrick Hannan) (8:00-8:25 pm).
7. ACQUISITIONS - Discussion and Possible Action Items (8:25-8:40 pm).
  - a. Monthly property transaction report (Svetlana Karasyova).
  - b. Monthly tour of prospective sites (Jill Fox).

ANNOUNCEMENT: PROSAC tour of Rincon Hill Open Space will take place on Saturday, March 20, 2004 at 10 AM. The tour will start at the intersection of Folsom and Beale Streets, proceed south on Beale to Harrison and Beale, continue west on Harrison Street to Essex Street and then end at Essex and Folsom Streets. The tour will be led by a City Planning staff. More information about Rincon Hill Draft Plan is at <http://www.sfgov.org/planning/citywide/rinconhill.htm>. A Public Notice for this walking tour will be available on the Recreation and Parks Department Web site: <http://parks.sfgov.org> under PROSAC-Agendas, or at the request by telephone or e-mail.

8. PROSAC OPERATIONAL PROCEDURES - Discussion and Possible Action (Isabel Wade);

- a. Election of Officers (8:40-9:00pm).

9. ADJOURNMENT.

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Recreation & Park Department >> Meeting Information >> Park, Recreation and Open Space Advisory Committee

## San Francisco Recreation & Park Department

March 03, 2004

### FINAL MINUTES

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Full Committee

Wednesday, March 3, 2004

6:30 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL at 6:40 PM:

Members Present: Nancy Barber, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Sharon Eberhardt, Jill Fox, Nino Parker, Alfredo Pedroza, Catherine Rauschuber, Joan Roughgarden, Isabel Wade, Bradford Willmore, William Wilson, and Nancy Wuerfel.

Members Absent: Rebecca Silverberg.

Members Excused: Laura Bowlby, Jeanne Darrah, Patrick Hannan, David Miller, and Gregory Rocca.

Newly Appointed: Catherine Rauschuber replacing Linda Hunter (District 5).

Staff Present: Yomi Agunbiade, Michael Frank, Mary Hobson, and Svetlana Karasyova.

Guest Speakers: Cybele Chan, Legislative Assistant, Office of Supervisor Jake McGoldrick.

Chair Isabel Wade welcomes Ms. Catherine Rauschuber, appointed by Supervisor Matt Gonzalez of District 5, to the Park, Recreation and Open Space Advisory Committee.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the February 3, 2004 Meeting (*Svetlana Karasyova*).

Committee vote: Motion made by Ms. Nancy Barber and seconded by Ms. Nancy Wuerfel to approve the February 3, 2004 minutes, as amended per Ms. Wuerfel's clarification, unanimously approved by the Committee.

3. PUBLIC COMMENT - There is no general public comment at this time.



#### 4. FY04-05 RECREATION AND PARKS DEPARTMENT BUDGET PROPOSAL - Discussion and Possible Action (*Isabel Wade*).

Mr. Michael Frank, Director of Finance and Administration, reports the current budget updates -- the information available on the Department Web site <http://parks.sfgov.org> (Budget and Financial Info tab). Of special emphasis is the worst-case scenario of about 160 staff layoffs. Mr. Frank also clarifies the general misunderstandings about the Golf Fund, which has been struggling to survive since the Department began putting all true costs associated with golf into this Fund. Mr. Frank recognizes PROSAC concerns over golf recreation, with regards to its financial feasibility and limited user community, and he is willing to work on this issue with the policy decision-makers.

Committee vote: Motion made by Ms. Sharon Eberhardt and seconded by Mr. Nino Parker to approve the letter by Chair Isabel Wade to the Board of Supervisors regarding Candlestick Park naming rights, unanimously approved by the Committee (see Letter in Attachment).

#### 5. CAPITAL PROGRAM: Discussion and Possible Action Items.

##### a) Updates regarding capital public outreach protocols (*Mary Hobson*).

Ms. Mary Hobson, Capital Improvement Division, presents PROSAC with a 95% complete draft of *Capital Improvement Division's Community Outreach Plan* dated March 3, 2004. Chapter Two, A Guide to Public Involvement in Park Improvement, needs more input from PROSAC members. Ms. Hobson would like to reconvene the working group to help her finalize the document. She also recognizes the need to develop a public outreach brochure, readily available at public meetings, which will explain how a community member can get involved in Recreation and Park Department's capital improvement projects. Chapter Three, A Project Director's Manual for Managing Public Outreach, is a wealth of hands-on information, complete with the samples of community meeting announcements and questionnaires offered in Appendices.

The Committee comments on the need for big signs with the Department's logo, placed at the park sites under renovation or construction. This is how the community could visualize what the Neighborhood Park Bond monies bring to their neighborhoods.

##### b) Discussion and possible action regarding capital budget to be submitted to the Mayor's Capital Improvements Advisory Committee (CIAC) (*Yomi Agunbiade*).

Mr. Yomi Agunbiade, Capital Program Manager, reports that the CIAC budget is expected at the end of the month. Mr. Agunbiade comments on the expenditure lines pertaining to structural maintenance, controller reserves for audit, Open Space Fund, Downtown Fund, acquisitions, and program management to better support integrated planning functions in the Department. He also highlights the formatting changes in the monthly financial report to accommodate the comments by PROSAC.

Ms. Nancy Wuerfel brings up the issue of the capital projects that will not get funded this year. The need for prioritizing projects for capital funding is discussed as very important. Prioritization, whether citywide or district-wide, should become a theme for the next round of annual capital planning community meetings. The Committee would like to review the community priorities documented in the 1998-99 Needs Assessment, as well as in the minutes from the 2002-03 and 2003-04 annual capital plan update community meetings (the information is available on the Department

Web site). Chair Wade would like to convene a working group to brainstorm about citywide priorities (Isabel, Alfredo and Svetlana).

As for specific concerns, Ms. Sharon Eberhardt questions whether community gardens funds are available for Geneva Avenue Strip where community volunteers seek to transform this neglected garden. Mr. Bradford Willmore emphasizes the importance of improvements in High Need Areas. Mr. Alfredo Pedroza is concerned with the integrity of the Open Space Fund.

#### 6. PUBLIC BENEFITS LEGISLATION: Discussion and Possible Action regarding Supervisor McGoldrick's Public Benefits Legislation.

Ms. Cybele Chang, Legislative Assistant to Supervisor Jake McGoldrick of District 1, introduces a draft "Ordinance amending the Planning Code by adding sections 318 through 318.6 to encourage the development of comprehensive neighborhood specific plans that provide floor area bonus incentives for the provision by housing projects of certain public benefits for the City, including affordable housing, open space, community serving space, and PDR space, and until the development of plans for specific neighborhoods, to impose a program on housing projects receiving a floor area bonus requiring the provision of public benefits, and amending Sections 123 and 207 to except housing projects receiving a floor area bonus under this ordinance from the density limits of the Planning Code."

The Committee has recognized the draft legislation and will work with Supervisor McGoldrick's Office to resolve some definitional issues in the proposed draft, as well as to explore possibilities for a more comprehensive open space legislation for the newly developed areas in the city. The quality of open space and its appropriate size and location relative to community need are in the core of this discussion. The proposed legislation needs to be attractive to housing developers and competitive with the existing housing bonus incentives offered by the state. Mr. Patrick Hannan is a PROSAC liaison to Supervisor McGoldrick on this issue.

#### 7. ACQUISITIONS - Discussion and Possible Action Items.

##### a) Monthly property transaction report (*Svetlana Karasyova*).

Ms. Svetlana Karasyova, Park Planner with the Capital Improvement Division, presents a monthly property transaction report dated February 26, 2004. New additions to the list of transactions are the potential jurisdictional transfers of PUC's Elsie Garden in District 9, a property adjacent to Holly Park, and of PUC's Visitacion Valley Greenway in District 10, consistent with the Memorandum of Understanding approved in May 1999. The work progress is reported for 701 Lombard, S.F. Music Conservatory Building, Page Street Garden, Rincon Hill Open Space, U-Haul/100 Valencia, Edgehill Mountain - Phase I, India Basin - Phase IV, Le Conte Mini Park, Palou Phelps, and Geneva Office Building.

##### b) Monthly tour of prospective sites (*Jill Fox*).

PROSAC tour of Rincon Hill Open Space will take place on Saturday, March 20, 2004 at 10 AM. The tour will start at the intersection of Folsom and Beale Streets, proceed south on Beale to Harrison and Beale, continue west on Harrison Street to Essex Street and then end at Essex and Folsom Streets. The tour will be led by a City Planning staff. More information about Rincon Hill Draft Plan is at <http://www.sfgov.org/planning/citywide/rinconhill.htm>.

#### 8. PROSAC OPERATIONAL PROCEDURES - Discussion and Possible Action (*Isabel Wade*):

## a) Election of Officers.

The election results are as follows:

PROSAC Chair -- Isabel Wade

PROSAC Vice Chair I -- Arthur Chang

PROSAC Vice Chair II -- equal vote between Laura Bowlby and Patrick Hannan, followed by William Wilson.

## 9. ADJOURNMENT.

Committee vote: Motion made by Mr. Michael Casazza and seconded by Mr. Nino Parker to adjourn the meeting at 10:05 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

## ATTACHMENT

San Francisco Board of Supervisors  
C/O Clerk of the Board of Supervisors  
Gloria L. Young

March 3, 2004

Dear Supervisors:

The Park and Recreation Open Space Advisory Committee (P.R.O.S.A.C.) would like to strongly encourage the Board of Supervisors to prepare a resolution of authorization for the Recreation and Parks Department of the City and County of San Francisco to engage in exploratory negotiations and ultimately contract out the naming rights to Candlestick Park with an agreed upon entity. P.R.O.S.A.C. unanimously voted to make this recommendation at our regularly scheduled public meeting on February 3, 2004.

While we understand that this issue was heard before the Budget Committee on June 26, 2003, P.R.O.S.A.C. feels that in light of the impending 04/05-budget crisis, it is essential for the Recreation and Park Department to consider all possible new sources of revenue. Leasing the naming rights to Candlestick Park would ensure, at a minimum, an additional \$500,000 a year to augment the department's annual budget, which roughly translates to 10 full time positions.

In addition, the naming of public property that essentially is a commercial venue is entirely different than naming a true park, which we would not approve. While there were some concerns about the 49er's involvement in the naming rights contract, the 49ers bring added value that only they can contribute. We are certain that effective negotiations can bring a satisfactory result to all parties.

A July 24, 2002 report prepared by a consultant for the City discusses in depth the reasons for the City to contract with the 49ers for the naming rights to the stadium.

"In Millsport's opinion, allowing the 49ers to market and sell both advertising inventory and naming rights will maximize the revenue shared by the team and the City. The 49ers possess a unique combination of brand power, skills/expertise, relationships and resources to attract a desirable naming partner."

With the Giants departure to a new stadium, according to Millsport, the 49ers brand and associated team benefits represent the single most valuable asset in any stadium naming package. In addition through their Lease with the City, the 49ers control access to a number of tangible benefits within the stadium, including luxury suites, advertising materials and publications and concessions that will be invaluable in creating a package that brings in maximum revenues.

It is important to put all of this information into the current financial environment of the Recreation and Park's Department budget. For the 04/05-budget cycle there are 3 elements that are bringing a reduction to the department over last year. First, there are the Mayor's instructions to reduce the budget by 5.5% over last year, which is a \$1.7 million reduction. Second, the department needs to reconcile last year's one-time budget gap measures, which amount to approximately \$2 million. Third, there is an emergency State contingency plan that would further decrease the department's budget by an additional 15% or \$4.8 million. Taking into account only the first two elements, the department's budget has shrunk \$3.7 million, which translates to 74 layoffs, primarily in management, recreation directors and structural maintenance positions. These reductions coupled with the inability of the Recreation and Parks Department to fully utilize every revenue measure it has available, will cripple an already skeletal department, and will further compromise the department's ability to service the treasured parks, open space and recreational opportunities of our city.

It is our intention to help create a renewed source of additional funding to the Recreation and Parks Department, which will not take money from another program - a process that only passes the burden of inadequate funding to another department. We hope that you will in good faith consider our renewed proposal to help the Recreation and Parks Department generate revenue to meet the challenges of closing a very large budget deficit.

Sincerely,

Isabel Wade, Chair  
Parks, Recreation and Open Space Advisory Committee





Recreation & Park Department >> [Meeting Information](#) >> [Park, Recreation and Open Space Advisory Committee](#)

## San Francisco Recreation & Park Department

April 06, 2004

### NOTICE OF PUBLIC MEETING

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Full Committee

*Tuesday, April 6, 2004*

6:30 p.m. - 9:00 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the March 3, 2004 Meeting (Svetlana Karasyova).

3. PUBLIC COMMENT - General Comment on Items not Listed on the Agenda.

4. CAPITAL PROGRAM: Discussion and Possible Action Regarding Next-Year Capital Planning Updates and Community Involvement (Isabel Wade):

- 1) Monthly financial report by Capital Improvement Division (Isabel Wade).
- 2) Prioritization of capital projects due to limited funding (Isabel Wade and Nancy Wuerfel).

a) Presentation by Friends of Fallen Bridges/18th & Utah Mini Park (Jean Bogiages).

5. ACQUISITIONS: Discussion and Possible Action Items:

1) LONG-RANGE PLANNING FOR THE RINCON HILL OPEN SPACE: Discussion and Possible Action Regarding Input to the Rincon Hill Draft Neighborhood Plan as prepared by City Planning; Debrief of the March 20, 2004 Public Walking Tour (Joan Roughgarden and Svetlana Karasyova):

- a) Regarding a possible closure of the highway ramp adjacent to the proposed Rincon Hill Park at Harrison and Fremont Streets (Caltrans property) in order to develop a safer, more connected linear park with the Bay views.
- b) Regarding proposed open space standards for Rincon Hill.



2) Discussion of prospective tour sites (Jill Fox).

6. REPORTS: Discussion and Possible Action Items:

- 1) Chair and Vice Chair Reports (Isabel Wade and Arthur Chang).
- 2) Status of the San Francisco Recreation and Parks negotiation with the San Mateo County regarding the hazardous clean-up at Sharp Park, in response to the PROSAC resolution at the January 6, 2004 meeting and the subsequent correspondence (Nancy Barber).
- 3) Status of the Public Benefits Legislation by Supervisor Jake McGoldrick (Patrick Hannan).

7. PROSAC OPERATIONAL PROCEDURES - Discussion and Possible Action (Isabel Wade):

- 1) Election of Officers - second Vice Chair.
- 2) Review of "List of Organizations for Membership in the Park, Recreation and Open Space Advisory Committee," as approved by the Board of Supervisors in 2001 per Resolution 168-01; possible action to recommend amendments to the List or Resolution 168-01.

8. ADJOURNMENT.

**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speak for no more than three (3) minutes.

**COPIES OF EXPLANATORY DOCUMENTS** are available to the public at the Recreation and Park Department, McLaren Lodge - Annex, 2<sup>nd</sup> floor (Planning Unit), 501 Stanyan Street, San Francisco, CA 94117 between the hours of 9 a.m. and 5 p.m., or on the Department Web site: <http://parks.sfgov.org> ("Park, Recreation and Open Space Advisory Committee", "Meeting Notices", "Meeting Information", or "Capital Improvement Division" tabs), or upon request at the above address, or by telephone at 415-831-2769, or via e-mail [svetlana.karasyova@sfgov.org](mailto:svetlana.karasyova@sfgov.org) within three business days of a meeting.

**DISABILITY ACCESS**

The Golden Gate Park Senior Center is accessible by wheelchair through the front entrance. Parking is available in the front parking lot. Please contact Muni's accessible service program for lines serving this area at (415) 923-6142. Oral and sign language interpreters are available by contacting Tony Leung at 581-2543. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call Tony Leung at 581-2543 at least two working days prior to a meeting to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals. The Recreation and Park Department TTY number is 242-5700.



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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Donna Hall, Administrator, by mail to City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, by phone at (415) 554-7724, by fax at (415) 554-5163, or by e-mail at (donna.hall@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at

<http://www.sfgov.org/bdsupvrs/sunshine/ordinance.htm>.

**PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited and at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

**CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

Attention: PROSAC, c/o Svetlana Karasyova, Park Planner

Recreation and Park Department

Golden Gate Park, McLaren Lodge

501 Stanyan Street

San Francisco, CA 94117

»E-mail: [svetlana.karasyova@sfgov.org](mailto:svetlana.karasyova@sfgov.org) »Fax: (415) 666-7130 »Tel: (415) 831-2769



Recreation & Park Department >> Meeting Information >> Park, Recreation and Open Space Advisory Committee

## San Francisco Recreation & Park Department

April 06,2004

### FINAL MINUTES

Full Committee

Tuesday, April 6, 2004

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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#### 1. ROLL CALL at 6:40 PM:

Members Present: Nancy Barber, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Catherine Rauschuber, Gregory Rocca, Joan Roughgarden, Rebecca Silverberg, Bradford Willmore, William Wilson, and Nancy Wuerfel.

Members Absent: David Miller and Nino Parker.

Members Excused: Laura Bowlby, James Collins, Alfredo Pedroza, and Isabel Wade.

Staff Present: Svetlana Karasyova, Recreation and Parks; Adam Varat, City Planning.

Guest Speaker: Jean Bogiages, Friends of Fallen Bridges/18<sup>th</sup> & Utah Mini Park.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the March 3, 2004 Meeting (*Svetlana Karasyova*).

Committee Vote: Motion made by Ms. Jill Fox and seconded by Mr. Bradford Willmore to approve the March 3, 2004 minutes, unanimously approved by the Committee.

#### 3. PUBLIC COMMENT:

Ms. Lisa Napoli with Friends of Junipero Serra Playground represents about 100 families who have been working hard to plan for their community playground. Ms. Napoli says that the community has a cooperative spirit which could be a model in the city, and that the community is very concerned with the safety of the playground. Please keep Junipero Serra as an existing active project.

Mr. Richard Magary with Friends of Buena Vista Park thanks PROSAC for the ongoing support and invites everyone to participate in the Third Annual Music in Buena Vista Park on May 18, 2004 from 6 to 8 PM.

Mr. Philip Hoehn presents a letter on behalf Mr. Jim Houillion and himself encouraging PROSAC to look into a partnership agreement between San Francisco Archers and other volunteers to enhance the maintenance of the natural areas within the Archery Range. The letter will be discussed at next meeting.

Mr. Jorge Bustos presents another proposal for his property presently landlocked by the city's Brotherhood/Chester Mini Park. Mr. Bustos proposes to move a portion of his parcel closer to Chester Street in exchange of donating the rest of the parcel to the

Recreation and Park Commission. PROSAC generally approves of Mr. Bustos' amended proposal and asks the Department staff to examine his idea.

#### 4. CAPITAL PROGRAM: Discussion and Possible Action Regarding Next-Year Capital Planning Updates and Community Involvement (*Arthur Chang*):

##### 1) Monthly financial report by Capital Improvement Division (*Nancy Wuerfel*).

Ms. Nancy Wuerfel highlights the changes in the format of the monthly capital financial report, which she thinks is a good report. Ms. Wuerfel leads the group discussion about two major dilemmas facing the Capital Improvement Program: What to do with underfunded and unfunded projects envisioned in fiscal year 2004/05 and beyond, and how to meet the \$12 million goal of Open Space Funding which the Program has never received because of the increasing operations funding deficit. In these extreme budget times, the Open Space Fund is torn between the operating and capital needs, and it is not clear when the Program will begin receiving its share of \$12 million. Another issue is the repayment of the Open Space Fund monies borrowed by the Recreation and Park Commission to establish the Golf Fund. The Golf Fund is struggling, and it is not expected to generate repayment revenue until fiscal year 2006. Ms. Wuerfel stresses that these are the policy decisions to be made.

The Committee members make the following points in response to Ms. Wuerfel's presentation:

- Need financial accountability project by project, similar to the school district bond;
- Late repayment from the Golf Fund to Open Space Fund is not acceptable;
- Possibility to advocate for a new bond in November since Propositions A and C did not carry enough for the Capital Program;
- Need solutions to the Open Space Fund; what if the Program never gets the promised \$12 million.

##### 2) Prioritization of capital projects due to limited funding (*Arthur Chang and Nancy Wuerfel*).

The Committee has not discussed the capital funding priorities at this meeting. Instead, the Committee votes unanimously to form a working group to meet with Mr. Yomi Agunbiade, Capital Program Manager, first, to develop a strategy for prioritization, and then to discuss the subject of prioritization with the full Committee at next meeting. PROSAC could also host a special meeting focusing on the single issue of capital priorities.

Committee Vote: Motion made by Mr. Bradford Willmore and seconded by Mr. William Wilson to form a working group to meet with the Capital Program Manager and to develop a strategy for prioritizing capital projects to be discussed and acted on by the full Committee this May 2004, unanimously approved by the Committee. The working group is Arthur Chang (Chair), Bradford Willmore, William Wilson, and Nancy Wuerfel.

##### a) Presentation by Friends of Fallen Bridges/18th & Utah Mini Park (*Jean Bogiages*).

Ms. Jean Bogiages with Friends of Fallen Bridges/18th & Utah Mini Park reports the community efforts to renovate the forsaken 18<sup>th</sup> & Utah Mini Park, including the community-devised conceptual design. The community prepared a short-term plan in collaboration with Mr. Robert Watkins, Area Supervisor, but they need capital resources to implement the long-term plan. The Committee has suggested that the park advocates try to reach to Caltrans and state elected officials for potential grant

funding because the property is currently under the jurisdiction of Caltrans but maintained by the Recreation and Park Department.

#### 5. ACQUISITIONS: Discussion and Possible Action Items:

1) LONG-RANGE PLANNING FOR THE RINCON HILL OPEN SPACE: Discussion and Possible Action Regarding Input to the Rincon Hill Draft Neighborhood Plan as prepared by City Planning; Debrief of the March 20, 2004 Public Walking Tour (*Joan Roughgarden and Svetlana Karasyova*):

In collaboration with the Department of City Planning, PROSAC held a noticed public walking tour of the Rincon Hill project area on March 20, 2004. The tour summoned about 40 people in attendance thanks to the outreach efforts by the City Planning and Recreation and Park Departments. The attendees visited the property currently owned by a state agency Caltrans along Harrison, Fremont and Beale Streets - the site of a proposed Rincon Hill Park, and they saw an example of what could become a "living street" at Essex Street.

Ms. Joan Roughgarden of District 6 notes that the tour has been very informative. Of special emphasis is the concept of connectivity that the proposed city plans carry for open space and streets in Rincon Hill. These plans aim at connecting Folsom Street with Transbay, Waterfront, and South Beach and thus creating an improved pedestrian circulation in the neighborhood.

a) Regarding a possible closure of the highway ramp adjacent to the proposed Rincon Hill Park at Harrison and Fremont Streets (Caltrans property) in order to develop a safer, more connected linear park with the Bay views.

Ms. Svetlana Karasyova, Park Planner, brings the Committee's attention to the proposed Rincon Hill Park at the intersection of Harrison and Fremont Streets. This site presents unique design opportunities because it has amazing views of the Bay Bridge from Harrison Street and of the Bay itself including South Beach from its southern edge. According to the City Planning staff, the Sailors' Building across Harrison could function as a community center and host a number of community programs. Ms. Karasyova believes that this park site could benefit from the closure of the existing ramp to the west in order to develop a safer, more connected to South Beach park with the Bay views. Ms. Roughgarden, who lives in the neighborhood, notes that the superficiality of this highway ramp could be examined in the future.

b) Regarding proposed open space standards for Rincon Hill.

Ms. Karasyova and Mr. Adam Varat, City Planning, discuss the open space standards proposed in the Rincon Hill Draft Neighborhood Plan. This discussion reveals that the standard of 75 square feet of useable open space per housing unit comes from the Planning Code, and it represents private open space. This private open space, which could include balconies and rooftops, along with 40 percent at or near grade level requirement, is not to be confused with the proposed public open space like the Caltrans Rincon Hill Park site.

Ms. Karasyova distributes a handout where she summarizes the current neighborhood plans under public discussion and what these plans envision in terms of proposed housing units, public open space sites, as well as funding strategies to build parks. There are about 42,000 housing units proposed in 12 planning areas roughly between Van Ness, Downtown, SoMa and Rincon Hill. It is rather alarming that there is no consistency between these plans, for example Rincon Hill, Transbay, Central Waterfront, and Market/Octavia plans. Housing developers could be held more

responsible for developing open space that serves recreational needs, and the city could devise funding strategies that are more consistent from plan to plan.

2) Discussion of prospective tour sites (*Jill Fox*).

On Saturday, April 24<sup>th</sup>, PROSAC will tour two sites: a vacant lot located at 203 Cotter Street between San Jose and Cayuga Avenues per request by Supervisor Gerardo Sandoval of District 11; and Little Hollywood Park located between Lathrop and Tocoloma Avenues in District 10 where a significant portion of the park is currently leased from a private landowner. This public tour will be noticed.

**Public Comment:** Mr. Brian O'Flynn reminds the Committee that the Recreation and Park Department has a Land Acquisition Policy Discussion Paper that has not been finalized. Mr. O'Flynn urges PROSAC to develop a comprehensive land acquisition framework.

**Committee Vote:** Discussion only.

6. REPORTS: Discussion and Possible Action Items:

1) Chair and Vice Chair Reports (*Arthur Chang*) - no report presented.  
2) Status of the San Francisco Recreation and Parks negotiation with the San Mateo County regarding the hazardous clean-up at Sharp Park, in response to the PROSAC resolution at the January 6, 2004 meeting and the subsequent correspondence (*Nancy Barber*). The item is continued to next meeting, including the discussion of the public letter submitted by Mr. Hoehn and Mr. Houillion.

3) Status of the Public Benefits Legislation by Supervisor Jake McGoldrick (*Patrick Hannan*).

Mr. Patrick Hannan reports that the open space bonus incentive proposed by Supervisor McGoldrick is not a mandatory requirement. It cannot become a legal requirement until the City conducts a nexus study determining the economic value of open space. Mr. Hannan believes that the open space incentive could become a separate ordinance when such nexus study is available.

**Committee Vote:** Discussion only.

7. PROSAC OPERATIONAL PROCEDURES - Discussion and Possible Action (*Arthur Chang*):

1) Election of Officers - second Vice Chair.

This item has not been resolved. Mr. Patrick Hannan states that he will not serve next term. There are currently two candidates for Vice Chair Two position - Laura Bowlby and William Wilson.

2) Review of "List of Organizations for Membership in the Park, Recreation and Open Space Advisory Committee," as approved by the Board of Supervisors in 2001 per Resolution 168-01; possible action to recommend amendments to the List or Resolution 168-01.

There has been no approved Committee action regarding this item. The Committee has no consensus at this time whether to proceed with corrections and amendments to the List or not. Individual suggestions to correct the names of the organizations on



the List, to add missing organizations, or to delete non-existent organizations are as follows:

**Naming corrections:** Change Friends of India Basin Recreation to *India Basin Neighborhood Association*; change Friends of Rolph Park to *Rolph Playground Neighborhood Association*; change Friends of Bernal Hill to *Bernal Hill Grasslands Restoration Project*.

**New organizations to add:** Park Presidio Neighbors, Lower 24<sup>th</sup> Street Neighborhood Association, Friends of Parque Niños Unidos, Precita Valley Neighbors, The Pioneer Park Project, Telegraph Hill Dwellers, and Friends of North Beach.

**Deletions:** Only corrections to the names of some organizations as above - delete an old name and substitute it for a correct one.

A suggestion to include any neighborhood organization which is part of the Coalition for San Francisco Neighborhoods has been argued against by some, but not by a majority vote. The Committee may continue this item for future action when other amendments are submitted to staff.

**Committee Vote:** Discussion only.

#### 8. ADJOURNMENT.

**Committee Vote:** Motion made by Mr. William Carlin and seconded by Ms. Nancy Wuerfel to adjourn the meeting at 9:40 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

**Attendance note:** On April 6, 2004, 16 PROSAC members and 5 community members; on April 24<sup>th</sup> site tour, 6 PROSAC members and about 25 community members.





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Advisory Committee

## San Francisco Recreation & Park Department

May 04, 2004

### NOTICE OF PUBLIC MEETING

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Full Committee

*Tuesday, May 4, 2004*

6:30 p.m. - 9:30 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 6, 2004 Meeting (Svetlana Karasyova).
3. PUBLIC COMMENT - General Comment on Items not Listed on the Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Regarding Next-Year Capital Planning Updates and Community Involvement (Isabel Wade and Yomi Agunbiade):
  - 1) Report by Capital Improvement Division (Yomi Agunbiade).
    - a) Status of the San Francisco Recreation and Parks negotiation with the San Mateo County regarding the hazardous clean-up at Sharp Park, in response to the PROSAC resolution at the January 6, 2004 meeting and the subsequent correspondence (Nancy Barber).
  - 2) Discussion and possible action regarding the Neighborhood Park Bond Accountability Report (Isabel Wade and Arthur Chang).
  - 3) Discussion and possible action regarding capital planning priorities and public outreach program (Isabel Wade and Arthur Chang).
5. ACQUISITIONS: Discussion and Possible Action in Response to the Saturday, April 24, 2004 Public Tour of Two Sites (Jill Fox):
  - 1) A vacant property located at 203 Cotter Street between San Jose and Cayuga Avenues (District 11) - a new acquisition proposal by Supervisor Gerardo Sandoval, and
  - 2) Little Hollywood Park located at Lathrop and Tocoloma Avenues (District 10) where a portion of the park is leased from a private landowner.

**6. CHAIR REPORTS: Discussion and Possible Action Items (Isabel Wade):**

- 1) Discussion and possible action regarding updating the Recreation and Open Space Element of the General Plan and regarding participation in the Open Space Task Force that will be established; presentation of the *Green Envy* report to the Planning Commission;
- 2) Discussion and possible action regarding the Golf Fund.

**7. ADJOURNMENT.**

**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speak for no more than three (3) minutes.

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website at

<http://www.sfgov.org/bdsupvrs/sunshine/ordinance.htm>.

**PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES**

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**CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

Attention: PROSAC, c/o Svetlana Karasyova, Park Planner

Recreation and Park Department

Golden Gate Park, McLaren Lodge

501 Sanyan Street

San Francisco, CA 94117

»E-mail: [svetlana.karasyova@sfgov.org](mailto:svetlana.karasyova@sfgov.org) »Fax: (415) 666-7130 »Tel: (415) 831-2769





Recreation & Park Department >> Meeting Information >> Park, Recreation and Open Space Advisory Committee

## San Francisco Recreation & Park Department

May 04, 2004

### FINAL MINUTES

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Full Committee

*Tuesday, May 4, 2004*

6:30 p.m. - 9:30 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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#### 1. ROLL CALL at 6:40 PM:

Members Present: Nancy Barber, Laura Bowlby, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Erika Gabrielsen, Sharon Eberhardt, Patrick Hannan, Nino Parker, Alfredo Pedroza, Catherine Rauschuber, Joan Roughgarden, Rebecca Silverberg, Bradford Willmore, William Wilson, Isabel Wade, and Nancy Wuerfel.

Members Absent: David Miller.

Members Excused: Jill Fox and Gregory Rocca.

Newly Appointed: Erika Gabrielsen representing District 2.

Staff Present: Yomi Agunbiade and Svetlana Karasyova.

Guest Speaker: Judson True, Legislative Aid, Office of Supervisor Gerardo Sandoval of District 11.

Chair Isabel Wade welcomes Ms. Erika Gabrielsen appointed by Supervisor Michela Alioto-Pier of District 2 to the Park, Recreation and Open Space Advisory Committee.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 6, 2004 Meeting (*Svetlana Karasyova*).

Committee Vote: Motion made by Ms. Nancy Wuerfel and seconded by Ms. Sharon Eberhardt to approve the April 6, 2004 minutes, as amended by Mr. Arthur Chang, unanimously approved by the Committee.

3. PUBLIC COMMENT - General Comment on Items not Listed on the Agenda.

4. CAPITAL PROGRAM: Discussion and Possible Action Regarding Next-Year Capital

Planning Updates and Community Involvement (*Isabel Wade and Yomi Agunbiade*):1) Report by Capital Improvement Division (*Yomi Agunbiade*).

Mr. Yomi Agunbiade, Capital Program Manager, reports that the Department focuses on seeking funding for all capital projects. As for 19 projects on hold due to the budget shortage, the Recreation and Park Commission has given a direction to identify funding for all 19 projects, without forcing the Department to decide which project moves first. Mr. Agunbiade states that a major planning challenge lies ahead - that is how to prioritize and to fund the remaining 250 capital projects. The Department needs to establish an ongoing dialogue with the community. Project scopes and estimated budgets should be discussed at district or citywide public forums, including the Recreation and Park Commission. It is important to communicate to the public the real costs of capital projects. This communication will enable communities to choose if they want to sacrifice certain elements in a project, because they cannot afford them all, or if they wish to fundraise for extras. Mr. Agunbiade also believes that an expanded planning unit would do a better job at matching necessary physical improvements with programmatic needs.

2) Discussion and possible action regarding the Neighborhood Park Bond Accountability Report (*Isabel Wade and Arthur Chang*).3) Discussion and possible action regarding capital planning priorities and public outreach program (*Isabel Wade and Arthur Chang*).

With regards to the Neighborhood Park Accountability Report, PROSAC consents that the Department needs to develop rationale-weighting criteria for the rest of the capital program, including the present 19 projects on hold. A starting point is to examine the lengthy community process for developing project evaluation criteria for the San Francisco Unified School District's Master Plan where Mr. Agunbiade was directly involved.

The Committees discusses whether the Department's ability to substitute the projects currently listed for bond sale might mislead the public's perception that their projects are sure to be done. Apparently, such substitution flexibility is written into the rules of any bond sale.

PROSAC moves to approve the Bond Sale under the conditions of good faith in new leadership, which opens a new era of cooperation with the community, as well as the financial review that is necessary to prove the credibility of the capital program.

**Public Comment:** Mr. Richard Magary, representing Buena Vista Park advocates, stresses the need for a fresh, clear management style and the opportunity to discuss criteria in an open community process.

**Committee Vote:** Motion made by Ms. Jeanne Darrah and seconded by Mr. Nino Parker to the effect that PROSAC supports the bond sale going forward with a mandate for a community process to review the criteria used to prioritize amongst 19 projects on hold and future projects; the criteria would then be widely disseminated to the public, unanimously approved by the Committee. 19 Ayes: Nancy Barber, Laura Bowlby, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Erika Gabrielsen, Sharon Eberhardt, Patrick Hannan, Nino Parker, Alfredo Pedroza, Catherine Rauschuber, Joan Roughgarden, Rebecca Silverberg, Bradford Willmore, William Wilson, Isabel Wade, and Nancy Wuerfel. Nays: None. Ms. Erika Gabrielsen abstains due to being newly appointed to PROSAC.

**Committee Vote:** Motion made by Mr. William Wilson and seconded by Mr. Alfredo Pedroza to the effect that PROSAC recommends an independent financial review of

the Capital Program and Proposition A and C monies by City Controller provided without delaying the bond sale, unanimously approved by the Committee. 15 Ayes: Laura Bowlby, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Erika Gabrielsen, Sharon Eberhardt, Patrick Hannan, Alfredo Pedroza, Rebecca Silverberg, Bradford Willmore, William Wilson, and Isabel Wade. Nays: None. Abstain: None. Five members left the meeting.

a) Status of the San Francisco Recreation and Parks negotiation with the San Mateo County regarding the hazardous clean-up at Sharp Park, in response to the PROSAC resolution at the January 6, 2004 meeting and the subsequent correspondence (*Nancy Barber*).

Mr. Agunbiade reiterates that the Recreation and Park Department is committed to completing the remediation plan at Sharp Park's Rifle Range. The allocation of \$575,000 for hazardous materials abatement, as appears in the latest budget request to the Mayor's Capital Improvements Advisory Committee (CIAC), speaks to this commitment. The Department is currently working with the San Mateo County to resolve the underground tank issue.

5. ACQUISITIONS: Discussion and Possible Action in Response to the Saturday, April 24, 2004 Public Tour of Two Sites (*Judson True, Sharon Eberhardt, and Svetlana Karasyova*):

1) A vacant property located at 203 Cotter Street between San Jose and Cayuga Avenues (District 11) - a new acquisition proposal by Supervisor Gerardo Sandoval.

Mr. Judson True, Legislative Aid to Supervisor Gerardo Sandoval of District 11, presents a neighborhood perspective on acquiring the vacant lot at 203 Cotter Street for a neighborhood park.

**Public Comment:** The following speakers testify in support of a new neighborhood park at 203 Cotter Street: Alan Schoder, Wendy Rinaldi, Patti del Castillo, Alicia Short, Suzanne Short, Ray Goodenough, and Tom Schaffenberg.

**Committee Vote:** Motion made by Mr. Alfredo Pedroza and seconded by Ms. Sharon Eberhardt recommending that the City explore a possible acquisition of the vacant property at 203 Cotter Street between San Jose and Cayuga Avenues, unanimously approved by the Committee: 19 Ayes: Nancy Barber, Laura Bowlby, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Erika Gabrielsen, Sharon Eberhardt, Patrick Hannan, Nino Parker, Alfredo Pedroza, Catherine Rauschuber, Joan Roughgarden, Rebecca Silverberg, Bradford Willmore, William Wilson, and Isabel Wade. Nays: None. Abstain: None. One member left the meeting.

2) Little Hollywood Park located at Lathrop and Tocoloma Avenues (District 10) where a portion of the park is leased from a private landowner.

PROSAC held a public walking tour of the site on April 24, 2004. The Committee has agreed that the upper portion of the park, currently leased from a corporate owner NORCAL, is very appropriate for park extension and asked the staff to pursue either long-term lease agreement or land swap options. Ms. Sharon Eberhardt asserts that land donation could be considered an option, but long-term lease is more realistic to implement.

6. CHAIR REPORTS: Discussion and Possible Action Items (*Isabel Wade*):

- 1) Discussion and possible action regarding updating the Recreation and Open Space Element of the General Plan and regarding participation in the Open Space Task Force that will be established; presentation of the *Green Envy* report to the Planning Commission - *Not discussed*
- 2) Discussion and possible action regarding the Golf Fund - *Not discussed*.

7. ADJOURNMENT.

**Committee Vote:** Motion made by Mr. Alfredo Pedroza and seconded by Mr. Michael Casazza to adjourn the meeting at 10:05 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On May 4, 2004, 20 PROSAC members and 12 community members.*

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## San Francisco Recreation & Park Department

June 01, 2004

### NOTICE OF PUBLIC MEETING

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

##### Full Committee

*Tuesday, June 1, 2004*

6:30 p.m. - 9:30 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the May 4, 2004 Meeting.
3. PUBLIC COMMENT on the items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - 1) Capital Program Update (Dan Mauer, Capital Program Manager).
    - a) Discussion of prioritization criteria, including the criteria developed for the San Francisco Unified School District Facilities Master Plan (Nancy Wuerfel).
  - 2) Capital Program Outreach (Laura Bowlby and Patrick Hannan).
5. REPORTS: Discussion and Possible Action Items.
  - 1) Staff Report on Golf Fund (RPD staff).
  - 2) Chair and Vice Chair Reports (Isabel Wade and Arthur Chang).
6. ACQUISITIONS: Discussion and Possible Action Items:
  - 1) Staff Property Transactions Report (Svetlana Karasyova, Park Planner).
  - 2) Working Group Report (Jill Fox).

7. PROSAC Operational Procedures: Election of Second Vice Chair (Isabel Wade).

8. ANNOUNCEMENTS.

9. ADJOURNMENT.

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Attention: PROSAC, c/o Svetlana Karasyova, Park Planner

Recreation and Park Department

Golden Gate Park, McLaren Lodge

501 Stanyan Street

San Francisco, CA 94117

4E-mail: svetlana.karasyova@sfgov.org 4Fax: (415) 666-7130 4Tel: (415) 831-2769





Recreation & Park Department >> Meeting Information >> Park, Recreation and Open Space Advisory Committee

## San Francisco Recreation & Park Department

June 01, 2004

### FINAL MINUTES

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Full Committee

Tuesday, June 1, 2004

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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#### 1. ROLL CALL at 6:39 PM:

Members Present: Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Sharon Eberhardt, Jill Fox, Erika Gabrielsen, Patrick Hannan, Nino Parker, Alfredo Pedroza, Gregory Rocca, Joan Roughgarden, Isabel Wade, Bradford Willmore, William Wilson, and Nancy Wuerfel.

Members Absent: Laura Bowlby and David Miller.

Members Excused: Nancy Barber, Jeanne Darrah, Catherine Rauschuber, and Rebecca Silverberg.

Staff Present: Yomi Agunbiade, Dan Mauer, and Svetlana Karasyova.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the May 4, 2004 Meeting (*Svetlana Karasyova*).

Committee Vote: Motion made by Ms. Sharon Eberhardt and seconded by Mr. Bradford Willmore to approve the May 4, 2004 minutes, unanimously approved by the Committee.

#### 3. PUBLIC COMMENT on the items not listed on the Agenda:

Ms. Jenn Sramek of Literacy for Environmental Justice (LEJ) has invited PROSAC members to attend a community design workshop for the Living Classroom Project proposed for McLaren Park's Wilde Overlook, next to the Observation Tower at Mansell and Visitacion Streets. The workshop will be held on site on June 12, 2004 from 10 AM to 1 PM. The Living Classroom Project is a 1,425 square-foot building of innovative green building technology dedicated to K-12 and adult education, with 1,530 square feet of adjacent outdoor patio.

Mr. Brian O'Flynn of Preserve Our Parks has talked about equity and fairness in distributing park resources and about racial balance in representing park issues on Committees like PROSAC. Mr. O'Flynn believes that there should be effective ways of identifying resources to match community needs.

#### 4. CAPITAL PROGRAM: Discussion and Possible Action Items:

##### 1) Capital Program Update (*Dan Mauer, Capital Program Manager*).

Mr. Dan Mauer, a newly appointed Capital Program Manager, has discussed two strategies for managing the Capital Program's budgetary gap. First, the Recreation and Park Commission asked the Department to cut the existing project budgets by 10 percent across the board. Mr. Mauer and project directors are currently evaluating the pros and cons of cuts for individual capital improvement projects. This evaluation task is rather arduous because the projects are in different planning phases. The projects in construction are much harder to cut than those that are in conceptual planning. Thus some inequity in scope reduction is unavoidable. Savings resulting from the 10-percent scope reduction will help to fund 19 projects on hold.

Second, the Capital Program's project directors, Mary Hobson and Lizzy Hirsch, would like to work with PROSAC on organizing two community hearings in June-July to discuss possible criteria for prioritizing 19 projects on hold. If a new prioritization model proved successful, it could be applied to the rest of the Capital Program.

Mr. Alfredo Pedroza of District 9 argues that the 10-percent cut across the board is not equitable for Mission District which is already disadvantaged by having several projects on hold. The overall capital spending in Mission is lesser than in many other districts, Mr. Pedroza asserts. This inequity should be written into a prioritization formula.

a) Discussion of prioritization criteria, including the criteria developed for the San Francisco Unified School District Facilities Master Plan (*Nancy Wuerfel*).

PROSAC has reviewed the prioritization model by the San Francisco Unified School District as a starting point in developing a rational approach to evaluating capital improvement priorities. Chair Isabel Wade has also distributed a copy of a chapter on capital prioritization from the American Planning Association. Prioritization issues are further discussed under the capital program outreach agenda item.

##### 2) Capital Program Outreach (*Patrick Hannan*).

PROSAC has deliberated at length when to hold community meetings, who to notify about these community meetings, what purpose for these community meetings will be, and how it will differ from upcoming capital planning meetings in September. The meeting time is decided for July 7<sup>th</sup> and July 8<sup>th</sup>. The Department will focus public outreach on the project areas that have been put on hold, but the meetings will be open to anyone who wishes to attend.

Mr. Patrick Hannan disagrees that the Department should focus on 19 projects on hold for public outreach, since the 10-percent cuts to continue these 19 projects will affect adversely all other projects in progress. Mr. Hannan thinks that everyone should be invited. To this effect, Mr. Dan Mauer says that project directors will meet with their communities to discuss budget scope reductions on a project-by-project basis. The purpose of the July meetings is to find equitable solutions to the projects currently on hold.

Ms. Joan Roughgarden's concern is whether there is some strategizing involved in preserving the goodwill of people who come to public meetings every year. These people say same things at public meetings, and they feel there is no continuity from previous meetings, which could also mean no city response.

Mr. Yomi Agunbiade, Acting General Manager, encourages the Committee to review their motion in May and to define the purpose for community meetings in accordance with this motion. The motion was to support the bond sale going forward with a mandate for a community process to review the criteria used to prioritize amongst 19 projects on hold and future projects; the criteria would then be widely disseminated to the public. Mr. Agunbiade says that PROSAC could take sufficient time to develop criteria as long as there is a uniform voice to support the bond sale at the Board of Supervisors.

Ms. Nancy Wuerfel, Ms. Jill Fox, Mr. Alfredo Pedroza, and Ms. Erika Gabrielsen suggest that the community meetings on July 7<sup>th</sup> and 8<sup>th</sup> could present an opportunity to test the prioritization criteria for 19 projects on hold and to ask the community what is missing, and whether these criteria could be applicable for the rest of the Capital Program. For example, Ms. Wuerfel suggests a ranking method by cost, high need, staff allocations, or community support and donated labor, among other considerations. Ms. Gabrielsen and her working group propose to consider several aspects: how we got here; what the Unified School District's model offers; Strategic Plan's goals; park types; additions based on public input; or American Planning Association's ranking and weighing methods. All of these could be studied more by the working group. Ultimately, PROSAC and the Department should be prepared to have a more complete community discussion regarding capital prioritization in September 2004.

**Public Comment:** Mr. Brian O'Flynn of Preserve Our Parks has supported the idea of a PROSAC working group, which will establish a capital prioritization framework for a broader public discussion later. Capital criteria will help allocate scarce park resources based on weighed decisions.

**Committee Vote:** Motion made by Ms. Erika Gabrielsen and seconded by Mr. Alfredo Pedroza to establish a PROSAC workgroup that will collect input not later than June 8<sup>th</sup> from the Recreation and Park Department (RPD) and the PROSAC committee members on criteria to evaluate RPD projects. The draft criteria will then be reviewed by the RPD, workgroup PROSAC and be incorporated into an agenda for July 7<sup>th</sup> and 8<sup>th</sup> public meetings. Following the public meetings, RPD will present a weighting and prioritization process for the criteria that will receive public review and PROSAC and be finalized as the weighting and criteria to review the 19 RPD projects currently on hold, and future RPD projects. The overall objective of the PROSAC workgroup will be to produce a final prioritization process by September, 2004 that will be used for future project. The motion passed an affirmative vote: 14 Ayes: Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Sharon Eberhardt, Erika Gabrielsen, Nino Parker, Alfredo Pedroza, Gregory Rocca, Isabel Wade, Bradford Willmore, William Wilson, and Nancy Wuerfel; 1 Nay: Patrick Hannan; and 2 Abstained: Jill Fox and Joan Roughgarden.

## 5. REPORTS: Discussion and Possible Action Items.

### 1) Staff Report on Golf Fund (RPD staff).

Staff report is postponed until July meeting. PROSAC members interested in Golf Fund issues are encouraged to review Michael Frank's presentation to the Recreation and Park Commission available on the Department Web site to see if there is a need for additional information on the Golf Fund.

2) Chair and Vice Chair Reports (*Isabel Wade and Arthur Chang*) - Not discussed.

6. ACQUISITIONS: Discussion and Possible Action Items:

1) Staff Property Transactions Report (*Svetlana Karasyova, Park Planner*).

Ms. Svetlana Karasyova, Park Planner, has presented a property transactions report dated May 19, 2004. The Committee is informed on the progress status for S.F. Music Conservatory, Page Street Community Garden (acquisition completed), Rincon Hill, U-Haul Site (put on hold), Balboa Park remnant parcels, Edgehill Mountain Phase I, India Basin Phase IV, Le Conte Mini Park, Palou Phelps, Little Hollywood Extension, Geneva Office Building and Powerhouse (transfer completed), 203 Cotter Street vacant lot, and Brotherhood/Chester Mini Park Extension.

Ms. Karasyova makes a correction to the Edgehill Mountain Phase I report, stating that the Department of Real Estate has identified (rather than "is working to find") a city parcel of the Central Freeway Parcels (at Gough and Grove Streets) to substitute for the initial Portola land-swap proposal.

2) Working Group Report (*Jill Fox*).

Concerning the PROSAC tour of Little Hollywood Park in April, Ms. Jill Fox has requested a clarification of why the Recreation and Park Department would not ask NORCAL to maintain the property that NORCAL owns and the Department leases to allow for the upper terrace open space. The Department is indeed planning some improvements to the disability access, paved path, and picnic tables on the leased portion of the park under the assumption that there will be a long-term lease agreement between NORCAL and the Recreation and Park Commission. According to Ms. Sharon Eberhardt and Mr. Bill Carlin, the community has tried to negotiate with NORCAL, concluding that a long-term lease is a more realistic solution to the park than other options, such as possible land swap or donation.

7. PROSAC Operational Procedures:

**Committee Vote:** Motion made by Mr. Bill Carlin and seconded by Ms. Sharon Eberhardt to the effect that PROSAC's working groups report as part of PROSAC agenda on the work of past month and group status, followed by public comment, unanimously approved by the Committee.

These are the current working groups by PROSAC:

Capital Criteria Working Group - Erika Gabrielsen, Alfredo Pedroza, and Jill Fox.  
Capital Outreach Working Group - Laura Bowlby, Jeanne Darrah, and Patrick Hannan.  
Acquisitions Working Group - Nancy Barber, Jill Fox, Isabel Wade, and Nancy Wuerfel.

Election of Vice Chair II has not been discussed.

8. ANNOUNCEMENTS:

Congratulations to Dr. Joan Roughgarden on publishing a new book, *Evolution's Rainbow: Diversity, Gender, and Sexuality in Nature and People*.

9. ADJOURNMENT:

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Mr. Nino Parker to adjourn the meeting at 9:28 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Note: Correction inserted on page 3: Jill Fox abstained from Committee vote regarding capital criteria and public outreach for 19 projects on hold.*

*Attendance note: On June 1, 2004, 17 PROSAC members and 2 community members.*





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## San Francisco Recreation & Park Department

July 06, 2004

### NOTICE OF PUBLIC MEETING

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

##### Full Committee

*Tuesday, July 6, 2004*

6:30 p.m. - 9:30 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the June 1, 2004 Meeting (Svetlana Karaysova).
3. PUBLIC COMMENT on the items not listed on this Agenda.
4. REPORTS: Discussion and Possible Action Items:
  - 1) Staff Report Regarding Golf Fund (Dan McKenna).
  - 2) Chair and Vice Chair Reports (Isabel Wade and Arthur Chang).
5. ACQUISITIONS: Discussion and Possible Action Items:
  - 1) Report by Acquisitions Working Group (Jill Fox).
  - 2) Review proposed changes to Edgehill Property Acquisition (Isabel Wade)
6. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - 1) Monthly Capital Program Update (Dan Mauer).
    - a) LEJ Living Classroom Project at McLaren Park (Nancy Weurfel).
  - 2) Report by Capital Projects Working Group regarding the draft criteria for evaluating capital improvement projects in response to the need to prioritize 19 projects on hold and future projects (Erika Gabrielsen).
7. ANNOUNCEMENTS.

## 8. ADJOURNMENT.

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CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Svetlana Karasyova, Park Planner

Recreation and Park Department

Golden Gate Park, McLaren Lodge

501 Stanyan Street

San Francisco, CA 94117

4E-mail: svetlana.karasyova@sfgov.org 4Fax: (415) 666-7130 4Tel: (415) 831-2769



Recreation & Park Department >> Meeting Information >> Park, Recreation and Open Space Advisory Committee

## San Francisco Recreation & Park Department

July 06, 2004

### FINAL MINUTES

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

##### Full Committee

Tuesday, July 6, 2004

6:30 p.m. - 9:30 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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#### 1. ROLL CALL at 6:38 PM:

##### Members Present:

Nancy Barber, Laura Bowlby, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Sharon Eberhardt, Jill Fox, Erika Gabrielsen, Patrick Hannan, Alfredo Pedroza, Catherine Rauschuber, Gregory Rocca, Rebecca Silverberg, Isabel Wade, and Nancy Wuerfel.

##### Members Absent:

David Miller and Nino Parker.

##### Members Excused:

Jeanne Darrah, Joan Roughgarden, Bradford Willmore, and William Wilson.

##### Staff Present:

Dan Mauer and Svetlana Karasyova.

##### Guest Speakers:

Bevan Dufty, Supervisor of District 8; Dana Lanza and Jenn Sramek, Literacy for Environmental Justice (LEJ).

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the June 1, 2004 Meeting (*Svetlana Karasyova*).

Correction: Ms. Jill Fox abstained from Committee vote regarding capital criteria and

public outreach for 19 capital projects on hold.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Nancy Barber to approve the Minutes of the June 1, 2004 Meeting, as amended by Ms. Jill Fox, unanimously approved by the Committee.

### 3. PUBLIC COMMENT on the items not listed on this Agenda.

Ms. Jean Bogiages has submitted a written community proposal on improving Fallen Bridge Park at Utah & 18<sup>th</sup> Street dated June 24<sup>th</sup>, 2004. Chair Isabel Wade recommends that the park advocates for Fallen Bridge Park should initiate a jurisdictional transfer of this Caltrans property to Recreation and Parks.

### 4. REPORTS: Discussion and Possible Action Items:

- 1) Staff Report Regarding Golf Fund (*Dan McKenna*) - *Item continued to next meeting.*
- 2) Chair and Vice Chair Reports (*Isabel Wade and Arthur Chang*). - *Item continued to next meeting.*

### 5. ACQUISITIONS: Discussion and Possible Action Items:

- 1) Report by Acquisitions Working Group (*Jill Fox*).
- 2) Review proposed changes to Edgehill Property Acquisition (*Isabel Wade*).

Supervisor Bevan Dufty of District 8 has presented the Amended and Restated Property Exchange Agreement for the Edgehill Property. According to the amended and restated agreement, Spiers Construction Company will buy a DPW site located at Gough/Grove Streets for \$3.5 million. The Recreation and Park Department will pay Spiers \$1 million in option consideration from the Open Space Fund (acquisition account) at the closing of the Gough/Grove St. property exchange. The Department will exercise the three year payment term by paying Spiers \$1.3 million in year two (13-24 months) and \$1.3 million in year three (25-36 months) using the Open Space Fund (acquisition account).

Supervisor Dufty has emphasized that the amended and restated agreement does not only resolve the long-term dispute over the acquisition of Edgehill's hilltop, but it also allows for a possible transfer-in of the newly founded Portola Park to the jurisdiction of the Recreation and Park Commission.

PROSAC has supported the property transaction in general terms but objected to full payment out of the Open Space Fund. Per the Open Space Fund, a minimum of 5% of the total Fund is mandated for property acquisitions. This generates about \$1 million annually, meaning that the Edgehill transaction alone could dry up the Open Space Fund in the next three years, without considering the cost for the ongoing 701 Lombard acquisition. Given how broke the property acquisition fund is, PROSAC has urged Supervisor Dufty to make a strong commitment to seeking private funding opportunities to help offset expenses incurred above the initial \$1 million option consideration payment.

**Public Comment:** The following speakers 18 testify in support of the amended and restated property exchange agreement for Edgehill Property, emphasizing a win-win solution to the long-term dispute, as well as Portola neighborhood's dedication to maintaining the newly established park: Liam Spiers, B. J. Patnude, Kori Dagum, Craig Joyner, Pat Hendrick, Sherilyn Weber, Joe Story, Joseph Acosta, Bruce A. Brown, Lee Ann Prifty, Griffin de Luce, Marcy de Luce, Sakol Mongkolkasetarin, Pinky Kushner,

Stan Kaufman, James Keith, Bevan Dufty, and Louise Sy.

There is no public comment in opposition.

**Committee Vote:** Motion made by Mr. Patrick Hannan and seconded by Mr. Michael Casazza, as amended by Ms. Nancy Wuerfel and seconded by Ms. Sharon Eberhardt, to the effect that PROSAC approves of the amended and restated property exchange agreement for Edgehill Property under the conditions that: 1) an operations plan be developed for newly acquired properties, including a Memorandum of Understanding between the Recreation and Park Department and community volunteers willing to maintain proposed parks; that 2) the Recreation and Park Commission encourages an increase in minimum budget allocations for land acquisitions from the Open Space Fund, meaning allocations of more than the current 5 percent; and that 3) the Board of Supervisors under Supervisor Bevan Dufty's leadership make their best effort to secure non-city funds to close the proposed transaction within the first year, including using only \$1 million dollars from the Open Space Fund and \$2.2 million dollars from non-city sources, so that the Open Space Fund will not have finance the entire \$3.6 million dollars over the next three years as is currently written in the amended and restated property exchange agreement. The motion passed an affirmative vote with **13 Ayes:** Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Sharon Eberhardt, Jill Fox, Erika Gabrielsen, Patrick Hannan, Catherine Rauschuber, Gregory Rocca, Rebecca Silverberg, and Nancy Wuerfel. **0 Nays.** **1 Abstained:** Nancy Barber. **2 Recused:** Alfredo Pedroza and Isabel Wade. Laura Bowlby left the meeting.

#### 6. CAPITAL PROGRAM: Discussion and Possible Action Items:

##### 1) Monthly Capital Program Update (*Dan Mauer*).

##### a) LEJ Living Classroom Project at McLaren Park (*Nancy Wuerfel*).

Ms. Dana Lanza and Ms. Jenn Sramek of Literacy for Environmental Justice (LEJ) have introduced the Living Classroom Project to be proposed in the southeast corner of McLaren Park at Wilde Overlook. The project entails a LEED certified ecological building of 1,450 square feet to be erected for educational purposes and a landscaped area of 1,500 square feet. The proposed site at McLaren Park will connect the Living Classroom with 4 schools within 1.5 miles, and it will be near significant natural areas. The LEJ representatives have presented the results of 200 public input surveys which supported overwhelmingly the project location at McLaren Park. They also talked about the public process which included 5 community meetings, 4 community design workshops, and 10 youth design workshops.

Ms. Nancy Wuerfel has provided strong criticism of the LEJ's proposal to construct a building on pristine, undeveloped park land with glorious views. Ms. Wuerfel has made citations both from the San Francisco General Plan and the McLaren Park Master Plan, documenting how this siting proposal violates many master planning policies. Ms. Wuerfel is concerned about the precedent of using open space and a natural area for development, and that other nonprofit organizations may want access to Parklands if they have funding for construction projects. This precedent also defeats PROSAC's aim to develop meaningful land acquisitions policies for the Department. In addition, the Bayview community should be consulted whether they want to see the project go across the highway and not serve their immediate constituents, as intended originally in both the Department of the Environment and Coastal Conservancy grant proposals.

The Committee has deliberated the LEJ proposal and has taken extensive public comment on the matter. The Committee consents that the project is noble in purpose and is important to the community. However, PROSAC does not believe that the LEJ



has conducted appropriate public outreach to define site selection criteria and to do exhaustive site search. (LEJ claims to have reviewed 34 sites.) There could be many other sites identified within the community, to locate the Living Classroom, and LEJ is encouraged to solicit ideas from the Bayview leaders. Or, as Rebecca Silverberg asserts, there are under-used school sites contiguous to McLaren Park. The Committee thanks the LEJ for the introductory presentation and wishes to continue this dialogue in the future with broader community participation.

**Public Comment:** The following 30 speakers comprised of LEJ youth and adults testify in support of the LEJ Living Classroom project at the proposed McLaren Park's site: John Jack, Ernesto Pepito, John Solomon, Jenn Sramek, Sherlina Nageer, Leesha Langlois, Alexander, Eric Miao, Nick Lapis, Susan Boshoven, Anna Blake, Chris Norman, Hillary Amsberry, Marisha Farnsworth, Rob Ashmore, Anthony Dantzlev, Joshua Abraham, Tom Bressan, Teresia Gichache, LaConstance Shahid, Francisco Da Costa, Yvea Eaton, Christy Rocca, Tai-Sun Schvema, Jake Jelonek, Cece Carpro, Ben Francisco, Parin Shah, Recheal Genochio, and Milton Reynolds.

The following 6 speakers oppose to locating the Living Classroom at the proposed McLaren Park's site, stressing either environmental concerns for the undeveloped open space or the fact that the mitigation money funding this project should be spent in the Bayview district: Linda McKay, Franco Mancini of Friends of McLaren Park, Dwayne Jusino of Community Alliance of Portola and Silver Terrace, and Lisa Vittori. Deirdre Elmansoumi of Kids in Park and Pinky Kushner of Sierra Club.

**Committee Vote:** Discussion only. PROSAC is willing to continue the dialogue with LEJ on this issue.

RPD has not yet taken a position on this proposed project.

- 2) Report by Capital Projects Working Group regarding the draft criteria for evaluating capital improvement projects in response to the need to prioritize 19 projects on hold and future projects (*Erika Gabrielsen*).

Ms. Erika Gabrielsen has presented a document, *Draft Criteria for Evaluating Capital Improvement Projects* developed by a joint working group comprised of PROSAC and Rec & Park representatives. These draft criteria form Step 1 in evaluating capital projects, specifically the present 19 projects on hold, to determine their merit and priority in relation to other projects. The working group suggests six broader categories for evaluation: public safety or health; protection and conservation of natural and built resources; improve operating efficiency and/or generate new revenue sources; coordination with other capital projects; equitable provision of services or facilities; and provision of services not available now. Each evaluation category is explained by a number of specific questions which also prompt some potential measures. Funding criteria are considered separately in Step 2 as funding opportunities and strategies to determine the most efficient and effective use of resources as they become available. Funding is thus a second screen to evaluation of projects. Land acquisition projects are not evaluated by this matrix.

Ms. Gabrielsen welcomes PROSAC's input on the basic format of these draft criteria, which will be discussed at the July 7<sup>th</sup> and 8<sup>th</sup> public meetings. Next work phase will include scoring and ranking of projects.

The Committee has recommended to include the word "high need" in the language of the document, and to add "matching funds from community" as a bullet to funding criteria.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Mr. Alfredo

Pedroza to approve the basic format for "Draft Criteria for Evaluating Capital Improvements Projects," as developed by the PROSAC working group in collaboration with the Capital Improvement Division staff, unanimously approved by the Committee.

7. ANNOUNCEMENTS: None.

8. ADJOURNMENT:

**Committee Vote:** Motion made by Mr. Patrick Hannan and seconded by Mr. Michael Casazza to adjourn the meeting at 10:10 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On July 6, 2004, 17 PROSAC members and at least 57 community members.*





Recreation & Park Department >> Meeting Information >> Park, Recreation and Open Space Advisory Committee

## San Francisco Recreation & Park Department

July 19, 2004 - Special Meeting Cancelled

### NOTICE OF SPECIAL MEETING CANCELLATION

of the PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Monday, July 19, 2004

6:30 p.m. - 9:30 p.m.

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL.

2. Discussion and possible action to consider revised criteria and proposed ranking of Capital Program staff regarding 19 de-funded capital projects and the application of these criteria and ranking system to all future capital projects (Erika Gabrielsen).

3. Discussion and possible action on proposed Revenue Bond to provide \$20 million to fund projects within the 19 de-funded capital projects by reserve of \$2 million of Open Space Fund to service the bond debt (Isabel Wade).

4. PUBLIC COMMENT

5. ADJOURNMENT.

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## San Francisco Recreation & Park Department

August 3, 2004 - Cancelled (Summer Recess)

### NOTICE OF PUBLIC MEETING CANCELLATION Summer Recess

NOTICE IS THEREBY GIVEN that the regular meeting of the Park, Recreation and Open Space Advisory Committee scheduled for Tuesday, August 3, 2004 will be cancelled due to summer recess. All agenda items are continued to September 7, 2004 regular meeting.

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Tel: 415-831-2769 Fax: 415-666-7130



**≡ NOTICE OF PUBLIC MEETING  
PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**Tuesday, September 7, 2004  
6:30 p.m. - 9:30 p.m.  
Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue**

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the July 6th, 2004 Meeting (**Mary Hobson**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. REPORTS: Discussion and Possible Action Items:
  - 1) Staff report (including financials) regarding GOLF FUND (**Dan McKenna**) - 15 min.
  - 2) COMMUNITY GARDEN PROGRAM - Discussion and possible action items:
    - a. Staff report regarding status of Community Garden Program (**Marvin Yee**) - 10 min.
    - b. Potential donation to the City of Dearborn Community Garden, occupying two parcels at 53 Dearborn Street (Block 3577, Lot 49) and 59 Dearborn Street (Block 3577, Lot 73), as supported by Supervisor Bevan Dufty of District 8 (**Matt Wilson**) - 10 min.
    - c. Discussion regarding public access to community gardens - 10 min.
5. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - 1) Discussion regarding the impact on the Capital Plan of the Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) contracting requirements court loss (**Dan Mauer**) - 5 min.
  - 2) Discussion and possible action to approve a resolution in censure of the Department's process in deciding capital project criteria - 10 min.
  - 3) Discussion and possible action to form a working group to assist Capital Division staff in preparation for the annual citywide park planning meetings - 15 min.
  - 4) Monthly Capital Program update (**Dan Mauer**) - 10 min.
6. ACQUISITIONS: Discussion and Possible Action Items:
  - 1) Staff update regarding current property transactions or considerations (Staff) - 10 min.
  - 2) Potential transfer-in of Portola Park located at Portola and Burnett Avenues (Block 2870, Lot 48) from the jurisdiction of the Department of Public Works to the jurisdiction of the

Recreation and Park Commission, as proposed by Supervisor Bevan Dufty of District 8 (Staff) - 10 min.

## 7. ANNOUNCEMENTS.

- 1) Imagine the Way Event: Launch of the Blue Greenway Trail on September 11<sup>th</sup>.

## 8. ADJOURNMENT.

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▶ Fax: (415) 581-2540 ▶ Tel: (415) 581-2575



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SAN FRANCISCO, CALIFORNIA 94117  
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**FINAL MINUTES**

**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE  
Full Committee**

**Tuesday, September 7, 2004**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL at 6:42 PM:

Members Present:

Laura Bowlby, Peter Brastow, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Erika Gabrielsen, David Miller, Nino Parker, Isabel Wade, Bradford Willmore, William Wilson, and Nancy Wuferl.

Members Absent:

Nancy Barber, Catherine Rauschuber, Gregory Rocca, Joan Roughgarden, and Rebecca Silverberg.

Members Excused:

Patrick Hannan and Alfredo Pedroza.

Newly Appointed:

Peter Brastow representing District 5.

Staff Present:

Mary Hobson, Mark Langan, Julie Mark, Dan Mauer, Dan McKenna, and Marvin Yee.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the July 6, 2004 Meeting (Mary Hobson).

Committee Vote: Motion made by Ms. Sharon Eberhardt and seconded by Mr. Mike Casazza to approve the Minutes of the July 6, 2004 Meeting, as amended by Ms. Nancy Wuferl, unanimously approved by the Committee.

Ms Jeanne Darrah of District 9 expressed major concerns regarding the cancellation of the August 3, 2004 PROSAC meeting. Ms. Darrah stated that she was not notified of the cancelled meeting and did not support the action. She felt that the cancellation was portrayed as a committee "strike" and it therefore should have followed a publicly noted process. Chair Isabel Wade replied that the cancelled meeting was not an official "strike." Chair Wade stated that she received 8 phone calls from upset committee members stating that they would not attend the August 3 meeting, and may quit due to their dissatisfaction with the process taken by Rec & Park regarding the ranking of and recommendation of capital projects for revenue bond funding.

New member Mr. Peter Brastow of District 5 was introduced.

3. PUBLIC COMMENT: There was no public comment on the items not listed on this Agenda.

#### 4. REPORTS: Discussion and Possible Action Items:

##### 1) Staff report (including financials) regarding Golf Fund (*Dan McKenna*)

Mr. Dan McKenna, Superintendent of Citywide Services, reported on the maintenance and operation of 6 San Francisco Municipal Courses, 5 of which are managed by the Recreation and Park Department (RPD). The Golf Fund was established last fiscal year to support the golf program as a full-recovery plan. The revenues generated by the golf program support the program. Currently, 95% of the golf program is golf fund revenue supported and 5% is general fund subsidized. The goal is to reach 100% cost recovery. The program has experienced increased costs this year due to water supply problems at Sharp Park. The main PUC water supply line has broken so water is now being purchased from a local water company (which purchases it from PUC). Attempts to locate the break have been unsuccessful. RPD will be moving towards using tertiary water for the course in the future. Other increases include pest management costs associated with mosquito abatement due to West Nile Virus threats. After its first year of renovation, Harding Park was included in the top 50 best public municipal courses in the U.S. Quarterly reports on expenses and revenues generated, number of rounds played and fees collected on a course by course basis will be available in the near future. The Golf Fund made its first partial payment of \$150,000 to the Open Space Fund in FY 03/04. The payment will grow to \$329,000 in FY 04/05. The first full payment of \$1.02M will occur in FY 05/06.

##### Committee Vote: Discussion only.

##### 2) COMMUNITY GARDEN PROGRAM – Discussion and possible action items:

###### a. Staff report regarding status of Community Center (Marvin Yee)

Mr. Marvin Yee, Project Director with Capital Improvement Division, gave an overview of the Recreation and Park Department's Community Gardens Program. RPD maintains 42 Community Gardens citywide. The majority of these gardens are located on RPD properties, others are on Department of Public Works (DPW) and Public Utilities Commission's (PUC) properties. RPD uses Open Space funds to provide support to these gardens. Mr. Yee discussed the physical garden and program elements. Gardens can only be used for personal consumption.. The Recreation and Park Department entered into a contract with the San Francisco League of Urban Gardeners (SLUG) to maintain, repair and implement the gardens. This contract began in the fiscal year 1993-1994 and ended July 1, 2004. The department plans to enter into a similar agreement with another entity in the future. In the mean time, RPD has been maintaining and servicing the gardens. During this transition, RPD is trying to set up policies regarding the gardens. A committee is being formed to plan the future of the Community Garden Program. Mr. Yee requested that an interested member from PROSAC participate.

Committee members discussed concerns regarding the use of open space funds for maintenance. Nancy Wuerfel thought that new gardens were being created with the annual Open Space Fund budget, rather than for the maintenance of existing gardens. More information on how the gardens serve their communities, how much the gardeners contribute to the cost of maintenance, and how other cities manage their gardens programs was requested.

##### **Public Comment:**

Ms. Sidra Stich from Waller Street Neighborhood spoke about a portion of Waller Street near Buena Vista Park that was built as a cobblestone street on a very steep hill that never opened. It is abandoned and neglected. Ms. Stich wanted to know who to contact regarding this vacant lot that is not being maintained and is being used as a dog run. She has been getting the run around from various City departments. DPW has stated that the property owners who are adjacent to the parcel are responsible for its maintenance. It was suggested that Ms. Stich contact her District Supervisor or ask the City Attorney to notify the property owners. Chair Isabel Wade recommended that she contact DPW.

**Committee Vote:** Discussion only.

- b. Potential donation to the City of Dearborn Community Garden, occupying two parcels at 53 Dearborn Street (Block 3577, Lot 49) and 59 Dearborn Street (Block 3577, Lot 73), as supported by Supervisor Bevan Dufty of District 8 (Matt Wilson).

Mr. Matt Wilson reported on the Dearborn Community Garden stating that there are approximately 45 plots that are used by families. These gardens are very well maintained with a tradition of self-maintenance and community involvement. ARC, an organization that serves the developmentally disabled adults also uses one of these plots. The Dearborn Garden also encourages other groups to view and experience their gardens. The garden was initially a parking lot for Pepsi-Cola. In 1991, the property was sold to the City to build a Police Station and the garden was given to SLUG. Now SLUG, because of their current financial status, would like to gift the Dearborn Garden to the City. Supervisor Bevan Dufty and the community strongly support this donation.

**Committee Vote:** Motion made by Mr. William Wilson and seconded by Mr. Nino Parker, as amended by Ms. Nancy Wuferl and seconded by Mr. Nino Parker that PROSAC supports putting Dearborn Community Garden on the list for evaluation. The motion passed an affirmative Committee vote.

**15 Ayes:** Laura Bowlby, Robin Buckley, Peter Brastow, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Erika Gabrielsen, Nino Parker, Bradford Willmore, William Wilson, Isabel Wade and Nancy Wuferl. **0 Nays. 1 Abstained:** William Carlin.

**Committee Vote:** Motion made by Ms. Jeanne Darrah and seconded by Ms. Erika Gabrielsen to the effect that Jeanne Darrah, Nino Parker and William Wilson as an alternative sit on the Recreation Park Policy Committee for Community Gardens, unanimously approved by the Committee.

- c. Discussion regarding public access to community gardens.

Chair Wade received emails from the public complaining that the Community gardens are locked. Chair Wade asked that the public access of the Community Gardens be addressed in this Policy Committee.

**Committee Vote:** Discussion only

## 5. CAPITAL PROGRAM: Discussion and Possible Action Items:

- 1) Discussion regarding the impact on the Capital Plan of the Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) contracting requirements court loss (Dan Mauer)

The courts recently ruled that the City of San Francisco was in violation of Proposition 209 (California's antidiscrimination law) and issued an injunction prohibiting the City from using minority hiring goals in its MBE/WBE Contracting Program. On July 26, 2004 the City Attorney froze all contract awards to evaluate whether they were in violation of the injunction. The Human Rights Commission has removed the Minority Business Enterprise (MBE) and Women Business Enterprise (WBE) contracting requirements. There is no longer a gender based contracting preference status available. These have been temporarily replaced by the Disadvantaged Business Enterprise (DBE), which will run for 60 days, and contract awards are now moving forward.

**Committee Vote:** Discussion only



- 2) Discussion and possible action to approve a resolution in censure of the Department's process in deciding capital project criteria.

Chair Isabel Wade thanked Ms. Mary Hobson and Mr. Dan Mauer, Capital Improvement Division staff, for putting the ranking criteria together on such short notice. However, she emphasized that PROSAC was not given the opportunity to review and approve the criteria and system. She described how the process developed with the Board of Supervisors setting a deadline for a ranked list as a condition of securing a revenue bond as part of the budget process. The PROSAC work group called a last minute meeting prior to the scheduled Commission meeting to go over the criteria and ranking system but only three committee members were able to attend. The ranked list of the 19 projects was not ready so, instead the weighting of the criteria was discussed. Chair Wade was told after the Commission meeting that the three committee members' comments were taken as representation of PROSAC's final thoughts about the ranking system. Approximately 12 PROSAC members contacted Chair Wade the next day and were irate and some threatened to resign. Chair Wade wanted to work behind the scenes, but there was no response from Mayor's office. An alternate suggestion was made to have a retreat to discuss what is the responsibility of PROSAC in situations such as this.

#### **Public Comment:**

John Plummer of Friends of Lake Merced and Neighborhood Parks Council presented issues regarding the RPD's ranking and weighing system for capital projects.

##### **a) Neglect of the environment.**

In order for these criteria to receive any points, the resource must be on the endangered list; "the project will protect natural resources that are at risk of being reduced in amount or quality." Possible total number of points for this category is only 4%.

##### **b) The Program is a benefits analysis, not a cost/benefit analysis.**

The ranking system assigns points to projects based on their conformance to a preset list of criteria. The projects are then ranked by the totals and no consideration is given to cost.

##### **c) Approach is not based on any strategic view of RPD's future.**

Projects are considered in isolation, not as they contribute to the overall quality of life in San Francisco.

##### **d) Planning activities are given a very low priority.**

An example is Lincoln Park. The Master Lincoln Park plan was ranked 19 while Lincoln Playground was ranked 11<sup>th</sup>.

##### **d) No process for scoring individual projects has been provided.**

If someone is applying this system who has knowledge of the ranking weights, they can assign favored projects high scores in regards to the most important criteria. In the absence of an objective procedure for assigning these scores, they system is vulnerable to abuse.

##### **f) Lack of public participation.**

Not enough time for public process was allowed. Only 3 PROSAC members were available the evening before the Commission review and they were not provided with a ranked list. Only proposed changes to the weights noted.

The PROSAC committee discussed several factors involving the criteria decision such as: timing, cost analysis, political sway, public comment, what to do with the rest of the Capital plan, and needs of the community.

**Committee Vote:** Motion made by Mr. William Carlin and seconded by Ms. Sharon Eberhardt that PROSAC finds the process that the Department developed and used in deciding capital project criteria – to be created in haste; the process would have been improved by allowing more time and input from more sources and is not an optimal way of doing business or creating policy either by the Recreation and Park Department or the City of San Francisco. The motion passed an affirmative committee vote.

**12 Ayes:** Laura Bowlby, Robin Buckley, Peter Brastow, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Erika Gabrielsen, Nino Parker, Bradford Willmore, Isabel Wade and Nancy Wuerfel. **1Nay:** William Wilson **3 Abstained:** Peter Brastow, Jeanne Darrah, and Jill Fox.

- 3) Discussion and possible action to form a working group to assist Capital Division staff in preparation for the annual citywide park planning meetings.

The criteria and evaluation system will be a major component of the planning meetings. Ms. Laura Bowlby would like to consult professional help to aid with the criteria. Mr. Dan Mauer, Acting Capital Manager, said that they have contacted professionals in the past and basically the approach needs to be as objective as possible because there is no perfect system. Three planners are being hired for RPD to help with the strategy. The meeting needs to be re-defined. Suggestions were made to reduce the number of meetings or suspend them for one year. Mr. Mauer emphasized that the meetings need to occur but it is time to re-define what they are. Mr. Peter Brastow and Ms. Erika Gabrielsen volunteer for the working group.

**Committee Vote: Discussion Only**

- 4) Monthly Capital Program Update (*Dan Mauer*).

Mr. Mauer reported on the progress made towards approval for the General Obligation Bond 5<sup>th</sup> Sale and approval of the new Revenue Bond. Both bonds are moving forward together, along with an ordinance to allow the department to reappropriate approximately \$2 million in surplus Open Space funds to capital projects. The legislation was introduced to the Board of Supervisors in August, but due to the Board vacation, it will not be heard in committee until mid September. If all goes well, the sale of bonds is anticipated by the end of October with funds in place sometime in November.

**Committee Vote: Discussion Only**

6. ACQUISITIONS: Discussion and Possible Action.

Mr. Dan Mauer, Acting Capital Program Manager, discussed the staff memo dated September 7, 2004 regarding the recent status of property transactions within the Recreation and Park Department. Among discussed highlights are:

- Hayes Green – RPD is reviewing a MOU agreement with DPW, which includes 3 years of maintenance.
- Edge Hill – Has gone to the Board of Supervisors and is waiting for the Mayor's signature.
- Le Conte Mini Park – RPD is in the final stages of having that property transferred. Need to extract services from contractor.
- Palou Phelps – grant is still outstanding and we should know status by the end of the year.

Ms. Nancy Wuerfel asked to clarify the parcel makeup for Portola Park transfer. Ms. Wuerfel believes that there are 3 lots available from DPW which are surplus and could come together for a public park (2848/001, 2850/023, & 287/048). Mr. Mauer will follow-up.



**Committee Vote:** Motion made by Ms. Jill Fox and seconded by Ms. Nancy Wuerfel that PROSAC supports putting Portola Park on a list for evaluation, unanimously approved by the Committee.

7. ANNOUNCEMENTS:

- Park Openings: Hoff Street, Holly Park, and St. Mary's Square—September 2004
- Imagine the Way Event: Launch of the Blue Greenway Trail on November 4, 2004
- Neighbor Parks Council Gala on the 30<sup>th</sup>.
- Chair Isabel Wade is resigning effective October 2004.

8. ADJOURNMENT:

**Committee Vote:** Motion made by the entire Committee and seconded by Ms. Jill Fox to adjourn the meeting at 9:45 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On September 7, 2004, 16 PROSAC members and at least 3 community members.*



SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2769 Fax: 415-666-7130



**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**Tuesday, October 5, 2004**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the September 7th, 2004 Meeting (**Mary Hobson**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. REPORTS: Discussion and Possible Action Items:
  - 1) Staff Report Regarding the Efficiency Plan Update (**Lydia Zaverukha**) - 30 min.
  - 2) Chair and Vice Chair Reports (**Arthur Chang**).
5. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - 1) Monthly Capital Program Update (**Dan Mauer**).
  - 2) Progress Report: Sharp Park (**Dan Mauer**).
  - 3) Reconciliation of the DRAFT Capital Budget Request of Feb 16, 2004 with the approved Annual Appropriation Ordinance budget for the on Capital Plan funded by the Open Space Fund (**Dan Mauer to report what got funded**).
6. PROSAC OPERATIONAL PROCEDURES : Discussion and Possible Action:
  - 1) Review and Discuss Mandate of Prop C in creating PROSAC: Its purpose, function as a CAC to the Recreation and Park Commission (**Patrick Hannan**).
  - 2) Election of Officers – Chair and Vice Chair II
7. ACQUISITIONS: Discussion and Possible Action Items:
  - 1) Staff Update Regarding Current Property Transactions or Considerations (**Dan Mauer**).
  - 2) Report by Acquisitions Working Group (**Jill Fox**).
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speaker for no more than three (3) minutes.

**COPIES OF EXPLANATORY DOCUMENTS** are available to the public at the Recreation and Park Department, McLaren Lodge - Annex, 2<sup>nd</sup> floor (Planning Unit), 501 Stanyan Street, San Francisco, CA 94117 between the hours of 9 a.m. and 5 p.m., or on the Department Web site: <http://parks.sfgov.org>, "Park, Recreation and Open Space Advisory Committee" Link (to be found under Related Links, scroll down on the right-hand side), or upon request at the above address, or by telephone at 415-581-2549, or via e-mail [prosac@sfgov.org](mailto:prosac@sfgov.org) within three business days of a meeting.

#### **DISABILITY ACCESS**

The Golden Gate Park Senior Center is accessible by wheelchair through the front entrance. Parking is available in the front parking lot. Please contact Muni's accessible service program for lines serving this area at (415) 923-6142. Oral and sign language interpreters are available by contacting Tony Leung at 581-2543. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call Tony Leung at 581-2543 at least two working days prior to a meeting to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals. The Recreation and Park Department TTY number is 242-5700.

#### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Donna Hall, Administrator, by mail to City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, by phone at (415) 554-7724, by fax at (415) 554-5163, or by e-mail at ([donna.hall@sfgov.org](mailto:donna.hall@sfgov.org)). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <http://www.sfgov.org/bdsupvrs/sunshine/ordinance.htm>.

#### **PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES**

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited and at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

#### **CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Avenue 5<sup>th</sup> Floor  
San Francisco, CA 94102

► E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) ► Fax: (415) 581-2540 ► Tel: (415) 581-2549



SAN FRANCISCO  
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SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, October 5, 2004**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL at 6:34 PM:

Members Present:

Nancy Barber, Peter Brastow, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Nino Parker, Catherine Rauschuber, Bradford Willmore, William Wilson, and Nancy Wuerfel.

Members Absent:

Gregory Rocca, Joan Roughgarden, and Rebecca Silverberg.

Members Excused:

Erika Gabrielsen and Alfredo Pedroza.

Staff Present:

Mary Hobson, Julie Mark, Dan Mauer, and Lydia Zaverukha.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the September 7, 2004 Meeting (*Mary Hobson*).

**Committee Vote:** Motion made by Mr. Arthur Chang and seconded by Mr. Robin Buckley to approve the Minutes of the September 7, 2004 Meeting, unanimously approved by the Committee.

A dialogue regarding "e-government" packets and mailings of packets were discussed by Committee Members. Most members would prefer to receive mailed hard copies of the agenda and supporting documents. Those who wish to receive e-copies will indicate their preference on the sign-in sheet.

3. **Public Comment** on items not listed on the Agenda.

Mr. David Pilpel, a Sierra Club activist and a member of the Sunshine Ordinance task force introduced himself at the meeting. Mr. Pilpel had heard about PROSAC for many years and wanted to observe it.

Vice Chair Arthur Chang would like new members of the Committee to get copies of the Sunshine Ordinance, Brown Act, and Charter section related to the Citizens Advisory Committee (16.107) along with a viewing of the video on the Sunshine Ordinance.

4. REPORTS: Discussion and Possible Action Items:

- 1) Staff report regarding the Efficiency Plan Update (*Lydia Zaverukha*).

Ms. Lydia Zaverukha, the Program Director for organizational planning in the Department presented a new document, the Efficiency Plan, now being submitted for the 2<sup>nd</sup> year in a row. The Efficiency Plan is due annually to the Mayor's Office and to the Board of Supervisors. There are 3 major components to the report: Customer Service, Strategic Planning and Performance Measures. The General Manager has reviewed the strategic and operations action plans and prioritized items to be completed in this fiscal year 04-05. It is available on the web and two hard copies were available at this meeting.

**Strategic Planning:** Ms Zaverukha spoke about the status of the 22 existing action plans that have been produced during this last 2-year period which shows where the Department is, in regards to implementation. She also spoke about the Department forming an Integrated Planning Unit that will report to the General Manager. This Unit will consist of physical, strategic, operations planning and performance measurement. The crucial missing link is objective data, that this unit is intended to provide. The Planning Unit will help collect data to support objective decision making and go forward in an objective manner so the Department can point to statistically valid info in terms of these types of surveys, users, non-users etc..

**Customer Service:** Staffing assignments have changed to improve customer services. Total Management Assets (TMA), a software package implemented to identify all properties and facilities and to help Capital and Operations manage resources better. Currently, it is used to track work orders. These efforts are to improve customer service.

**Performance Measures:** Performance measures were previously submitted in the Recreation and Park's budget process. Now they are also included in the annual Efficiency Plan. The Department has 41 measures. The measures currently applied internally are being evaluated to see how they correlate more to our customers. The measuring of performance is important to Mayor Gavin Newsom, as indicated by the new SF Stat system. An example of a performance measure, is tracking actual staff hours on the job. This type of Position Control System has only recently been implemented in the Department and tracks where staff is assigned and where they are actually located. This system will therefore track expenses to each facility. The Department's performance measures are tied to the strategic objectives. Previously, action plans to implement strategic recommendations were completed by teams, now the plans are assigned to senior staff who are held accountable for the implementation.

The Efficiency Plan includes the first ever Recreation Programming Assessment, completed by a consultant. The assessment included a survey that was mailed to 5000 people, with approximately 1200 responding.

#### **Committee Vote: Discussion Only**

**Public Comment:** Mr. David Pilpel posed a question about Supervisor Chris Daly's plan from last year regarding performance measures. He asked if the Department will move to a more consistent and stringent tie between performance measures and the efficiency plan.

Ms. Zaverukha responded by saying she felt the Department was moving in that direction.

#### **2) Chair and Vice Chair Reports (*Arthur Chang*)**

Ms. Nancy Wuerfel attended a meeting on the Revenue Bond. There is a discrepancy on the amount of the Revenue Bond, being \$21 or \$27 million. Staff responded stating that the original amount was a conservative figure that was set early on by the Mayor's Office of Public Finance (MOPF). Since the decision was made to go with lease revenue bonds, rather than straight revenue bonds, and the interest rate forecasts have become more favorable, the MOPF was able to increase the value from \$21 to \$27 million. Mr. Dan Mauer spoke on how lease bonds work. He stated that the bonds are secured with real properties. These properties are held as collateral by the bonding agency who in turn leases them back to the City for an annual payment of \$2M to be paid by the Open Space Fund.

This option was selected because it offers the bonders more security, and in return allows more funds to be borrowed. This is a paper transaction and will have no operational impact. A list of nine properties has been proposed for consideration: Stern Grove, Ferry Park, Soma Park, Justin Herman Plaza and Esprit Park. (Additional properties are Parque Ninos Unidos, Fay Park, Richmond RC and Hoff Street Park.) Final selection of properties will be determined based on the results of title reports and appraisals. Nancy Wuertel made a suggestion to immediately write a position paper on the Lease Revenue Bonds so that the public may understand this process.

**Committee Vote: Discussion Only**

**5. CAPITAL PROGRAM: Discussion and Possible Action Items:**

**1) Monthly Capital Program Update (*Dan Mauer*).**

Mr. Mauer stated that the Board of Supervisors has passed the sale of the two bonds. The Department is working on the appropriation. Supervisor Peskin has requested a breakdown of funding allocation per project. The Recreation and Park's accounting department is working on the revised appropriation ordinance which will go to the Board of Supervisors in two weeks.

**2) Progress Report: Sharp Park (*Dan Mauer*).**

Mr. Mauer spoke about Sharp Park and the lead problem it is having. A San Francisco Weekly article reported that the Recreation and Park Department was stealing from the environment. There is lead contamination from lead shot located at the old Rifle Range which was closed approximately, 10 years ago. Two studies were conducted to investigate the problem. Acting General Manager, Mr. Yomi Agunbiade is seeking funds to solve the problem. (There are Open Space funds that have been set aside to pay for the hazard abatement). The actual costs have not yet been determined.

The Department has been in contacted with San Mateo County for many years. Ms. Nancy Barber stated that any movement forward would be a good gesture in rectifying this issue. Mr. Mauer will evaluate the previous 2 reports and speak to the main contact and report back to PROSAC.

Underground Storage Tank (UST) – The Department is working closely with San Mateo County and staff member, Mr. Balmore Hernandez who is the main contact on the Underground Storage Tank and Rifle Range.

Ms. Barber reminded everyone that in February 2004, Prosac passed a resolution to not fund any more studies to resolve the lead clean-up at Sharp Park in favor of funding the actual clean-up activity.

**3) Reconciliation of the DRAFT Capital Budget Request of Feb 16, 2004 with the approved Annual Appropriation Ordinance budget for the on Capital Plan funded by the Open Space Fund (*Dan Mauer* to report what got funded).**

Mr. Mauer provided a document that shows a breakdown of the 04/05 budget requests, the resulting appropriations, and the calculated differences.

**Committee Vote: Discussion Only**

**6. PROSAC OPERATIONAL PROCEDURES: Discussion and Possible Action.**

**1) Review and Discuss Mandate of Prop C in creating PROSAC: Its purpose, function as a California Advisory Committee to the Recreation and Park Commission (*Patrick Hannan*).**



Mr. Patrick Hannan spoke about why the Committee was established and what they should focus on since the Strategic and Operations Plans are fairly set and the Capital Program is slowing down. The responsibilities are set by the Charter to: comment on plans, support a minimum of 2 meetings, serve as liaison to the community, and make quarterly reports to the Recreation and Park Commission on park issues. The Committee discussed concerns of advocacy, oversight, input, work on the criteria, and responsibility related to the budget approval.

**Committee Vote: Discussion Only**

2) Election of Officers: Chair and Vice-Chair II

The Committee provided verbal nominations for the Chair. Nominations for the Chair were: Mr. Patrick Hannan, Mr. William Carlin and Mr. Arthur Chang who declined. Each member provided a verbal vote for the Chair. The votes resulted in a tie, 8 to 8 with 1 non-vote. None of the candidates were inclined to drop out. Mr. Hannan and Mr. Carlin each made a statement on why he should be Chair and a verbal re-vote ended with Mr. Patrick Hannan as the Chair.

The nominations for the Vice-Chair II were Mr. William Wilson, Mr. William Carlin, Mr. William Wilson, and Ms. Nancy Wuerfel. All but Mr. William Wilson declined. Mr. Wilson was voted Vice-Chair II. The votes were unanimously approved by the Committee.

**Committee Vote: Discussion Only**

**Public Comment:** Mr. David Pilpel, who has served on several committees suggested that PROSAC find a way to have standing reports to the Commission. In order to build a good working relationship, Mr. Pilpel suggested for PROSAC to work with the Commission, Department, Mayor and Board of Supervisors. He felt that it was important to initiate items with the staff and Committee in advance and to create a respectful working relationship.

7. ACQUISITIONS: Discussion and Possible Action.

1) Staff Update Regarding Current Property Transactions or Considerations (*Dan Mauer*).

Mr. Dan Mauer, Acting Capital Program Manager, discussed the staff memo dated September 30, 2004 regarding the recent status of property transactions within the Recreation and Park Department. Among discussed highlights are:

- District 7: Edge Hill Mountain Phase I – Has gone to the Board of Supervisors and has been approved. The Department is in the process of putting forth the first million
- District 8: Portola Park - 1 parcel is in the process of being transferred. The other 2 lots are on the transaction list.  
Dearborn Community Garden: Prosac voted to include Dearborn Community Garden on the Department's transactions list at the September 7, 2004 meeting.
- District 10: Le Conte Avenue Mini Park – RPD is in the final stages of having that property transferred.

**Committee Vote: Motion made by Mr. William Wilson and seconded by Ms. Nancy Wuerfel to add the Dearborn Community Garden to the real property transaction roster. The motion passed an affirmative Committee vote. 16 Ayes:** Nancy Barber, Peter Brastow, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Nino Parker, Catherine Rauschuber, Bradford Willmore, William Wilson, and Nancy Wuerfel. **0 Nays. 0 Abstentions.**

2) Report by Acquisitions Working Group (*Jill Fox*).



Ms. Jill Fox suggested that Recreation and Park put the two Portola lots on the transaction list. She would like people to go and visit these lots before the next meeting. James Collins who lives near the lots offered to show interested members.

8. ANNOUNCEMENTS:

- Park Openings: Hoff Street, Holly Park, Alamo, and St. Mary's Square
- October 16 is a Recreation and Park Volunteer Appreciation Day at the Exploratorium.

8. ADJOURNMENT:

**Committee Vote:** Motion made by Vice Chair Arthur Chang and seconded by Ms. Nancy Barber to adjourn the meeting at 9:45 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On October 5, 2004, 16 PROSAC members and at least 2 community members.*





SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**Wednesday, November 3, 2004**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the October 5, 2003 Meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. REPORTS: Discussion and Possible Action Items:
  - 1) Recreation Assessment (**Rose Dennis**).
  - 2) Chair and Vice Chairs Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
  - 3) New Subcommittees (**Patrick Hannan**).
5. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - 1) Monthly Capital Program Update (**Dan Mauer**).
  - 2) Clarification of RPD Gift Policy and Capital Project Prioritization (**Dan Mauer**).
  - 3) Clarification of RPD Policy on Natural Gas Fueling Stations in Parks (**Dan Mauer**).
6. ACQUISITIONS: Discussion and Possible Action Items:
  - 1) Staff Update Regarding Current Property Transactions or Considerations (**Dan Mauer**).
  - 2) Portola Park - Staff Update Regarding Additional Plots and Status of Conditions included in Committee Approval (**Dan Mauer**).
  - 3) Sharp Park - Staff Update Regarding Discussions between RPD & San Mateo County (**Dan Mauer**).
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

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10-25-04 PUBLIC ROOM

**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speaker for no more than three (3) minutes.

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#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
Golden Gate Park, McLaren Lodge  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

► E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) ► Fax: (415) 581-2540 ► Tel: (415) 831-2549



SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2769 Fax: 415-666-7130



**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Wednesday, November 3, 2004**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL at 6:45 PM:

Members Present: Laura Bowlby, Peter Brastow, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Catherine Rauschuber, William Wilson and Nancy Wuerfel.

Members Absent: Nancy Barber, Erika Gabrielsen, Nino Parker, Gregory Rocca, Rebecca Silverberg and Bradford Willmore.

Members Excused: James Collins, Alfredo Pedroza, and Joan Roughgarden.

Staff Present: Amber Evans, Daniel LaForte, Julie Mark, and Dan Mauer.

Guest Speakers: Linda Barnard and Rose Dennis.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the October 5, 2004 Meeting (*Julie Mark*).

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Jeanne Darrah to approve the Minutes of the October 5, 2004 meeting, as amended by Ms. Nancy Barber, unanimously approved by the Committee.

3. PUBLIC COMMENT: There was no public comment on the items not listed on this Agenda.

4. REPORTS: Discussion and Possible Action Items:

1) Recreation Assessment (*Rose Dennis*).

Ms. Rose Dennis gave a brief overview regarding the Recreation Assessment Report. It was completed by an outside consultant who had over 30 years "experience in municipal recreation" and had completed previous work with the Neighborhood Parks Council (NPC). This was the first time that the Department completed a Recreation Assessment. The Assessment was coordinated with consulting teams and several key members of the City. 74% of the survey responses were non-users.

The key findings and observations in regards to citizen group strengths included: the number of recreation facilities and open space available, the citizens have a sense of stewardship, there are

adult programs, senior centers, day camps and tiny tots programs and the impact quality staff has on the Department and facilities. The weaknesses included: deteriorating conditions at the recreation facilities, the need for consistent standards in programs/activities, more partnerships with schools and community based organizations, external communication with the public, and the lack of planning conducted by the Department.

Other survey highlights:

76% of respondent households rated the quality of programs they have participated in as either excellent or good.

68% of respondent households rated the quality of customer service they have received as either excellent or good.

Walking and biking trails (55%) had the highest percentage of respondents select it as one of the four most important facilities to them and their household.

37% of respondent households indicated they would use aerobics/fitness space at least once a month. And at least 30% of respondent households would use weight room/cardiovascular equipment area (36%); and fine arts center (30%) at least once a month.

A fine arts center (31%) had the highest percentage of respondents select it as one of the four indoor recreation facilities they would be most willing to fund with their tax dollars. Others top facilities included aerobics/fitness space (27%); senior citizens activity area (26%); and weight room/cardiovascular equipment area (26%).

Five major goals were recommended by the support of 35 key strategies:

Goal 1 - To develop consistent core programs and facility standards across the City so all participants and users receive a quality recreation experience.

Goal 2 – Recreation services will meet community needs through effective use of demographic data and increased marketing and promotional efforts to inform users of services.

Goal 3- Recreation facilities will be valued as community assets by upgrading and maintaining all indoor and outdoor facilities in need of major repair over a ten year period to create a quality user experience and positive image for the City.

Goal 4 – Update existing and create new partnership agreements to establish balance and equity of each partner's investment, creating trust and eliminating entitlement.

Goal 5 – Reposition recreation services as a viable City service by developing an outcome based management culture that focuses on accountability and exceeding the needs of users while building an efficient and projective organization that operates in a proactive manner.

The Acting General Manager, Mr. Yomi Agunbiade selected Ms. Linda Barnard, the Workrecreation Coordinator and Ms. Lorraine Banford, an Assistant Recreation Superintendent of the Department to coordinate the implementation phases of the plan. Ms. Barnard spoke about the implementation of the Recreation Assessment Plan, stating that several different timelines are set for the various goals. A bi-annual catalogue was produced to show programs, and what the Department has to offer. The Department is currently in the process of updating the standards for the City-wide Latchkey and Tiny-tot programs.

Chair Patrick Hannan asked the Department for progress updates every six months to show what core programs have been implemented. Ms. Dennis agreed on the bi-annual updates, so the Department will return in May 2005 to give an update on what programs have been implemented in regards to the Recreation Assessment.



2) Chair and Vice Chair Reports (*Patrick Hannan, William Wilson and Arthur Chang*).

The Chair, Mr. Patrick Hannan met with the Recreation and Park Commission President and agreed to draft a memo regarding comments in regards to suggestions, projects, and collaborative initiatives to help encourage the department in becoming more successful. The President has also asked for each PROSAC member to draft a short biography of him/herself and to provide their own interest or talents, to see what and how each member can contribute to the Committee. Biographies will be emailed to the Chair.

Chair Hannan has asked new Committee members to view the Sunshine Ordinance videotape.

PROSAC has been invited to participate in World Environment Day that will occur June 2005. Interested members should contact the Chair to attend future meetings.

Chair Hannan also announced that the Department is searching for a new General Manager. He asked the Committee for specific and appropriate questions to be considered by the Recreation and Park Commissioners for the recruitment of the new General Manager. Questions should be submitted to Chair Hannan by November 10, 2004.

**Public Comment:** David Pilpel, a Sierra Club activist and a member of the Sunshine Ordinance task force announced that there was a replacement for Michael Franks who was the Deputy Director of Administration and Finance. Mr. Pilpel stated that PROSAC should ask to meet the new Deputy Director of Administration and Finance.

The Capital Division's Park Planning Fair is on Saturday, November 20. It is an informational fair where the Department will demonstrate what it has been doing, where it is headed and the current status. The Planning Fair will also be a venue for comments, feedback and input to the Department. Chair Hannan urged the Committee to participate or at least attend the fair. Members who wish to volunteer should contact Mary Hobson or Julie Mark. Ms. Sharon Eberhardt stated that she has informed the public in her district and did not get a positive response.

Chair Patrick Hannan asked how will the election results affect the communities. The Acting Capital Improvements Division Manager, Mr. Dan Mauer, stated that the Acting General Manager, Yormi Agunbiade stated to the Commission that 1 million dollars is needed this fiscal year and 2.5 million dollars needs to be cut the next fiscal year. The closing of eleven facilities were recommended, two recreation centers and five facilities are being considered. No timeline for these closures were stated. The Acting General Manager will announce the approach on how to move forward.

**Public Comment:** Mr. Pilpel announced that that their will be a public process.

3) New Subcommittees (*Patrick Hannan*).

The Chair suggested for PROSAC members to join subcommittees and focus on areas of interest; therefore, a member of each committee will be in direct contact with the key Recreation and Park staff and bring the Committee up to date on specific concerns or issues. The Committee will also be able to advise the Commission, having knowledge and facts at first hand. The six subcommittees are: Capital Program and Improvements, Budget, Acquisitions, Public Meetings, Recreation and Programming, and Maintenance. There was some discussion regarding the postings of these meetings and if the Department has staff available to complete the Sunshine Ordinance postings. The Committee discussed the different topics of the subcommittees and why they would be important to form. Many of the topics are complex and deserve more time so that they can be addressed properly. The following members have volunteered for the following subcommittees: Budget: Chair Patrick Hannan, Capital Program



and Improvements: Ms. Jeanne Darrah, and Acquisitions: Ms. Nancy Wuerfel and Ms. Nancy Barber. Further discussion on the subcommittees to continue next month.

**Public Comment:** Mr. Pilpel stated that there are three areas of ongoing functions, the Capital Program and Improvements, Recreation and Programming, and Maintenance.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Jill Fox to establish new PROSAC subcommittees. **12 Ayes:** Laura Bowlby, Peter Brastow, Robin Buckley, Michael Casazza, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Catherine Rauschuber, William Wilson and Nancy Wuerfel. **1 Nay:** William Carlin.

A discussion on the PROSAC meeting space took place. Issues and concerns regarding public accessibility and the meeting space not central to the public and members were raised. Staff will research other central facilities for the monthly meetings.

#### 5. CAPITAL PROGRAM: Discussion and Possible Action Items:

##### 1) Monthly Capital Program Update (*Dan Mauer*).

- The Planning Fair is set for November 22, 2004 at the County Fair Building.
- Two projects, Walter House playground and Aptos playground were sent out to bid, both bids returned under budget.
- The Department was awarded two grants, the Murray Hayden and Urban Parks Grant. Lovely was awarded 2.3 million and SOMA park was awarded approximately 1 million.
- Recreation and Park is also applying for other grants called Healthy Communities Grant for SOMA park and Sunnyside playground.
- The General Obligation Bond (GO) closed on October 28, 2004 and the Department will continue moving several projects forward.

Ms. Jeanne Darrah asked about Recreation centers that applied for grants, but were not rewarded. She wanted to know how these projects would get funded. Mr. Mauer stated that the Department, depending on the project, will need to apply for other grants, change the scope of the project, or find other funding sources.

**Committee Vote:** Discussion Only.

##### 2) Clarification of RPD Gift Policy and Capital Project Prioritization (*Dan Mauer*).

The following Capital Project Prioritization was used on the 19 projects:

1. The entire project can be completed with the available funds.
2. The project can be efficiently phased and a portion of the project be completed using the available funds.
3. The project furthers the goal of distributing capital improvement across all San Francisco neighborhoods.

If the Community can come forward and raise the total or a portion of the project budget, then the project will move forward with respect to the 19 projects.

In regards to the remaining 200+ projects, if a Community comes in with partial funds, the project will not be bumped higher on the priority list. Only if the project is funded completely will the project move forward.

**Committee Vote:** Discussion Only.

##### 3) Clarification of RPD Policy on Natural Gas Fueling Stations in Parks (*Dan Mauer*).

Mr. Mauer stated that the Department does not have a formal policy regarding fuel stations. The Board of Supervisors mandated that all Departments move away from petroleum gas vehicles and move to compressed natural gas (CNG). Therefore, Recreation and Park is slowly moving away from petroleum gas vehicles to natural gas vehicles and is installing a CNG pump in Golden Gate Park. Monies originally earmarked for parking meters will be used to help pay for this pump project.

Ms. Wuerfel voiced the concerns many people have expressed about locating future alternative fuel stations in our parks. She would like Mr. Rick Ruvolo from the Department of the Environment to be invited to a future PROSAC meeting to discuss this issue of where to locate alternative fuel stations, including hydrogen fuel, in San Francisco.

**Committee Vote: Discussion Only.**

**6. ACQUISITIONS: Discussion and Possible Action Items:**

- 1) Staff Update Regarding Current Property Transactions or Considerations (*Dan Mauer*).
  - Deerborn Garden – The Real Estate Department is still in negotiations and is working closely with SLUG and Pepsi-Cola.
  - Hayes Green – The Memorandum of Understanding (MOU) is still in the works to be approved by the Commission. It includes a 3-year maintenance agreement funded by Department of Public Works (DPW).
- 2) Portola Park - Staff Update Regarding Additional Plots and Status of Conditions included in Committee Approval (*Dan Mauer*).
  - Mr. Mauer didn't have an update on the two additional DPW parcels. A request for information had been made to Supervisor Duffy's office with no response. Ms. Nancy Wuerfel identified that Supervisor Duffy had already taken the property transfer to the Board of Supervisors and it had been approved. Mr. Mauer to verify.
- 3) Sharp Park – Staff Update Regarding Discussions between RPD & San Mateo County (*Dan Mauer*).
  - The Department had two studies that were completed at Sharp Park, one in 1974 by Foote Associates which was approximately \$1000. and the second study completed in 2002 by Treadmill and Rollo which was approximately \$35,000. These studies were shown in good faith to show that the Department was actively doing research at Sharp Park. Currently, the Department is working with the Department of Public Works and a group called Frugle West to formulate a contract with San Mateo County to decide what plans should be implemented. This process will take approximately 7 months before any implementation can begin and costs can be identified. Allocations from Open Space funds for hazardous material abatement are being banked for this year and next year, for the mitigation work.

**7. ANNOUNCEMENTS: None.**

**8. ADJOURNMENT:**

**Committee Vote: Motion made by the entire committee and seconded by Mr. Michael Casazza to adjourn the meeting at 9:20 PM. unanimously approved by the Committee.**

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On November 3, 2004, 13 PROSAC members and at least 4 community members.*





**SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE**

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**Tuesday, December 7, 2004**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the November 3, 2004 Meeting (*Julie Mark*).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. REPORTS: Discussion and Possible Action Items:
  - a) Rincon Hill (*Adam Varat, Planning Dept.*).
  - b) Chair and Vice Chairs Reports (*Patrick Hannan, Arthur Chang and William Wilson*).
  - c) Budget Cuts – (*Patrick Hannan*).
5. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (*Dan Mauer*).
6. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (*Dan Mauer*).
7. New Subcommittees and PROSAC Representatives
  - a) Current PROSAC Representatives – NAPCAC, Open Space, Community Gardens (*Patrick Hannan*).
  - b) New Subcommittees (*Patrick Hannan*).
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

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11-02-04 11:00 AM

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Tel: 415-831-2769 Fax: 415-666-7130



**FINAL MINUTES**

**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE  
Full Committee**

**Tuesday, December 7, 2004**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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**1. ROLL CALL at 6:40 PM:**

**Members Present:** Nancy Barber, Peter Brastow, Robin Buckley, William Carlin, Michael Casazza, Jeanne Darrah, Jill Fox, Patrick Hannan, Alfredo Pedroza, Gregory Rocca, Joan Roughgarden, William Wilson and Nancy Wuerfel.

**Members Absent:** Laura Bowlby, James Collins, Sharon Eberhardt, and Rebecca Silverberg.

**Members Excused:** Arthur Chang and Bradford Willmore.

**Staff Present:** Julie Mark and Dan Mauer.

**Guest Speakers:** Adam Varat, AnMarie Rodgers and Marshall Foster.

**2. REVIEW OF THE MINUTES:** Discussion and Possible Action to Approve the Minutes of the November 3, 2004 Meeting (*Julie Mark*).

**Committee Vote:** Motion made by Ms. Nancy Barber and seconded by Mr. Alfredo Pedroza to approve the Minutes of the November 3, 2004 meeting, as amended by Ms. Nancy Barber and Mr. David Pilpel (public), unanimously approved by the Committee.

**3. PUBLIC COMMENT:** There was no public comment on the items not listed on this Agenda.

**4. REPORTS:** Discussion and Possible Action Items:

**a) Rincon Hill (Adam Varat, AnMarie Rodgers and Marshall Foster, City Planning).**

Mr. Adam Varat from the City Planning Department presented an update of the Rincon Hill and Open Space Program. The Planning Department had taken a tour with PROSAC of the Rincon Hill area on March 20, 2004 and presented the plan to PROSAC on April 6, 2004 for discussion.

The Downtown Neighborhoods Initiative (DNI) pertains to building neighborhoods downtown in areas that are transitioning to greater residential use. The Rincon Hill Plan and Transbay Plan are the first two neighborhoods of the Downtown Neighborhood Initiative to be planned. Rincon Hill is located south of Folsom boulevard and Transbay is located north of Folsom boulevard. Both areas are considered as one neighborhood. Transbay is being developed by the Redevelopment Agency and the Planning Department is planning the Rincon Hill neighborhood. The main focus of the two



neighborhoods is to transform the old industrial uses, vacant lands, and parking lots into high density neighborhoods.

The open space program for Rincon Hill includes: 1) a 1.75-acre park at Harrison and Fremont Streets; 2) 'Living streets' on Spear, Main and Beale Streets with 30 foot sidewalks and pocket parks; and 3) A program of community facilities in a renovated Sailor's Union building at 450 Harrison Street.

The overall objective is to leverage the new development and provide the capital, operations and maintenance funds by having the private development fund these things.

A study was conducted by the Department of Public Health to see if the park at Harrison and Fremont Streets, adjacent to the Bay Bridge and the Fremont Street off-ramp, was hazardous to the public's health. The results showed that the public benefits of having a park outweigh the harms. The site is more suitable as a park than as residential use.

CalTrans currently owns the land for the park at Harrison and Fremont Streets, and a private developer has the right of first refusal to buy it. There is a possibility for joint development with new residential uses and an open space.

Mr. Varat reviewed and discussed the plans with PROSAC and hoped to get PROSAC's support on the plan. The Planning Department will present on Transbay and Rincon Hill Plan at the City Planning Commission in early 2005.

Mr. Varat also spoke about a historical building called the Sailor's Union of the Pacific. There are roughly 20,000 vacant square feet of space in the building that could be used for community recreational facilities. The Sailor's Union retains ownership of the building and use of the space it currently needs. The Planning Department and the Recreation and Park Department are working together on ideas for programming and management of community spaces in the building.

The open space improvements would be largely financed by a "Mello-Roos" fund. Mello-Roos Community Facilities District (CFD) creates a "special property tax" for public facilities, operations and maintenance established by a vote of interested parties. The CFD could potentially help pay for the capital, maintenance and operations of this sight. It would also allow the City to bond against future tax revenues.

New development in the district would also be required to provide in-kind contributions to public capital improvements as part of their conditions of approval.

**Committee Vote:** Motion made by Ms. Jeanne Darrah and seconded by Ms. Joan Roughgarden to support the Planning Department's Rincon Hill/Transbay Open Space systems concepts, unanimously approved by the Committee.

b) Chair and Vice Chairs Reports (Patrick Hannan, Arthur Chang and William Wilson).

Chair Patrick Hannan spoke to the Committee about maintaining professionalism with the Recreation and Park staff. He requested for the Committee to not inappropriately explode at the Department's staff and to communicate with him if they had issues, which he would aid to resolve.

The schedule for the PROSAC 2005 meetings were reviewed by the Committee. The March date will be researched and confirmed.

**Committee Vote:** Motion made by Mr. Alfredo Pedroza to adopt the 2005 schedule for PROSAC meetings and seconded by Ms. Jill Fox, unanimously approved by the Committee.

New meeting locations were proposed and researched. The Mission Recreation center is available for the PROSAC meetings. Parking, public transportation, convenience, and safety for the Committee



and the public was discussed. The Committee will visit the Mission Recreation site and discuss the meeting location at the next PROSAC meeting.

Chair Hannan requested for the Committee to submit their biographies to him by Tuesday, December 14, so that he may share them with the Commission's president.

The Chair spoke and commended the Recreation and Park Department on the Planning Fair that the Department held on November 20. Chair Hannan felt that it was less formal and less negative than previous meetings; and generally instead of extracting information from the public the Planning Fair provided information. Committee members gave positive comments on the event, stating that it was an improvement to the previous year and that they enjoyed the food, activities for children, and casual forum. The need for feedback or comments at the fair was discussed.

The Channel 7 expose' on the Recreation and Park gardeners was raised. The news expose' video taped gardeners of Dolores Park signing their time sheets for 8 hours of work, and virtually hardly worked. Mr. Alfredo Pedroza addressed the mandates of Prop C and how the Department is working with the Controller's office on posting gardening and maintenance schedules Citywide. A way to track gardeners' accountability was raised by Ms. Nancy Barber, which Mr. Dan Mauer, Acting Capitol Division Manager responded by stating that it was difficult to develop a tool to track accountability and that the Acting General Manager, Yomi Agunbiade was working closely with the Commission and the Mayor's office to develop accountability tactics.

Mr. Pedroza stressed for the Department to work closely with PROSAC, individuals and organizations to rebuild the publics' trust and credibility after seeing the expose' on the non-working gardeners. He felt that he has been an advocate for increased maintenance resource allocations and the results have not been forthcoming.

#### Committee Vote: Discussion Only.

##### c) Budget Cuts (Patrick Hannan).

Specific questions on the budget should be given to Chair Hannan and he will compile them and forward them to the appropriate staff at Recreation and Park and those questions will be answered.

Ms. Nancy Wuerfel wanted clarification on why recreation centers would close on the weekends in regards to the cuts. Her thoughts were that weekends were the busiest times for families and children to attend. Mr. Mauer responded by saying it was important to have diverse programming in the Department for the public, such as the Latchkey, Tinytots or Senior programs which run during the week.

Ms. Jill Fox stated that the Recreation and Park Department was taking the largest budget cut along with the Department of Public Health, effective January 2005. There will be more cuts effective July 2005.

#### 5. CAPITAL PROGRAM: Discussion and Possible Action Items:

##### a) Monthly Capital Program Update (Dan Mauer).

- The Planning Fair – Mr. Dan Mauer addressed a suggestion of having comment cards available at the Planning Fair. The Department did have comment sheets, but they were not noticed by the public. The suggestion to have comment cards handed to the public as they walked in or to have a suggestion box was well taken by Mr. Mauer.
- A table of contents on Capital Improvements was placed in the PROSAC packets. Mr. Mauer asked members to send comments to Mary Hobson, Capital Division, Project Director. The report will be out in January 2005 and PROSAC will have 30 days to review the report.

- The General Obligation Bond (GO) \$68 million has been sold and approved by the Board of Supervisors.
- The approved Lease Revenue Bond has not been sold. The Department is working with the Mayor's Office of Public Finance to determine if we can use the GO Bonds creatively in order to minimize our department service towards the Lease Revenue Bond this coming year.
- Mr. Mauer will prioritize design projects over the next few weeks for the Capital Division staff.
- The San Francisco Zoological Society will present a report to the Commission in January 2005 on how they will spend the remainder of their bond proceeds.
- A meeting at the County Fair Building on the fare increase of Camp Mather will be held on December 8 at 6:30 p.m.
- A public meeting for Ferry Park, will take place at Pier 1, in the conference room at 5:30 p.m. on December 8.
- A workshop to look at the Yosemite Marsh program will take place on December 14 at 6:30 p.m.
- The Department received 5 bids for the Aptos PG. project. 4 bids came in over budget and 1 bid came in under budget. The lowest bid did not meet the Human Rights Commission requirements, so the project will be placed out to bid again.
- Ms. Nancy Wuerfel would like to earmark the \$329,000 from the golf fund. She voiced that she did not want the golf fund to go into the general fund and stated that when the Committee approved the \$13 million from the State and the \$2 million from the Open Space Fund, it was agreed that when the \$15 million was repaid, the money would go to the original designation of high need areas. The money from the State was allocated for youth at risks and it should be given to areas of high needs.

**Committee Vote: Discussion Only.**

**6. ACQUISITIONS: Discussion and Possible Action Items:**

**a) Staff Update Regarding Current Property Transactions or Considerations (*Dan Mauer*).**

- **District 8:** Portola Park - Mr. Mauer was to verify if the two additional DPW parcels that Ms. Nancy Wuerfel identified were already transferred to the Commission by Supervisor Duffy. Mr. Mauer requested this information from Supervisor Duffy's office with no response. There has been no formal resolution on this parcel. Mr. Mauer asked the representatives of district 8 to follow up on this issue.
- **District 8:** Dearborn Garden – The Real Estate Department is still in negotiations and is working closely with SLUG and Pepsi-Cola to complete this donation transaction.
- **District 10:** Le Conte Mini Park – A meeting took place with Supervisor Sophie Maxwell, the Department of City Planning and the developer. City Planning will release the building permit for the construction of two units and the developer will transfer the donated Le Conte Mini Park lots to the City within the 15 day appeal period after the building permit is issued. .
- **District 10:** Connecticut – Arizona Community Gardens, these gardens are owned by DPW. A portion of one of the gardens will be sold to the adjacent property owner. Once the garden

and streets are vacated, MOU discussions will begin with the Community Gardens Project Manager, Marvin Yee.

**Committee Vote: Discussion Only.**

**7. New Subcommittees and PROSAC Representatives**

a) Current PROSAC Representatives – NAPCAC, Open Space, Community Gardens (Patrick Hannan).

- Jeanne Darrah and William Wilson – Community Gardens
- Jill Fox – Open Space

b) New Subcommittees (Patrick Hannan).

PROSAC discussed the difference between a subcommittee and a working group. It was stated that under the Brown Act, PROSAC could have working groups and not fall under the Sunshine Ordinance. Therefore, the Committee decided to form working groups. Chair Hannan discussed the reasons in having working groups. He would like PROSAC to be proactive instead of reactive and felt that the main goal is to put additional work in these groups and come back with reports on specific projects and make recommendations to the Committee and finally to the Commission.

The Committee discussed the projects that they would like to be involved in and Chair Hannan will present them to the Commission president.

Ms. Nancy Wuerfel has asked for biographies from all of the Commissioners. Chair Patrick will request them from the Commissioner President.

Proposed Working Groups and Members who signed up:

- |                                   |  |
|-----------------------------------|--|
| • Budget                          | Chair Patrick Hannan                               |
| • Maintenance                     | Michael Casazza, Alfredo Pedroza, & William Wilson |
| • Capital Program Improvements    | Peter Brastow & Jeanne Darrah                      |
| • Recreation Programming          | Robin Buckley & Greg Rocca                         |
| • Redevelopment on the Waterfront | Joan Roughgarden & Brad Willmore                   |
| • Acquisitions                    | Nancy Barber, Sharon Eberhardt, & Nancy Wuerfel    |
| • Ecological and Conservation     | Joan Roughgarden                                   |

**Committee Vote: Discussion Only.**

**8. ANNOUNCEMENTS:** None.

**9. ADJOURNMENT:**

**Committee Vote: Motion made by Ms. Nancy Barber and seconded by Mr. Michael Casazza to adjourn the meeting at 9:25 PM, unanimously approved by the Committee.**

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On December 7, 2004, 13 PROSAC members and no community members.*





**SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE**

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**Tuesday, January 4, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the December 7, 2004 Meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chairs Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
  - b) Working Groups (**Patrick Hannan**).
  - c) New Meeting Space (**Patrick Hannan**).
5. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Mary Hobson**).
  - b) 2004 Draft Annual Capital Report (**Mary Hobson**).
6. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Mary Hobson**).
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

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**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speaker for no more than three (3) minutes.

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#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

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#### PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES

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#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

► E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) ► Fax: (415) 581-2540 ► Tel: (415) 581-2549





SAN FRANCISCO  
PARK, RECREATION AND  
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SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2769 Fax: 415-666-7130



Gavin Newsom, Mayor

Yomi Agunbiade,  
Acting General Manager

**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, January 4, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL at 6:40 PM:

Members Present: Laura Bowlby, Peter Brastow, Robin Buckley, William Carlin, Michael Casazza, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Alfredo Pedroza, Joan Roughgarden, Bradford Willmore, William Wilson and Nancy Wuerfel.

Members Absent: Rebecca Silverberg

Members Excused: Nancy Barber, Arthur Chang and Michael Rocca

Newly Appointed: Stuart Nachtsheim

Staff Present: Mary Hobson and Julie Mark

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the December 7, 2004 meeting.

Committee Vote: Motion made by Mr. Alfredo Pedroza and seconded Mr. Michael Casazza to approve the Minutes of the December 7, 2004 meeting, as amended by Ms. Nancy Barber, Ms. Jill Fox and Mr. William Wilson unanimously approved by the Committee.

3. PUBLIC COMMENT: There was no public comment on the items not listed on this Agenda.

4. REPORTS: Discussion and Possible Action Items:

- a) Chair and Vice Chairs Reports (Patrick Hannan, Arthur Chang and William Wilson).

The schedule for the PROSAC 2005 meetings was reviewed by the Committee. The November 1<sup>st</sup> date will be confirmed as the date nears.

Mr. William Wilson will be replacing Mr. Nino Parker as an alternate in the Community Gardens Policy Group. Mr. Parker is no longer with PROSAC.

Committee Vote: Discussion Only.



b) Working Groups (*Patrick Hannan*).

Working groups are still being established and according to the City Attorney, the Working Groups fall under the Sunshine Ordinance and must be noticed properly. Locations and times were discussed for the working groups. Report timelines will be established for each group at the next meeting. A member from each working group described their primary focus and goals.

Mr. Willmore volunteered to start a new working group on the Waterfront to look at converting waterfront space that is retired from maritime uses to open space uses.

Committee Vote: Discussion Only.

c) New Meeting Space (*Patrick Hannan*).

The Committee had concerns regarding public transportation and parking at the Mission Recreation Center and would like to know if the parking lot for the Mission Rec. Center could be reserved specifically for PROSAC in order to move to this new meeting place. More meeting spaces have also been proposed. Staff will follow-up on the Mission Rec. parking and research the other facilities for availability.

Committee Vote: Discussion Only.

5. CAPITAL PROGRAM: Discussion and Possible Action Items:

a) Monthly Capital Program Update (*Mary Hobson*).

- Ms. Mary Hobson, Project Director for the Capital Division updated PROSAC on the Monthly Capital Program. She stated that the Coffman Pool project went out to bid in December 2004 and should be awarded in four months.
- A Notice To Proceed (NTP) was issued for the Palace of Fine Arts to Carey and Company for professional design services.
- The West Portal Playground will open in January 2005. Ms Hobson also invited PROSAC to the West Portal Playground extreme makeover site clean-up day to be held on Saturday, January 15, 2005. *\*Note: After approval of these minutes, we were informed by the Project Director that West Portal Playground will not open until late February to early March 2005.*

b) 2004 Draft Capital Report (*Mary Hobson*).

Ms. Hobson announced that the Capital Plan 2004 Annual Update draft was 90% complete. She requested that PROSAC review the report and submit their comments on Chapters 1 and 2 to her within 30 days. She requested that comments be submitted on the standardized comment form provided. File copies of the form will be emailed to each Committee member. Ms. Hobson will distribute Chapter 3 to PROSAC in approx. two weeks and PROSAC is asked to submit their feedback on the chapter within 30 days of receiving it. The entire report includes 3 Chapters. Chapter 1 is an introduction and background on the Department's Capital Improvement Program. Chapter 2 contains summaries, schedules, and budget information on ongoing capital projects, and information on key events that occurred in 2004. The most significant change in the annual report will be found in Chapter 3, where the Department will no longer indicate project initiation dates in its implementation plan. Start Years have been replaced by a system of Phases and Priorities that correspond directly to the implementation dates presented in prior reports. This new system will help to reduce the number of schedule changes resulting from limited resources available in both funding and staff. The hope is to minimize community disappointment when delays occur and to bring expectations into alignment of what can actually be delivered.

Once the report is finalized, Ms. Hobson will submit the Plan to the Rec Park Capital Committee for review and to the full Commission for adoption.

Ms. Nancy Wuerfel asked Ms. Hobson to clarify tree plantings in the Capital Plan Update. Currently, when tree plantings are performed as a component of a Capital Project, it is not coordinated with the Department's Urban Forestry Program.

**Committee Vote: Discussion Only.**

6. ACQUISITIONS: Discussion and Possible Action Items:

a) Staff Update Regarding Current Property Transactions or Considerations (*Mary Hobson*).

Ms. Hobson stated that there were no updates on current property transactions or considerations.

Ms. Wuerfel commented on the transactions update page included in the committee meeting packet and questioned the update on the Edgehill easement transfer or purchase. She reminded everyone that there were two very expensive acquisitions still pending, 701 Lombard and Edgehill/Portola/Octavia exchange, that could cost the Recreation and Park Department several millions of dollars more than was originally budgeted.

**Committee Vote: Discussion Only.**

7. ANNOUNCEMENTS: None.

8. ADJOURNMENT:

**Committee Vote: Motion made by Mr. Bradford Willmore and seconded by Mr. William Wilson to adjourn the meeting at 8:10 PM, unanimously approved by the Committee.**

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On January 04, 2005, 17 PROSAC members and no community members.*





SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
Acting General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**Full Committee**  
**Tuesday, February 1, 2005**  
**6:30 p.m. - 9:30 p.m.**  
Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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JAN 27 2005

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01-27-05 A10:11 REV0

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the January 4, 2005 Meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PLAN: Discussion and Possible Action Regarding the Draft Capital Plan (**Mary Hobson**).
5. BUDGET: Discussion and Possible Action Regarding the Draft 05-06 Budget (**Katherine Petrucione, CFO-Rec/Park**).
6. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chairs Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
  - b) Maintenance Working Group Report – Controller's Presentation of Draft Park Maintenance Standards (**Linda Yeung, Controller's Office and Alfredo Pedrozza**).
  - c) Capital Program Working Group Report – (**Jeanne Darrah**).
7. CAPITAL PROGRAM: Discussion and possible action items:
  - a) Monthly Capital Program Update (**Daniel LaForte, Planner-Rec/Park**).
8. ACQUISITIONS: Discussion and possible action items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Daniel LaForte, Planner-Rec/Park**).
9. ANNOUNCEMENTS.
10. ADJOURNMENT.

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Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

► E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) ► Fax: (415) 581-2540 ► Tel: (415) 581-2549



SAN FRANCISCO  
PARK, RECREATION AND  
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1/05  
Gavin Newsom, Mayor

Yomi Agunbiade,  
Acting General Manager

**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, February 1, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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MAR - 7 2005

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1. ROLL CALL at 6:38 PM:

Members Present: Nancy Barber, Peter Brastow, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Stuart Nachtsheim, Alfredo Pedroza, Greg Rocca, Bradford Willmore, William Wilson and Nancy Wuerfel.

Members Absent: Laura Bowlby, Joan Roughgarden and Rebecca Silverberg

Staff Present: Mary Hobson, Daniel LaForte, Julie Mark, Katie Petrucione, and Sean Stasio.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the January 4, 2005 meeting.

Committee Vote: Motion made by Mr. Alfredo Pedroza and seconded Ms. Nancy Barber to approve the Minutes of the January 4, 2005 meeting, as amended by Ms. Nancy Wuerfel, unanimously approved by the Committee.

3. PUBLIC COMMENT:

Ms. Marianne Gabel, San Francisco Neighborhood Parks Council (NPC) commented on a draft that she received on volunteer guidelines from Ms. Kristin Bowman, Recreation and Park Volunteer Coordinator. Ms. Gabel felt that there was not enough public input on these guidelines and that the guidelines did not communicate a collaborative effort regarding the various volunteers. Ms. Gabel believes that the many volunteers who on a daily basis pull weeds and pick up trash, who open and close bathrooms as well as others are not recognized by the Department. The current draft guidelines state that all volunteers need a work permit. Ms. Gabel felt that the Department should focus on creating more opportunities for volunteers instead of enforcing volunteer work permits. She also urged PROSAC to attend the Operations Committee Meeting on February 2 where the draft will be presented.

Chair Patrick Hannan has invited Ms. Bowman to attend the next PROSAC meeting and will place this topic as an item on next month's agenda.



4. CAPITAL PLAN: Discussion and Possible Action Regarding the Draft Capital Plan (Mary Hobson).

Ms. Hobson stated that the returned comments from PROSAC have been helpful. She also announced that Chapter 3 of the Draft Capital Plan will be completed by the end of February 2005 and forwarded to the Committee for review.

**Committee Vote: Discussion Only.**

5. BUDGET: Discussion and Possible Action Regarding the Draft 05-06 Budget (Katherine Petrucione, CFO Rec/Park).

The Recreation and Park Department, new Chief Financial Officer, Ms. Katie Petrucione presented an informational overview report on the Draft 05'-06' Budget. She will present the Final Budget to the Recreation and Park Commission on February 17, and to the Mayor's Office on February 22.

Ms. Petrucione spoke about the reduction of staff and layoffs that were effective January 15, 2005, thus impacting Recreation Centers by forcing them to close one day a week. She commented on General Fund Budget reductions including a \$1.5 million contingency plan for possible additional cuts totaling up to \$5.3 million. Ms. Petrucione also presented an outline of the General Fund Balancing Plan for 05'-06' and presented other issues that pertain to the Recreation and Park Budget.

Click below to view the presentation:

[www.parks.sfgov.org/site/uploadedfiles/recpark/BudgetPresentation011905.pdf](http://www.parks.sfgov.org/site/uploadedfiles/recpark/BudgetPresentation011905.pdf)

**Public Comment:**

Ms. Elizabeth Diaz, Friends of Joe Dimaggio commented on funding for the North Beach Pool Recreation Center. She wanted to know why the Community was asked to raise money in 3 weeks for furniture and equipment instead of asking for specific furniture or equipment from the Community. She felt that it was easier to ask for donations for specific items instead of trying to raise money.

Mr. Ron Miguel from PAR spoke to the topic, stating that he has in the past raised funds for his Recreation Center, but does not give the funds to the Department because of extensive purchasing procedures. Instead, the Community purchases items themselves or get items donated.

Ms. Mary Hobson of the Capital Division responded by stating that most of the capital projects are used by bond funding and therefore cannot be used to purchase such items as furniture. Ms. Hobson suggested that the public contact the Recreation Director of the facility prior to making any specific furniture donations since they may need to be ADA compliant.

Mr. Richard Magary, Buena Vista Neighborhood Association and Friends of Buena Vista Park commented on volunteers. He asserted that the Department was lacking creativity in volunteer use and felt that volunteers were untapped, especially at a time when the Department was lacking paid staff. Mr. Magary commented about the Department's structure, stating that hundreds and thousands of dollars of missed fees from large events have occurred during the last few years. He also would also like to see the Department implement standard operating procedures in regards to collected fees from the various Recreation and Park Department facilities that are not being turned in to the Department.

**Committee Vote: Motion made by Mr. Alfredo Pedroza and seconded by Ms. Sharon Eberhardt to recommend that the Recreation and Park Department prioritizes any cuts so that the impact will affect the least number of people in the community. Amended by Ms. Nancy Wuerfel and seconded by Mr. Alfredo Pedroza, the Committee would like the Department and the Commission to look at the feasibility of closing**



one golf course as opposed to closing or cutting back services in neighborhood parks and recreation centers, unanimously approved by the Committee.

REPORTS: Discussion and Possible Action Items:

- a) Chair and Vice Chairs Reports (Patrick Hannan, Arthur Chang and William Wilson).

Chair Patrick Hannan discussed new possible meeting spaces. The decision for a new meeting space is to be placed on hold until August 2005 when the County Fair Building will have openings for standing meetings.

- b) Maintenance Working Group Report – Controller's Presentation of Draft Park Maintenance Standards (Linda Yeung, Controller's Office and Alfredo Pedrozza).

Peg Stevensen, Director of the Controller's Office distributed a report on the Draft Park Maintenance Standards in place of Linda Yeung who was to appear from the Controller's Office. The Draft Park's Maintenance Manual is a result of the San Francisco Charter Section F. 102 (Prop C) which requires the City to establish schedules and standards for street, sidewalk and park maintenance, post the information on the web, and that the Controller-City Services Auditor (CSA) conduct an annual performance audit of the City's street, sidewalk and park maintenance and cleaning operations.

The Controller-City Services Auditor is currently working with the Recreation and Park Department on a maintenance standards manual, a park survey/checklist tool to measure compliance with the standards and reporting mechanisms including a database to track and measure results.

The CSA posted the draft of the San Francisco Park Maintenance Standards Manual on the Controller's website and invited the public to review and comment on the draft. The responses came from various individuals and organizations. The deadline for comments has been extended to February due to volume requests.

The Controller's Office will return in April to give PROSAC an update on the final version of the Park Maintenance Standards and compare the results of the standards according to the Recreation and Park Department and the Controller's Office.

Ms. Nancy Wuerfel requested that cleanliness standards be maintained for 100% of our parks, including land managed by the Natural Areas Program.

Ms. Jill Fox requested that the Department and the Controller's Office should consider training volunteers that monitor park maintenance standards; perhaps working with NPC's Park Scan.

Mr. Michel Casazza stated that the maintenance problem is due to the reduction of employees from budget cuts. There is not enough staff to do the work.

Public Comments: Mr. David Ketchum, ParkScan Program Manager, Neighborhood Parks Council – Mr. Ketchum voiced that volunteers may be a good source to help develop the performance standards.

A resident of Bernal Heights also stated that the Department should utilize the volunteers to help support the parks.

Click below to view the Park Maintenance Standards Draft Manual:

[www.sfgov.org/site/uploadedfiles/controller/csa/ParkStd012005.pdf](http://www.sfgov.org/site/uploadedfiles/controller/csa/ParkStd012005.pdf)

**Committee Vote: Discussion Only.**

c) Capital Program Working Group Report (Jeanne Darrah).

Ms. Darrah reported on the working group regarding the Capital Program priorities and how the funding will be allocated. Further discussion will be continued at the next meeting.

6. CAPITAL PROGRAM: Discussion and Possible Action Items:

a) Monthly Capital Update (Daniel LaForte, Planner-Rec/Park).

Mr. Daniel LaForte read notes on the Capital Program Update provided by Ms. Mary Hobson of the Capital Division as follows:

Revenue/GO Bond Swap Plan

Everyone is aware that we have received authorization to sell \$27M in Lease Revenue Bonds to fund 11 capital improvement projects. Some may not know that the department is still in negotiations as to when those bonds will be sold and when the actual dollars will make their way into the accounts of the respective projects.

We have been working hard with the Mayor's Office and Controller to develop a plan to delay the sale, while insuring the projects are funded to allow them to move forward. Delaying the sale as long as possible will result in a savings of \$2M in debt service per year.

A plan has been drafted and the financial documents have been submitted to the Controller for review. The plan would entail the swap of funding sources between projects currently funded with General Obligation Bonds, with those to be funded by Revenue Bond. What has been proposed is that GO dollars earmarked for construction of 3 large capital projects would be re-appropriated to fund the various projects slated to receive revenue dollars. This would allow all projects to move forward full speed, while delaying the sale for one year. The three large projects are anticipated to be ready for construction in January 2006. Our plan calls for the sale of the Revenue Bond in coordination with advertisement of the first ready project.

For a detail of the re-distribution plan, please refer to the hand-out titled "Proposed Transfer of Fund Sources Between Capital Projects".

Due to controls placed on fund sources by the Board of Supervisors during the approval and appropriation of both the GO Bond and the Revenue Bond, this plan needs Board approval. We hope to have the approval process in motion within a week or two, with approval and fund redistribution completed by the end of March. In the mean time, all projects which had their "On Hold" status lifted, and have secured funding from other sources in place, should be moving forward.

For more information contact Mary Hobson.

Zoo Bond Sale

The San Francisco Zoo, in cooperation with the Recreation and Park Department, will be seeking authorization to sell the balance of bonds from the 1997 Zoo Facilities Bond in the amount \$7,505,000. The proceeds of this sale will go to fund renovations to Zoo facilities for Bears, Hippopotamus, Rhinoceros, Harbor Seals, and Gray Seals as addressed in the 2004 Ordinance Amendment to the Park Code related to animal collection and housing. In addition, renovations will be made to the Lion House, the Tropical Forest Building, and Chimpanzee habitat as recommended in the January 2000 Board of Supervisors Performance Audit of the San Francisco Zoo.

The plan was presented to the General Obligation Bond Oversight Committee on January 27. The Recreation and Park Commission will be asked to approve the plan and sale at their February 17 meeting.

For more information contact Mary Hobson.

### Grant Drive

Our grants team submitted an application to the National Park Service for a "Save America's Treasures Grant" for the renovation of the Murphy Windmill. The requested amount is \$1,000,000. Notification of awards are scheduled for summer 2005.

### Openings/Events/Milestones

Aptos Park was re-advertised and will receive bids 2/2/05.

Ferry Park received RP Commission approval for the Master Plan and phasing plan (two phases - funds available to start phase I design development).

Fay Park Garden Renovation was advertise for bid on Jan. 21; bid opening is Feb.16<sup>th</sup>

The Academy of Sciences Project will advertise an RFQ Monday Jan. 31 to pre-qualify trade contractors for mechanical, plumbing, electrical, fire protection and elevator construction contracts.

Scaffolding and temporary fencing for the Palace of Fine Arts Roof Replacement Project were removed this week allowing public access to the Palace Rotunda.

Mr. LaForte informed the Committee to contact Ms. Hobson directly or he would follow-up with their questions regarding the Capital Plan.

### Committee Vote: Discussion Only.

#### 7. ACQUISITIONS: Discussion and possible action items:

- a) Staff Update Regarding Current Property Transactions or Considerations (Daniel LaForte, Planner – Rec/Park).

Mr. LaForte stated that there were no updates on current property transactions or considerations.

Earlier during the meeting, Ms Nancy Wuerfel stated that there was no money regarding the acquisition of the EdgeHill lots. Mr. LaForte addressed the EdgeHill property, stating that the Planning Division was investigating and conducting research on this issue and was not actively pursuing the acquisition.

#### 8. ANNOUNCEMENTS.

#### 9. ADJOURNMENT.

Committee Vote: Motion made by Mr. Bradford Willmore and seconded by Mr. William Wilson to adjourn the meeting at 9:30 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On February 1, 2005, 18 PROSAC members and 28 community members.*





**SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE**

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



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**NOTICE OF PUBLIC MEETING  
PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE  
Full Committee**

**Tuesday, March 1, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and possible action to approve the minutes of the February 1, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and possible action items:
  - a) Monthly Capital Program Update (**Dan Mauer**).
5. ACQUISITIONS: Discussion and possible action items:
  - a) Hayes Green Park – Discussion and possible action to recommend that the Recreation and Park Commission and the Board of Supervisors approve a jurisdictional transfer of Hayes Green Park containing about 19,758 square feet of open space, located at Octavia Boulevard between Hayes and Fell Streets, from the jurisdiction of the Department of Public Works (DPW) to the jurisdiction of the Recreation and Park Commission under the conditions that the real property be transferred upon completion of its construction by DPW, and that DPW allocate funds in the amount of \$135,000 toward the park maintenance (**Dan Mauer**).
  - b) Staff Update Regarding Current Property Transactions or Considerations (**Dan Mauer**).
6. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chairs Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
  - b) Capital Plan Working Group Report: discussion and possible action to approve a Capital Plan Working Group report on the department's capital program priorities (**Jeanne Darrah, Peter Brastow**).
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speaker for no more than three (3) minutes.

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#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Donna Hall, Administrator, by mail to City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, by phone at (415) 554-7724, by fax at (415) 554-5163, or by e-mail at [donna.hall@sfgov.org](mailto:donna.hall@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <http://www.sfgov.org/bdsupvrs/sunshine/ordinance.htm>.

#### PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES

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#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

► E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) ► Fax: (415) 581-2540 ► Tel: (415) 581-2549





SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2769 Fax: 415-666-7130



Gavin Newsom, Mayor

Yomi Agunbiade,  
Acting General Manager

**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, March 1, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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1. ROLL CALL at 6:42 PM:

Members Present: Peter Brastow, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Patrick Hannan, Stuart Nachtsheim, Bradford Willmore and William Wilson.

Members Absent: Nancy Barber, Greg Rocca, Joan Roughgarden and Rebecca Silverberg.

Members Excused: Robin Buckley, Alfredo Pedroza and Nancy Wuerfel.

Member Resigned: Laura Bowlby

Staff Present: Daniel LaForte, Julie Mark, and Dan Mauer.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the February 1, 2005 meeting.

Committee Vote: Motion made by Ms. Sharon Eberhardt and seconded by Mr. Bradford Willmore to approve the Minutes of the February 1, 2005 meeting, as amended by Mr. William Wilson, Ms. Jill Fox and Ms. Nancy Wuerfel, unanimously, approved by the Committee.

3. PUBLIC COMMENT: No public comment.

4. CAPITAL PROGRAM: Discussion and Possible Action Items: (Dan Mauer).

Mr. Mauer started off by giving various updates on the Capital Program.

- Alta Plaza Park will open it's new athletic courts at 2 PM on Sunday, March 6.
- North Beach Pool will open in May of 2005.
- Helen Wills Playground is scheduled to open in April of 2005.
- Aptos Playground was placed out to bid and 1out of the 5 bidders came under the estimated amount. The contractor that came under bid was not responsive, so the project had to be put out to bid for the second time. The lowest bid was \$40,000 over the engineers' estimation.
- Walter Haas Playground went out to bid and was awarded. The renovation will begin mid-March.
- The Stern Grove Concert Meadow is moving forward and on track via private funding.



- Coffman Pool went out to bid with only 1 response that was 2.5 million over the estimated cost. The Department will try to negotiate with the contractor to see if they lower the price.
- Faye Park Garden project also only received 1 bid and the Department is currently in negotiations with the contractors.
- Project Manager, Mr. Marvin Yee conducted a Community Gardens meeting to develop a Community Gardens policy with stakeholders including other City agencies.
- The Capital Program was approved to sell the GO bond and will be used for a funding swap in place of the Revenue bond projects. The Revenue bond will be sold next year; therefore a debt service payment will be avoided for the current year. The Mayor's Office will present this issue to the Board of Supervisors for approval.
- The California Cultural Historical Endowment (CCHE) for 24<sup>th</sup> and York was denied.
- The Department has submitted its budget to the Mayor's Office--\$150,000 mandated by Charter for Community Gardens, \$200,000 for dog runs, \$1.2 million for neighborhood park renovations, and 1.3 million for acquisition of land from open space funds.

Ms. Jill Fox inquired about the Edgehill acquisition and wanted clarification regarding the agreement with Supervisor Duffy. Mr. Mauer confirmed that Supervisor Duffy had asked the Department for \$1 million to purchase the \$3.2 million dollar acquisition and promised to raise the remaining \$2.2 million via private funds. Ms. Jeanne Darrah asked if the Department could revert to the original plan of a land swap. Mr. Mauer stated that unfortunately, the land that was included in the swap was not land that DPW could not offer to the Department. The Committee also had other concerns regarding the Edgehill acquisition and wanted to know the exact amount that was owed on the Edgehill property. Mr. Bradford Willmore felt that a \$200,000 penalty per year was exorbitant. Vice-Chair William Wilson has approached Supervisor Duffy frequently in regards to his \$2 million dollar promise and holds him accountable. Vice-Chair Arthur Chang had concerns about why the City would enter such an agreement with a large penalty. Mr. Mauer replied by stating all of the parties involved felt this was an appropriate agreement given the circumstances. For further details on the Edgehill agreement, please click on the following link: [http://parks.sfgov.org/site/capimp\\_page.asp?id=16512](http://parks.sfgov.org/site/capimp_page.asp?id=16512)

- Annual Report comments are due to Ms. Mary Hobson by March 16<sup>th</sup>.
- The Zoo is selling the last of their \$7.5 million GO bond for a Revenue project.
- Golden Gate Park – North, Spreckles, and Stow Lake projects are being closed out.
- The contract has been finalized for the surface work for the concourse area, the Academy of Sciences, De Young Museum, and garage area will be completed by the Swinerton contractors.
- An issue regarding state grants disallows the Department to charge for any overhead expenses. The grant will allow for the City to hire consultants, but will not pay for City staff to work on projects.

**Public Comment:** Mr. Nino Parker, former member of PROSAC posed a question on whether there will be any ground breaking on the Hamilton Recreation Center, which is one of the on hold projects.

Mr. Mauer responded by stating that the cost to renovate Hamilton is 14 million. There was only enough funding allocated for Hamilton to move it through the design phase and therefore unless there is more funding, it will not be able to move through another phase.

**Committee Vote: Discussion Only.**

**5. ACQUISITIONS: Discussion and possible action items:**

- a) Hayes Green Park – Discussion and possible action to recommend that the Recreation and Park Commission and the Board of Supervisors approve a jurisdictional transfer of Hayes Green Park containing about 19,758 square feet of open space, located at Octavia Boulevard between Hayes and Fell Streets, from the jurisdiction of the Department of Public Works (DPW) to the jurisdiction of the Recreation and Park Commission under the conditions that the real property be transferred upon completion of its construction by DPW, and that DPW allocate funds in the amount of \$135,000 toward the park maintenance (**Dan Mauer**).

Mr. Mauer briefed PROSAC on Hayes Green Park stating the Department of Public works is developing a parcel of open space that will have a lawn, seating, and a small play area. DPW hopes to complete and turn over this project to the Department by May 2005 and also with this transfer, DPW will provide maintenance funding for a part-time gardener for 3 years.

PROSAC members had concerns and questions regarding the maintenance funding. They wanted to know where and how the funding would specifically be applied.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Mr. Bradford Willmore to recommend that the Recreation and Park Commission and the Board of Supervisors approve a jurisdictional transfer of Hayes Green Park containing about 19,758 square feet of open space, located at Octavia Boulevard between Hayes and Fell Streets, from the jurisdiction of the Department of Public Works (DPW) to the jurisdiction of the Recreation and Park Commission under the conditions that the real property be transferred upon completion of its construction by DPW, and that DPW allocate funds in the amount of \$135,000 toward the park maintenance, unanimously approved by the Committee.

b) Staff Update Regarding Current Property Transactions or Considerations (**Dan Mauer**).

Mr. Mauer stated that there were no updates on current property transactions or considerations.

6. REPORTS: Discussion and Possible Action Items:

a) Chair and Vice Chair Reports (**Patrick Hannan, Arthur Chang, and William Wilson**).

Chair Hannan will follow-up with Supervisor Dufty's office to get an update regarding the outreach for Portola Park.

Chair Hannan touched on the Volunteer Guidelines announcing that Kristin Bowman, RPD, Volunteer Coordinator was not present to speak on the guidelines. The Recreation and Park Department Operations Committee had concerns involving these guidelines and sent them back for revisions.

The Chair spoke to the Department of Environment regarding the CNG fueling stations. There is no plan to put stations in parks. They are looking for areas where pumps are already located.

Mr. Bradford Willmore will present information on the Waterfront at the next meeting.

The Community Garden working group met and are forming 3 subcommittees: Governance, Physical, and City-wide coordination. The next meeting will take place on March 25.

**Committee Vote:** Discussion only.

b) Capital Program Working Group Report (**Jeanne Darrah & Peter Brastow**).

Ms. Jeanne Darrah and Mr. Peter Brastow presented a report regarding the Department's strategy for completing the remaining projects. In collaboration with the Department, the working group suggested a priority for completing the remaining insufficiently funded projects.

To view the report, please click on the link below:

[http://parks.sfgov.org/site/recpark\\_meeting.asp?id=3137](http://parks.sfgov.org/site/recpark_meeting.asp?id=3137)

**Committee Vote:** Motion made by Mr. William Carlin and seconded by Ms. Sharon Eber that the Park, Recreation and Open Space Advisory Committee recommends the following resolution to the Recreation and Park Department and hopes the Commission will consider and further endorse it.

1. PROSAC applauds the SFRPD Capital Program for its aggressive approach to forging innovative solutions to the budget crisis, and for committing to realizing all ongoing capital projects.
2. PROSAC wishes to underscore that all ongoing, phased and on hold capital projects should be fully funded as set out above before any new projects are started.
3. PROSAC urges the SFRPD to strive toward a more equitable distribution of capital projects across the City. To this end future planning should incorporate the distribution of Proposition A money and projects completed under the 2000 Capital Plan, the 2004 Recreation Assessment and recommendations made therein, and the Planning Division's recommendations based on socio-economic and demographic considerations, such as youth populations, poverty, at-risk factors, etc, unanimously approved by the Committee.

Next Plan for the Capital Working Group: Criteria.

4. ANNOUNCEMENTS. None.

5. ADJOURNMENT.

**Committee Vote:** Motion made by Mr. William Collins and seconded by Mr. Michael Casazza to adjourn the meeting at 8:25 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On March 1, 2005, 12 PROSAC members and 2 community members.*



SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
Acting General Manager

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**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, April 5, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the March 1, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chair Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
  - b) Waterfront Working Group: Discussion of current challenges facing recreation and open space development along the waterfront and possible research/policy directions (**Brad Willmore**).
  - c) Acquisitions Working Group: Discussion about initial meetings with Recreation and Park Department staff on developing an acquisitions policy (**Nancy Barber, Sharon Eberhardt and Nancy Wuerfel**).
5. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Dan Mauer**).
6. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Sean Stasio**).
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

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Gavin Newsom, Mayor

Yomi Agunbiade,  
Acting General Manager

**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

***Tuesday, April 5, 2005***  
**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL at 6:40 PM:

Members Present: Lani Battiste, Peter Brastow, Robin Buckley, William Carlin, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Roberto Hernandez, Stuart Nachtsheim, Greg Rocca, Bradford Willmore, William Wilson and Nancy Wuerfel.

Members Absent: Jill Fox, Joan Roughgarden, and Rebecca Silverberg.

Members Excused: Nancy Barber, Michael Casazza, and Chair Patrick Hannan.

Newly Appointed Members: Lani Battiste-District 1, replacing Laura Bowlby, Roberto Hernandez-District 9, replacing Alfredo Pedroza, and Lisa Fisher-District 5, replacing Catherine Rauschuber.

Staff Present: Daniel LaForte, Julie Mark, and Dan Mauer.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the March 1, 2005 meeting.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded Mr. Bradford Willmore to approve the Minutes of the March 1, 2005 meeting unanimously, approved by the Committee.

3. PUBLIC COMMENT: No public comment.

4. REPORTS: Discussion and Possible Action Items:

a) Chair and Vice Chair Reports (Patrick Hannan, Arthur Chang, and William Wilson).

Vice-Chair William Wilson reported on the Community Gardens working group, stating that meetings take place on every last Friday of the month. The group is progressing, has met over the last few months, and is divided into sub-committees.



Vice-Chair Arthur Chang asked the Committee members who will be the lead contact person from each working group.

- Acquisitions - Ms. Nancy Wuerfel
  - Capital Program Improvements - Mr. Peter Brastow and Ms. Jeanne Darrah
  - Ecological & Conservation - Ms. Joan Roughgarden
  - Maintenance - Vice-Chair William Wilson
  - Recreation Programming - Mr. Robin Buckley
  - Redevelopment on the Waterfront - Mr. Bradford Willmore
- b) Waterfront Working Group Discussion of current challenges facing recreation and open space development along the waterfront and possible research/policy directions (**Brad Willmore**).

Mr. Brad Willmore gave an overview on the Port of San Francisco, beginning with a historical background of how the Port of San Francisco emerged from the Gold Rush. In 1968, through the Burton Act, the state of California transferred its control of ownership to the City and County of San Francisco. In 1990, Proposition H was developed, it required land use and development plans for all Port properties, and In 1997, the land use plan was developed.

The Port is 7.5 miles of shoreline and currently 6 million square feet of maritime tenants and 13 million square feet of commercial tenants occupy Port properties. The maritime businesses' are going away and are being replaced by commercial tenants. Commercial tenants require more capital expenditures whereas Recreation space does not.

Mr. Willmore stated that if the Port is not used for Waterfront usage's, then it should be used for park, recreation and open space usage's. It should be for public use and not for non-maritime commercial use.

Groups Involved:

- a. Neighborhood Parks Council (BlueGreenway Project)
- b. NE Waterfront Coalitions
  - NEWAG (Northeast Waterfront Advisory Group)
  - Citizens to Save the Waterfront
  - Telegraph Hill Neighbors
  - Russian Hill Neighbors
- c. Save the Bay
- d. San Francisco Tomorrow
- e. San Francisco Bicycle Coalition
- f. Sierra Club
- g. Southern Waterfront Coalitions
  - Rincon Hill Residents Association
  - Potrero Boosters Neighborhood Association
  - Dogpatch Neighborhood Association
- h. Numerous Business Leaders

A group discussion took place on the Waterfront, Ms. Jeanne Darrah felt that PROSAC was too small to spearhead such a large project and while Mr. Willmore agreed, he also felt that advisory groups should continue to reiterate what the next steps should be in regards to the Port having more parks and open spaces.

Vice-Chair Arthur Chang stated that the Port has in the past under-priced their leased properties and is now a revenue-challenged, if not financially nonviable department of the City for many of its financial needs, but the Port Commission has authorized staff to coordinate with the Mayor's Office



and State Legislative representatives to seek amendments to State codes for Infrastructure Financing Districts for Public Trust Grantees, and Vice-Chair Chang has seen Senator Migden's proposed legislation for this purpose.

Ms. Nancy Wuerfel inquired about the Port's mission. Mr. Willmore responded by stating that the Port's mission is to manage port properties for maritime uses and to support itself. The Port currently has four times more revenue from non-maritime commercial uses than maritime use. Mr. Willmore stated that any active maritime use is agreeable, but once it is retired, the space needs to be dedicated to recreation and open space.

**Public Comment:** Mr. David Pilpel suggested that PROSAC approach the Recreation and Park Commission, Port Commission, Board of Supervisors and Mayor to appropriate locations on the Waterfront that are no longer being used for maritime use; as they become available, they should be dedicated to the extent possible to recreation and open space purposes. And because this process is so costly, they should fund the conversion and maintenance of recreation and open space opportunity or should now dedicate money from ongoing commercial and rental revenue.

**Committee Vote:** Motion made by Mr. William Carlin and seconded by Ms. Sharon Eberhardt to the effect that the City and County of San Francisco should adopt the policy that any property of the Port of San Francisco, that is retired from active maritime use shall be converted to recreation and open space for the enjoyment of all San Franciscans. The motion **passed** an affirmative vote with **14 Ayes:** Lani Battiste, Peter Brastow, Robin Buckley, William Carlin, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Roberto Hernandez, Stuart Nachtsheim, Greg Rocca, Bradford Willmore, William Wilson and Nancy Wuerfel. **1 Nay:** James Collins.

**Committee Vote:** Motion made by Mr. William Carlin and seconded by Mr. Stuart Nachtsheim for the motion that passed above: 1) be presented to the Recreation and Park Commission at the next monthly meeting with the request that the Commission adopt it as a policy; 2) that the Board of Supervisors, Mayor and the Port Authority be advised that the Park, Recreation, and Open Space Committee (PROSAC) has passed this motion. The motion **passed** an affirmative vote with **14 Ayes:** Lani Battiste, Peter Brastow, Robin Buckley, William Carlin, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Roberto Hernandez, Stuart Nachtsheim, Greg Rocca, Bradford Willmore, William Wilson and Nancy Wuerfel. **1 Nay:** James Collins.

- c) Acquisitions Working Group: Discussion about initial meetings with Recreation and Park Department staff on developing an acquisitions policy (Nancy Barber, Sharon Eberhardt and Nancy Wuerfel).

Ms. Nancy Wuerfel reported on the Acquisitions working group's first meeting. She stated that they are beginning with goals and objectives. The group will be looking at what will be guiding the criteria, land purchases and why. They are also working on guidelines for defining the acquisition categories.

Acting General Manager Yomi Agunbiade identified areas where he would like to see further development. Looking at populations and neighborhoods designated as "high need areas", develop a ranking system and define acquisition categories, develop a site evaluation criteria, develop a site need: for playgrounds, hiking, etc., and develop a prioritizing ranking system.

**Public Comment:** Ms. Maryanne Gabel, Neighborhood Parks Council (NPC) stated that she thought the work on open space acquisitions is important and that the focus should be in creating open space in areas of greater need.

Ms. Wuerfel replied by stating that the Acquisitions working group is trying to locate the high needs areas.

**Public Comment:** Ms. Carol Mo, Safety Network Community Organizer posed questions about the Recreation Assessment regarding survey distribution and language translation.

Ms. Wuerfel addressed the public comment questions, stating that a consultant was hired by the Recreation and Park Department to complete and distribute the surveys and she believed that the surveys were translated.

Ms. Jeanne Darrah felt that the Recreation Assessment was great and provided a lot of information. She also felt that the outreach to youth and non-white people was represented poorly.

5. CAPITAL PROGRAM: Discussion and Possible Action Items: **(Dan Mauer)**.

a) Monthly Capital Program Update **(Dan Mauer)**.

Mr. Mauer provided updates on the Capital Program.

Park Openings:

- Helen Wills – April 16
- North Beach Pool – May 21
- Garfield Playground – May/June
- Stern Grove Concert Meadow – May 28
- Hayes Green - May

Other Events:

- World Environment Day – June 5

Projects Out to Bid:

- Minnie Lovie Ward - April
- Oceanview – April
- Palace of Fine Arts: Lagoon and Landscaping – April

Construction:

- Walter Haas Playground - April
- Aptos Playground - April/May

Other Project Updates:

- Joseph Lee Recreation Center – construction documents had to be revised to stay within the budget. Public meetings have been held. The revamped construction documents will be presented to the Commission this month for their approval.
- Coffman Pool – the initial bid was over the estimate, Rec/Park is currently negotiating with this contractor to bring the bid lower and the Department is also negotiating with another contractor.
- Fay Park – initial bid was not accepted due to the contractor's skill level, the Department is currently negotiating with another contractor.

Ms. Mary Hobson, Project Manager for the Capital Division will present the 2004 Capital Plan Annual Update Report on Thursday at 2pm to the Capital Committee.

An emergency mitigation grant application was submitted to the Federal government for the Moscone Recreation Center. We hope it will look favorable to the group that is reviewing it.

The State came out to do site visits under the Helping Communities Grant and visited Potrero Del Sol, Sunnyside and Argonne Playgrounds. Mr. Mauer appreciated the support that came from the Community and from PROSAC members. Vice-Chair William Wilson was present for Sunnyside Park. Mr. Mauer provided kudos to Ms. Jeanne Darrah for rallying the community around Potrero Del Sol, she and Mr. Roberto Hernandez did an exceptional job in getting many key figures who came out in the rain to support the park.

Mr. Mauer provided an update on two hazardous materials issues regarding Sharp Park:

- 1) The underground storage tank that had been removed is in its final phase and will be paid for.
- 2) A company named Frugle West consulted with San Mateo County regarding the Rifle range lead contamination issues and submitted a proposal for a remediation process to the Department. The Department is in the process of working with the group. Ms. Wuerfel asked Mr. Mauer if the Department has funds to pay for this abatement process. Mr. Mauer replied that allocations from Open Space funds for hazardous material abatement are being banked for this mitigation work.

Ms. Wuerfel had a question regarding the monthly expenditure report that showed an additional \$600,000 from property tax revenue. She wanted to know where these additional funds were deposited towards Capital or Operations or other projects. Mr. Mauer will investigate and report back on this.

#### 6. ACQUISITIONS: Discussion and Possible Action Items:

##### a) Staff Update Regarding Current Property Transactions or Considerations (**Sean Stasio**).

Mr. Daniel LaForte (RPD Planner II) substituted for Mr. Sean Stasio (RPD Planner I) who had a scheduling conflict. Below is a summary of Mr. LaForte's update.

#### District 7

**Edgehill Lots (transfer)** – The Department formally declined an offer to purchase portions of Lots 11, 12, and 37 near Edgehill Mountain Open Space time citing insufficient funds and legal access to the existing open space. The Department had been in ongoing discussions with the property owners since 2003. The Lots will remain on the acquisition roster and may be reevaluated in the future.

#### District 2

**Jefferson Street (transfer)** – The Department is currently working with the Department of Public Works (DPW) toward vacating the western terminus of Jefferson Street (west of Baker Street to Lyon Street) that is part of the Palace of Fine Arts grounds. Records could not be located verifying ownership transfer to the Department. The street vacation would formalize the transfer of this section of Jefferson Street in preparation of Phase IIb Palace of Fine Arts improvements. This transfer would not involve any added land to the Palace of Fine Arts.

**Lot 3 (transfer)** – The Department is currently working with the Department of Public Works (DPW) toward an inter-jurisdictional transfer of Parcel 3 (Block 909) from DPW to the Department. The Lot, currently a part of the Palace grounds, is 3,000 square feet in size and located on the corner of Jefferson Street and Lyon Street. Records could not be located verifying ownership transfer to the Department. The inter-jurisdictional transfer of Lot 3 would be in preparation of Phase IIb Palace of Fine Arts Improvements. This transfer would not involve any added land to the Palace of Fine Arts.

Vice-Chair William Wilson brought up a topic regarding District 8; two lots that were being considered for sale as surplus property. He mentioned that he did not feel that these two properties could be developed. Vice-Chair Wilson wanted to know if these two lots could be considered by the Department for acquisitions and could PROSAC approach this task force.

Ms. Nancy Wuerfel responded by stating that the City's Real Estate department did not complete their role regarding the sale of these two lots. According to Ms. Wuerfel, the Department of Real Estate should have distributed a list of all the available surplus vacant land to all City departments for review, which at this time another City department may choose to retain a surplus site as City land. She felt that this process may have not taken place.

Supervisor Chris Daly put forth a resolution that was passed by the BOS stating that any surplus land owned by the City of San Francisco should be evaluated for development and if the City chooses not to develop it then the land should be sold to a private developer with money earmarked for low-income housing. The legislation set up a taskforce to evaluate any surplus land in the City. There is a member of PROSAC on that taskforce. It was felt by members of PROSAC that this was the appropriate place for input rather than have the community come to a PROSAC meeting, since it is the Surplus Property Taskforce that will make a recommendation on whether this land could or should be developed.

Vice Chair Arthur Chang suggested for the Community to speak to Supervisor Daly regarding these parcels.

Vice-Chair Chang read the letter submitted by Supervisor Bevan Duffy on the Edgehill Property, stating that Supervisor Duffy has made a strong commitment to seek private funding opportunities to help offset expenses incurred above the initial \$1 million option consideration payment.

Supervisor Duffy says that he reaffirms his commitment and he wanted PROSAC to know that he is working towards raising the funds for Edgehill.

Supervisor Duffy also stated with the assistance of the Recreation and Park Department, he will be applying for funding from the Trust for Public Land, whose mission, "to discourage leapfrog development and inhibit sprawl." is consistent with the acquisition of the Edgehill Mountain hilltop property.

Ms Nancy Wuerfel asked the staff if the transfer of land for the observation area has been made to the Department. The staff will follow-up and report back at the next meeting.

**Committee Vote: Discussion only.**

7. ANNOUNCEMENTS.
8. ADJOURNMENT.

**Committee Vote: Motion made by Mr. Bradford Willmore and seconded by Mr. Robin Buckley to adjourn the meeting at 9:10 PM, unanimously approved by the Committee.**

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On April 5, 2005, 15 PROSAC members and 3 community members.*



SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yorni Agunbiade  
Acting General Manager

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**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, May 3, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 5, 2005 meeting (**Julie Mark, Recreation and Park Department**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. PARK MAINTENANCE STANDARDS: Discussion and Possible Action Regarding Park Maintenance Standards Drafted By the Controller's Office (**Linda Yeung, Controller's Office**).
5. BUDGET: Discussion and Possible Action Regarding the Recreation and Park Department's \$1.5 million Prioritized Draft Contingency List for FY 2005-2006 (**Katherine Petrucione, Recreation and Park Department**).
6. WATERFRONT: Presentation on Neighborhood Parks Council Blue Greenway Project and Potential Park and Open Space Opportunities on the Waterfront (**Jeff Condit, Neighborhood Parks Council**).
7. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Lydia Zaverukha, Recreation and Park Department**).
8. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Lydia Zaverukha, Recreation and Park Department**).
9. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chair Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
10. ANNOUNCEMENTS.
11. ADJOURNMENT.



**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speaker for no more than three (3) minutes.

**COPIES OF EXPLANATORY DOCUMENTS** are available to the public at the Recreation and Park Department, McLaren Lodge - Annex, 2<sup>nd</sup> floor (Planning Unit), 501 Stanyan Street, San Francisco, CA 94117 between the hours of 9 a.m. and 5 p.m., or on the Department Web site: <http://parks.sfgov.org> ("Park, Recreation and Open Space Advisory Committee", "Meeting Information", or "Capital Improvement Division" tabs), or upon request at the above address, or by telephone at 415-581-2549, or via e-mail [prosac@sfgov.org](mailto:prosac@sfgov.org) within three business days of a meeting.

#### DISABILITY ACCESS

The Golden Gate Park Senior Center is accessible by wheelchair through the front entrance. Parking is available in the front parking lot. Please contact Muni's accessible service program for lines serving this area at (415) 923-6142. Oral and sign language interpreters are available by contacting Tony Leung at 581-2543. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call Tony Leung at 581-2543 at least two working days prior to a meeting to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals. The Recreation and Park Department TTY number is 242-5700.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Donna Hall, Administrator, by mail to City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, by phone at (415) 554-7724, by fax at (415) 554-5163, or by e-mail at ([donna.hall@sfgov.org](mailto:donna.hall@sfgov.org)). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <http://www.sfgov.org/bdsupvrs/sunshine/ordinance.htm>.

#### PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited and at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) Fax: (415) 581-2540 Tel: (415) 581-2549

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## San Francisco Recreation & Park Department

May 03, 2005

Gavin Newsom, Mayor

Yomi Agunbiade,  
Acting General Manager

### FINAL MINUTES

## PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

### Full Committee

**Tuesday, May 3, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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#### 1. ROLL CALL at 7:00 PM:

**Members Present:** Lani Battiste, Peter Brastow, Robin Buckley, William Carlin, Michael Casazza, Arthur Chang, James Collins, Sharon Eberhardt, Jill Fox, Patrick Hannan, Stuart Nachtsheim, Bradford Willmore, and William Wilson.

**Members Absent:** Nancy Barber, Greg Rocca, Joan Roughgarden, and Rebecca Silverberg.

**Members Excused:** Jeanne Darrah, Lisa Fisher, Roberto Hernandez, and Nancy Wuerfel.

**Staff Present:** Julie Mark, Katherine Petrucione, and Lydia Zaverukha.

#### 2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 5, 2005 meeting.



**Committee Vote:** Motion made by Mr. Bradford Willmore and seconded by Mr. Stuart Nachtsheim to approve the Minutes of the April 5, 2005 meeting, as amended by Mr. Bradford Willmore and Vice-Chair William Wilson, and Mr. David Pilpel (public) unanimously, approved by the Committee.

3. PUBLIC COMMENT on items not listed on this Agenda.

Mr. David Beaupre – Waterfront Planner, Port of San Francisco, encouraged PROSAC to contact the Port if the group would like to have a dialogue with them.

Mr. Beaupre felt that the motion that passed regarding the Waterfront in last month's meeting was aggressive given the fact that the Advisory Committee took action without contacting the Port or Port Commission. He stated that the Port does have advisory committees all along the Waterfront. He also announced that the Port would be willing to make a presentation at PROSAC's meetings.

Chair Patrick Hannan responded by saying that he has spoken with the Port Director and someone from the Port will give a presentation at the next meeting PROSAC meeting.

Ms. Jennifer Moerer – Telegraph Hill Dwellers, thanked the Committee for everything they have done in regards to the retirement of Maritime land used for open space and for the public to enjoy. She stated that the Northeast part of the city that would be effected by this is a highly densely populated area and it has the least amount of green space per capita. She wished to support and applaud PROSAC's efforts.

Mr. Anthony Gantnor – Vice-president of the North Beach Merchants Association, stated that there are approximately 50 businesses that are members of the association. He discussed the motion that PROSAC passed regarding the Waterfront with 15 of those businesses. All of the 15 businesses were positive and in favor of this motion. Mr. Gantnor wanted the Committee to know that these small businesses in North Beach would support a formal resolution regarding retirement of Maritime land used for open space.

4. PARK MAINTENANCE STANDARDS: Discussion and Possible Action Regarding Park Maintenance Standards Drafted By the Controller's Office (**Linda Yeung, Controller's Office**).

Ms. Linda Yeung and Ms. Alexandra Bidot gave a presentation on Recreation and Park Maintenance Standards. Park Standards were developed in November 2003 under Prop C. This requires the City Services Auditor to develop standards for park maintenance, requires an annual audit of the City's performance to those standards in detail, and post regular schedules for the park maintenance.

Please visit [Controller's Presentation](#) to view the presentation.

In closing, Ms. Yeung stated that the Controller's office will issue a first annual report in the next couple of months, reporting on this year's progress. In 2005-2006 the Department will implement these standards and the Controller's office will continue to conduct the field tests. The Controller's office worked closely with the Recreation and Park staff, managers and especially the park section supervisors. Not only did the Controller's office meet with the Recreation and Park Department, but they also met with neighborhood parks and organizations for their input.

The Committee and public posed questions regarding light fixtures, irrigation systems, dilapidated park benches and non-existent recycling receptacles, which Ms. Yeung clarified that these items were and are not a part of the standards. The standards are based only on what currently exists at the parks.

Ms. Lydia Zaverukha outlined the next steps regarding the standards:

- A test pilot for the maintenance standards will begin in June of 2005.
- An annual audit will be completed by the Controller's office.
- The Department's park section supervisor's will conduct 50% of all park surveys on a quarterly basis.
- For objectivity reasons, the park supervisors will be scheduled on a rotation basis to conduct surveys at parks other than the ones they are responsible for.
- Comments will be provided by park section supervisors.

Chair Hannan asked if the Department will use these standards to develop work plans in parks?

Ms. Zaverukha replied stating that it was the next logical step and will be implemented in phases.

Vice-Chair Chang asked how performance plans are developed?

Ms. Zaverukha answered that the performance appraisal process has already been developed and implemented by the Department. She stated that the departmental goals apply to all employees of the Department and performance goals are agreed on between the employees and supervisors.

Mr. Stuart Nachtsheim asked if the park section supervisors were able to conduct their surveys at any given time and if so, could the supervisors be tipped off to know when the parks were in "nice" shape.

Ms. Zaverukha answered by saying yes, the park supervisors may choose when and which parks to survey within a three month period but also the schedule for surveys and which park supervisors will conduct them will be developed in conjunction with the Controller's office so there really is no way that this could happen. The Controller's office also does a yearly audit of the parks.

Public Comment: David Pilpel was encouraged to hear that the Department will conduct a quarterly survey. He felt it was important to explain why, if things are completed according to the standards and to explain why, if things were not completed accordingly.

Vice-Chair Chang wanted to know if performance standards were being developed from these surveys in regards to the methodology and how often, etc...

Ms. Zaverukha responded by stating that the Department has started this research and could use these surveys as a tool for performance standards. She also stated that this question would be more appropriate when the new hire for the Director of Operations is on staff.

**Committee Vote:** Discussion Only.

5. **BUDGET: Discussion and Possible Action Regarding the Recreation and Park Department's \$1.5 million Prioritized Draft Contingency List for FY 2005-2006 (Katherine Petrucione, Recreation and Park Department).**

Ms. Petrucione started by discussing the Department's contingency plan. She stated that the budget instructions, provided by the Mayor's office to all City Departments was to come up with a contingency plan equal to 5% of the general fund operating budget. The Department faces a base reduction of \$4.3M. and an additional \$1.5M contingency reduction. The Draft Contingency plan was rejected the Recreation and Park Commission. The Department is still working with the Mayor's office about additional reductions to the Department's budget. Ms. Petrucione asked the Committee for any suggestions.

The Department has met with the Commissioners and talked about a potential contingency that was brought up a few years ago and that was to charge for permit parking in Golden Gate Park.

Please visit [Rec/Park Budget Presentation](#) to view this presentation.

Ms. Jill Fox asked what it meant for the Commissioners to not approve the contingency plan?

Ms. Petrucione responded by stating that the Commission acts as an advisory body and sets policy for the Department. She stated that the Mayor does look to his Commissioners for input, but ultimately, he makes the final decision in order to balance the City budget as a whole.

Ms. Fox asked if the base budget was approved by the Mayor's office. Ms. Petrucione responded by stating yes the base budget was approved and that by holding positions vacant in the base budget, the Department was able to avoid laying people off. However, in the contingency budget, layoffs and a reduction of service would take place.

Ms. Fox also asked in regards to Administrative staff cut backs. Ms. Petrucione stated earlier that both Recreation and the Parks sides had experienced cutbacks during the last fiscal year. Ms. Petrucione responded by stating that the Administrative staff is running the same attrition rate as the Park and Facilities maintenance. She also stated that last year the Department eliminated an entire level of management along with two clerical staff members. The Administrative staff is currently only 7% of the entire budget and if the entire Administrative staff were eliminated, it still would not meet the overall reduction goal for the Department.

Mr. William Carlin wanted clarification regarding a full time equivalent (FTE). His definition of a FTE was one full time employee. Ms. Petrucione clarified that a FTE was an equivalent to 40 hours a week, not necessarily one person. She explained that usually on the Recreation side, one person may work 30 hours and another person may work 10 hours to equal an equivalent of 40 hours.

Mr. Bradford Willmore asked if the trades were laid off, would they be replaced by a union shop? Ms. Petrucione did think that they would be replaced by union shops as opposed to a non-union shops.

Mr. Stuart Nachtsheim asked about possible Golf Course closures. Ms. Petrucione responded by stating the Golf Fund bears approximately a million dollars in overhead costs and if the Department were to close various courses, then it would not be able to bear the overhead costs. If this were the case, then the overhead would have to be absorbed by the general fund.

Chair Hannan asked what will happen next in regards to the budget. Ms Petrucione stated that the Mayor will close the budget on May 12<sup>th</sup> and submit it to the Controller's office and to the Board of Supervisors on June 4<sup>th</sup>. She asked PROSAC for revenue generating ideas in regards to the general fund and encouraged the Committee to be and advocate in the budget process to the Board of Supervisors.

**Committee Vote:** Discussion Only.

**6. WATERFRONT:** Presentation on Neighborhood Parks Council Blue Greenway Project and Potential Park and Open Space Opportunities on the Waterfront (Jeff Condit, Neighborhood Parks Council).

Mr. Jeff Condit from the Neighborhood Parks Council (NPC) spoke about a study conducted in 2003 called Green Envy that looked at park equity issues. Their findings done by GIS analysis were of the Southeastern section of San Francisco. They found major inequities of park space.

Their proposed solution is the Blue Greenway initiative which is a multi-purpose recreational and interpretive trail in the City's Southeastern waterfront. The NPC feels that this Initiative will be popular among San Francisco residents and tourists. There are problems of obesity, asthma and diabetes in this area and they wish to create a "healthy corridor" for the residents. Also this trail will fulfill the City's portion of the larger Association Bay Area Government Trail (ABAG) which was a senate bill passed by Bill Lockyer in 1987 called "Ring Around the Bay", basically regulating bike and waterfront access.

NPC formulated a steering committee and their goal was to be represented by city agencies and environmental groups, neighborhood associations and other non-profit groups:

Team Greenway: San Francisco Port Authority  
Bay Conservation and Development Commission  
Association Bay Area Government (ABAG) Bay Trail  
SPUR  
Bicycle Coalition  
India Basin Neighborhood Association  
Bay Access  
Arc Ecology  
Southeast Project Area Committee  
State Parks Foundation  
Urban Ecology  
San Francisco Beautiful

They also have been working with other groups like UCSF. The NPC had a Blue Greenway Public Outreach Kick-Off Event on September 11, 2004 called "Imagine the Way". In December 2004, they held a stakeholder forum where various people from different groups attended and voiced that they would like more information on the waterfront. The NPC responded in raising awareness by offering a free kayak, bike, sailboat and a walkathon tour of the Southern waterfront. They will be giving other free tours throughout the summer on the Southern waterfront.

**Project Funding to Date:**

- Evelyn and Walter Haas Fund
- Miriam and Peter Haas Foundation

- Mayor's Office of Community Development
- National Park Service

Mr. Condit stated that the NPC will next hold a conference scheduled for June 3 called the UN World Environment Day from 1pm-5pm. They will be giving an update on the progress that has been made and explore more issues. The keynote speaker will be Bill Lockyer. Mayor Newsom and Mayor Brown of Oakland will be speaking. They will also break down in working groups.

#### 7. CAPITAL PROGRAM: Discussion and Possible Action Items:

- Monthly Capital Program Update (**Lydia Zaverukha, Recreation and Park Department**).

Ms. Lydia Zaverukha presented the Capital Division Update.

##### Bond Swap

The Bond Swap Plan was approved by the Board of Supervisor's Budget and Finance Committee on April 14<sup>th</sup> and was heard at the full Board on April 26<sup>th</sup>. Final approval is anticipated in the next week or two, after which we will begin transferring funds and authorizing DPW to start work on various projects. A priority list is being developed and will be forwarded to DPW to be used in determining the scheduling and allocation of their limited design resources.

\*Vice Chair Chang posed a question on the bond swap. From what bond will there be a switch. Will this be saving the DEPARTMENT money? And when will this take place?

##### Bond Sales

Sales of General Obligation Bonds for various Zoo Improvements and the Academy of Sciences were approved by the Capital Improvement Advisory Committee on April 8<sup>th</sup>. Both were introduced to the Board of Supervisors on April 19 and are tentatively scheduled to be heard at the Budget and Finance Committee on May 12. A correction on the date for the Zoo Improvements to be heard at the Budget and Finance Committee on will be on May 5 instead of May 12. The anticipated sale close date is June 7.

##### Capital Plan

The 2004 Annual Report was adopted by the Rec Park Commission on April 21. The document was amended to include a report from the PROSAC Capital Working Group, Appendix E, and an amendment to page 115. The revision to page 115 consists of a correction to the list of projects anticipated to be completed in 2005. The schedules presented in Chapter 2 of the report remain unchanged. The updated pages are being distributed to you tonight, and we ask that you insert them into the copies you received last month. A complete version of the adopted document is available on the Capital Improvement Division webpage. If you feel you absolutely need an updated bound report, please contact Julie Mark.

##### Rochambeau Playground

Complaints have been received about cracking of the athletic court surface at



Rochambeau Playground since the recent renovation. The process approved and specified for the project was intended as a cosmetic fix consisting of epoxy fill of existing cracks, application of a thin asphalt top-coat and paint. This was done in lieu of a full court resurfacing (removal/replacement of asphalt) due to limited project funds. Since the completion a year ago the original cracks have resurfaced. While it was always contemplated as a fix, the design team is surprised at how soon the cracks reappeared.

The estimated cost of a full resurfacing of the court could be in excess of is \$80,000 (\$4.50/sf). There is not currently funding available for such a large scale resurfacing project at this site. While the cracks are unsightly, they do not adversely affect the use of the courts. Since no low-cost solution has been presented that is viewed to be of any more reliability, the current plan is to leave the courts as-is until a full repair can be funded.

\*Chair Hannan asked about Rochambeau playground stating that a decision was made to fix an athletic court crack cosmetically instead of completely resurfacing the court. According to Chair Hannan the Community offered the Department \$11,000 to help with the cost for repairs. Why did the Department not accept the money? The Community says that play is effected and the crack that appeared only one month after the park opened is not just cosmetic. Other questions posed by Chair Hannan were in regards to sand destroying rubber matting on the playgrounds and at other parks, play equipment is chipping and rusting. How is this being addressed and what kind of follow-up is the Department doing with the contractors to correct mistakes on their work as time passes?

\*Mr. Michael Casazza wanted the problems at Lake Merced addressed. He stated that there were approximately six areas around the lake that flood with water when it rains. He repeatedly told the City Planner about this problem. A year later, he approached the Planner again and the Planner responded by saying that they are not obligated to do anything since it has been over 1 year.

#### Special Projects

Project teams have been assigned for three special projects scheduled to be initiated this year from within the Division.

- First is the development of Evaluation Criteria and Prioritization System for the Capital Program going forward , which will be led by Lizzy Hirsch and Marvin Yee;
- Second is the completion of Condition Assessments for sites listed in the next round of capital projects, which will be led by Mary Tienken and Damon Louie; and
- Lastly, is the undertaking of End-User Surveys at project sites listed in the next round of capital projects, which will be led by Lydia Zaverukha and Amber Evans.

#### Project Milestones Met in April

- Helen Wills Opening Ceremony was held on April 16<sup>th</sup>.
- Notice to Proceed for Golden Gate Park Music Concourse Surface Improvements issued to Swinerton Builders on April 28.



- Fay Garden Award of Contract on April 21

#### Upcoming Events

- Completion of the Visitacion Valley Sr. Park Phase I is anticipated in the next month, in time for World Environment Day.
- North Beach Pool and Clubhouse Opening Celebration- May 21, 2005
- West Portal Playground has tentatively scheduled a community volunteer planting day on May 7.
- The Capital Division in conjunction with SF Parks Trust, has scheduled two Project recreation volunteer events:
  - May 28<sup>th</sup>, 10am-2pm at Silver Terrace Playground;
  - June 18 (tentative), 10am-2pm at Gilman Playground.

#### World Environment Day

Mayors from around the world will gather in San Francisco June 1<sup>st</sup> to 5<sup>th</sup> to reach key environmental agreements affecting municipal actions. The gathering will be marked by various public events, many of which occurring within our parks. Please see the hand-out distributed for information on Recreation and Park's involvement in World Environment Day and various scheduled events taking place in City parks.

For more information on World Environment Day, and related citywide events, please go to [www.WED2005.org](http://www.WED2005.org).

PUBLIC COMMENT: David Pilpel, Does the Department have design standards?

Chair Hannan responded by saying that he felt that the DEPARTMENT does have design standards and that it is difficult to get people to conform to them.

Ms. Lydia Z responded by saying that the design standards do exist.

Vice Chair Chang wanted to know why a poor contractor was chosen for the North Beach Pool when there had been problems at three of their other work locations. He felt that there was something wrong with the awarding contracts process.

Mr. Michael Casazza said the problem was because the Department chooses the contractor who gives the lowest bid.

Vice-Chair Chang commented that any contractor could give a low bid, but amendments can be made to the contract that would eliminate the lowest bid.

#### 8. ACQUISITIONS: Discussion and Possible Action Items:

- a) Staff Update Regarding Current Property Transactions or Considerations (**Lydia Zaverukha, Recreation and Park Department**).

There were no property transactions or considerations.

## 9. REPORTS: Discussion and Possible Action Items:

## a) Chair and Vice Chair Reports (Patrick Hannan, Arthur Chang and William Wilson).

- Chair Hannan spoke to the Supervisors' office for district 2 to fill the vacant spaces on the Committee. They did not have anyone that is interested to fill these positions. He asked PROSAC members if they know of anyone that lives in that district who may be interested to serve on the Committee to contact him or the Supervisors' office.
- Working groups: if members are interested in joining a working group to contact him. These are the following groups: Acquisitions, Capital Program, Maintenance, Recreation Programming, and a Waterfront working group. The Ecology group led by Ms. Joan Roughgarden may not continue to be with the Committee.
- The Port will make a presentation in June on the Waterfront.
- An update of the Recreation Assessment will be presented by the Department.

**Committee Vote:** Discussion only

## 10. ANNOUNCEMENTS:

Ms. Jill Fox spoke to the Committee about waterfront issues. She expressed her appreciation for their enthusiasm regarding the waterfront. Ms Fox stated that she has been working on these issues since the 1990's and that the Port is more responsive in regards to the Southern waterfront as opposed to the Recreation and Parks Department. She stated that she was upset that the Committee passed a resolution on the waterfront, without talking and consulting with them first.

**PUBLIC COMMENT:** Mr. David Beaupre - Waterfront Planner, cited the website for the Port [www.sfport.com](http://www.sfport.com) for anyone interested in finding information on the Port's public meetings.

## 11. ADJOURNMENT:

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Mr. Robin Buckley to adjourn the meeting at 9:10 PM, unanimously approved by the Committee.

*\*These questions will be addressed by staff at the next meeting.*

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On May 3, 2005, 13 PROSAC members and 7 community members.*

last updated: 06/08/2005





SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
Acting General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, June 7, 2005**  
**6:30 p.m. - 9:30 p.m.**  
Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the May 3, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. WATERFRONT: Discussion and Possible Action Items:
  - a) Presentation on the Port of San Francisco's Waterfront Land Use Plan (**Byron Rhett and Dan Hodapp, Port of San Francisco**).
5. REPORTS: Discussion and Possible Action Items:
  - a) Capital Program Working Group Report: Capital and Maintenance Funding in the Mayor's Proposed Budget (**Jeanne Darrah**).
  - b) Acquisitions Working Group Report: Update on Acquisitions Policy Development (**Nancy Wuerfel**).
  - c) Chair and Vice Chair Reports (**Patrick Hannan, Athur Chang and William Wilson**).
6. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Dan Mauer**).
7. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Daniel LaForte**).
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Donna Hall, Administrator, by mail to City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, by phone at (415) 554-7724, by fax at (415) 554-5163, or by e-mail at [donna.hall@sfgov.org](mailto:donna.hall@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <http://www.sfgov.org/bdsupvrs/sunshine/ordinance.htm>.

#### PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited and at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) Fax: (415) 581-2540 Tel: (415) 581-2549



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Advisory Committee

## San Francisco Recreation & Park Department

June 07, 2005

Gavin Newsom, Mayor

Yomi Agunbiade, General Manager

### FINAL MINUTES

## PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

### Full Committee

**Tuesday, June 7, 2005**

**6:30 p.m. - 9:30 p.m.**

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SEP 27 2005

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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#### 1. ROLL CALL at 7:40 PM:

Members Present: Peter Brastow, James Collins, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Jill Fox, Patrick Hannan, Roberto Hernandez, Stuart Nachtsheim, Bradford Willmore, William Wilson, and Nancy Wuerfel.

Members Absent: Nancy Barber, Michael Casazza, Greg Rocca, Joan Roughgarden, and Rebecca Silverberg.

Members Excused: Lani Battiste, Robin Buckley, William Carlin, and Arthur Chang.

Staff Present: Julie Mark and Dan Mauer.

#### 2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the May 3, 2005 meeting (**Julie Mark**).

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Nancy Wuerfel to approve the Minutes of the May 3, 2005 meeting as amended by Ms. Jill Fox, unanimously, approved by the Committee.



3. PUBLIC COMMENT: No public comment.

4. WATERFRONT: Discussion and Possible Action Items:

a) Presentation on the Port of San Francisco's Waterfront Land Use Plan  
(Byron Rhett and Dan Hodapp, Port of San Francisco).

Mr. Byron Rhett, Director, Planning & Development of the San Francisco Port began with the Port's mission and provided a background history and briefing of the Port. Mr. Rhett stated that many jurisdictions are involved, such as the state, federal government in regards to environmental issues. The Port is a City department and has a five member commission appointed by the mayor. The Port has 7.5 miles of waterfront which include maritime activities, commercial fishing, trade zone, sports fishing, excursions and ferries. The Waterfront has 39 piers built in the early 1900's that were transferred from the state of California. Only 8 of these piers have been repaired. There are 19.8 million square feet with 104 maintenance staff members. In 1997, the Port established a pay as you go for maintenance and embarked on public private partnerships. When a developer constructs a building, a maximum lease on that building could last up to 66 years and at the end of that lease, the City has ownership of that property. Tenants must maintain the pier and the Port conducts annual inspections on the maintenance of the pier. If the piers are properly maintained, the life span is indefinite, whereas an unmaintained pier would last 50-60 years.

Challenges of Managing Port Properties:

- Conditions of Properties
- Lack of Adequate Funds for Improvements
- Competitive Disadvantage to Private Sector Properties
- Competing Interests
- Long-term Revenue Reliance Uncertain w/out investment

Summary:

- Extensive Deferred Maintenance of 100-year Piers
- Lack of funding
  - No taxing authority
  - No tax receipts
- Constrained Resources
  - 217 Staff for 20 million sq. ft.
- Heavily Regulated: BCDC, State Lands, Board of Supervisors,

RWQCB, Army Corporation of Engineers, etc.

- Competitively Disadvantaged to Outer Markets

Mr. Dan Hodapp, Senior Waterfront Planner presented the Committee with current information and visuals of the Waterfront. The Port space begins at Aquatic park and continues for 7 miles. He showed photos of the wharves, piers, ferry building areas, and parks. The open space is a continuous waterfront walkway. Mr. Hodapp stated that there is a variety of public open spaces that offer many recreation opportunities, for instance Fisherman's Wharf, Hyde Street Pier, Pier 39 etc. For more information, visit the Port's website at [www.sfgov.org/sfport\\_index.asp](http://www.sfgov.org/sfport_index.asp).

**Committee Vote:** Discussion only.

5. REPORTS: Discussion and Possible Action Items:

- a) Capital Program Working Group Report: Capital and Maintenance Funding in the Mayor's Proposed Budget (**Jeanne Darrah**).

Ms. Darrah reported on specific parks that were on an active list of projects that still needed to be funded. She stated that the Mayor's budget has allocated a one time investment of approximately \$20 million in capital improvements. The Mayor has also approved the Group's priority list of approved and adopted (by the Commission) parks that needed to be funded: Potrero Del Sol Park, Ocean View, Minnie Lovie Ward, Sova Pool, Little Hollywood Playground and Soma Park. These projects are categorized as "high needs" areas and were therefore eligible to be funded by Prop. A, which was depleted. Also, Chair Hannan stated that the Mayor's budget has allocated \$1,000,000 for playing fields and \$250,000 in technology to improve customer service and to enhance efficiency and increase revenue collection at the facilities. The Department will also purchase computer programs that will allow users to make on-line reservations for renting fields or class enrollment. Chair Hannan and Ms. Darrah also pointed out with the Mayor's budget allocation that there was funding available for staff, which meant they were trying to avoid layoffs. Mr. Mauer stated that the staff positions that were not laid off were "structural maintenance" staff that work on small capital improvement projects for the Department.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Jeanne Darrah that the Parks, Recreation and Open Space Advisory Committee (PROSAC) hereby commends the initial budget and supports the goals in the additional allocation of funds for structural maintenance and capital projects on Recreation and Park Department property and open space, unanimously, approved by the committee.

Vice Chair Wilson pointed out that Sunnyside Playground on the Mayor's proposed budget was transposed incorrectly as Sunnydale Playground. Vice-Chair Wilson has taken steps to have this rectified.

Ms. Wuerfel asked two questions regarding the hazardous material issue at Sharp Park.

- 1) Are the funds from last year still on hold?
- 2) Is there any progress with the abatement?

Mr. Mauer confirmed that the funds are still available for this project. The storage tank has been contained. Mr. Balmore Hernandez who is lead on this project is still waiting to hear from San Mateo County who will decide on what type of remediation action and what plans need to be implemented before identifying any costs.

- b) **Acquisitions Working Group Report: Update on Acquisitions Policy Development (Nancy Wuerfel).**  
Ms. Wuerfel provided a brief background of the Acquisitions and the Open Space process for new Committee members. Due to high expenditures and various categories of needs to address, Ms. Wuerfel stated that the Committee struggles with accomplishing too many things at once. She hoped that there would be an understanding of why Acquisitions is a lengthy process.

The Mayor supports an interagency task force to develop a long range plan on open space issues in the city. PROSAC supports a short term plan to prioritize acquisitions for high need areas and try to gain support from the Supervisors. Ms. Wuerfel felt that if the Supervisors were not supportive, the time and energy spent in making decisions in this Group could be easily taken away via a political vote.

The Group is currently working on discussing the acquisitions goals and when completed will provide the recommendations to the Committee. PROSAC has voted in the past to allocate the Acquisitions funds to the City's areas of high need that are deficient in open space. The Department will update the "high need" areas within the next couple of months and the Committee will help make a decision.

- c) **Chair and Vice Chair Reports (Patrick Hannan, Arthur Chang and William Wilson).**

Chair Hannan informed the Committee about the surplus property list created by the Department of Real Estate. Ms. Fox serves on this Committee. Chair Hannan would like PROSAC to review the list of vacant land and make early recommendations for any interested land transfers to the Recreation and Park Commission.

The Chair announced two vacant Committee seats for District 2 and if any members know of someone interested, to inform the Chair.

Vice-Chair Wilson announced that the Community Gardens working group has a survey for interested folks to download off of the Recreation and Park Community Gardens website and that the group meets on the last Friday of every month at 9:30 AM, 30 Van Ness Avenue, 5<sup>th</sup> floor.

The Committee will recess in July and the next meeting will take place  
August 2.

The Department will report on the Recreation Assessment in August.

**CAPITAL PROGRAM: Discussion and Possible Action Items:****a) Monthly Capital Program Update (Dan Mauer).**

Mr. Mauer gave the following Capital Program Update.

**Capital Funding:**

- The bond funding swap of approximately \$15.9M in GO Bond dollars with Revenue Bond dollars was completed on 6/7/05. Capital finance staff is now working with the Controller's office to secure the funding in the appropriate project accounts.
- Staff is aggressively working with the State and the Controller on grant reimbursements. This is the priority for finance staff for the next few weeks.
- The grant administrator from the state came out approximately two weeks ago to tour Argonne PG, Sunnyside PG and Potrero Del Sol. All of these parks are in the running to receive grant funds through the State's Healthy Community Grant Program. (Results due in Summer)
- Youth Soccer Grant results for SOMA Park are due this summer.
- The grant application for Moscone Recreation Center has advanced past the state review process and is now begin evaluated at the federal level. (FEMA-Pre-Disaster Mitigation Grant Program)

(March 30, 2005- State submitted to Federal Government for consideration- Results due in Sept.)

**Zoo Bond:**

- Zoo Bond sale was heard by the CIAC on 4/8/05. It is anticipated that the bonds will be sold in July jointly with a Library and Academy bond sale

**Project Updates/Highlights:****Design**

- Stern Grove/Pine Lake Park – design is anticipated to be complete in July.
- Palace of Fine Arts Phase 2B in conceptual design phase.
- Pine Lake Park project currently at 90% design phase.
- Upper Noe Rec Center- 30% through construction documents.
- Yosemite Marsh- Staff is still working with key community stakeholders to clarify RPD's design approach. This item will be brought back for an information update in May (completed).
- GGP Bison Paddock- staff just received comments from the USDA through Zoo Staff that mandatory infrastructure improvements must be made to the paddock in order for the Zoo to maintain its accreditation. Staff will return with a request to increase the project funding allocation in order to meet these requirements. Staff is currently applying for a Land and Water Conservation Grant to help off-set this scope escalation. Going to bid early July.

**Bid**

- Coffman Pool – currently negotiating bids with a new contractor.
- Bernal Heights Phase 2 and Panhandle Restroom project out to bid end of June.
- Esprit Park Drainage/Irrigation- bid due in June.
- Ocean View Recreation Center- bids due on June 15<sup>th</sup>.
- Palace of Fine Arts- Phase 2A (Lagoon/Landscape) advertisement on April 18<sup>th</sup>.

Bids received on June 1<sup>st</sup> and were \$500K under estimate. Start of construction is schedule for August 15<sup>th</sup>.

- 24<sup>th</sup> & York Mini Park- out to bid in April.
- Argonne Playground will go out to bid late June.
- GGP Koret Children's

### Construction

- Aptos Playground –Preconstruction meeting schedule for end of June.
- Concourse Surface Improvement Project.
- Eureka Valley Recreation Center- substantial completion scheduled for June 2<sup>nd</sup>. Based on current work progress staff is anticipating a late completion date (approx. 3 months).
- Fay Park to begin construction in late June.
- Garfield Playground- substantial completion beginning of July.
- Visitation Valley Senior Park – substantial completion in June.
- Walter Haas Playground – approximately 30% complete.

### Openings

- Helen Wills –Opening Ceremony held on April 16<sup>th</sup>.
- North Beach Pool –Opening Ceremony held on May 21<sup>st</sup>.
- Stern Grove Concert Meadow – Opening held on May 28<sup>th</sup>.
- Harding Park Clubhouse- on schedule to open in late July.
- Hayes Green –Opening Ceremony held on June 3<sup>rd</sup>.

Ms. Wuerfel inquired about the Department's role in regards to the Stern Grove Concert Meadow. Mr. Mauer stated that the Department contributed in the design process, aided in funding and tree maintenance.

Ms. Darrah asked what is the process in regards to the Department's field renovations.

Mr. Mauer stated that the Parks Trust is bringing a pilot program forward, which will include: outreach, research of facilities and public process. This program is still in the developmental stages. Ms. Darrah wishes to stay in the loop in regards to these matters.

Answers from last meeting related to Capital:

- Q. Why didn't RPD accept \$11,000 from the community (Rochambeau) for repair work?
- A. Staff didn't have knowledge of this funding opportunity. RPD will gladly accept this gift if it is still available.
- Q. The cracks on the athletic courts are affecting play (Rochambeau). Cracks are occurring at other locations. (Locations not specified)
- A. The cracks on the courts are cosmetic in nature last reviewed. This does not mean that they will not worsen over time. RPD staff is currently working with DPW/BCM and the contractors to try and resolve this issue. Staff has met with the Supervisor on site to review the current condition.
- Q. Is the Department doing any "lessons learned" from recently completed project?

- A. We currently do not have a formal system on tracking successes and failures on recently completed projects. We are in the process of developing a new playground surface design/material policy which we hope will address some recent concerns around sand and rubber matting. We have also initiated discussions with DPW/BOE around starting a post occupancy evaluation program that will help us improve on future project design.
- Q. Sand is destroying rubber matting. What is the solution(s)?
- A. See previous response. We have installed a few new design concepts that we are evaluating to see if sand and rubber matting can co-exist in the same facility (Julius Kahn, Helen Wills, Argonne PG-bid).
- Q. What kind of follow up do we have with contractors to correct errors as time passes? (specific problems not specified)
- A. RPD is very proactive about chasing contractors under contract warrantee regulations.
- Q. Why was a poor contractor chosen for North Beach Pool?
- A. The original contractor met the City's contracting qualifications. A second and third contractor was brought in when the first contractor defaulted on the contract. (Financial difficulties)

6. ACQUISITIONS: Discussion and Possible Action Items:

- a) Staff Update Regarding Current Property Transactions or Considerations (**Daniel LaForte**).

Mr. LaForte was unable to attend the meeting, a summary of progress, additions, or deletions on the Real Estate Property Transactions Roster was provided as follows:

**PROGRESS:**

**District 5**

**Hayes Street Green (Transfer)** - The Draft Resolution for the transfer of land located on Octavia Boulevard, between Hayes Street and Fell Street, from the Department of Public Works (DPW) to the Recreation and Park Department (RPD), has been completed and signed by all parties. The Mayor's Office plans to introduce the legislation to the Board of Supervisors in the near future.

**District 8**

**Jurisdictional Transfer of Block 2848, Lot 1; Block 2850, Lot 23 (Transfer):**  
PROSAC Member Nancy Wuerfel requested that Department staff investigate the status of legislation drafted by Supervisor Dufty's office for the transfer of Block 2848, Lot 1, and Block 2850, Lot 23, from DPW to RPD. The properties are located just north of Portola Drive Open Space. A staff member with Supervisor Dufty's is presently investigating the matter.



**District 10**

**Little Hollywood (Exchange)** – The Recreation and Park Department and Real Estate Division discussed the idea of exchanging public right-of-way along Channel Street for portion of Little Hollywood Park under lease with NorCal Waste Systems. Preliminary costs estimates showed that the exchange would be too expensive for the Department at the present time. Staff will now focus its attention of re-negotiating a lease for this site, or alternative financing sources for acquisition such as grants.

**PROPOSAL TO REMOVE FROM LIST:** *None.*

7. ANNOUNCEMENTS. *None*

8. ADJOURNMENT.

**Committee Vote:** Motion made by Mr. Peter Brastow and seconded by Mr. James Collins to adjourn the meeting at 9:40 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On June 7, 2005, 12 PROSAC members and 2 community members.*



SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
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Gavin Newsom  
Mayor

Yomi Agunbiade  
Acting General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, August 2, 2005**  
**6:30 p.m. - 9:30 p.m.**  
Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the June 7, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Dan Mauer**).
5. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Amber Evans**).
6. RECREATION ASSESSMENT: Discussion and Possible Action Items:
  - a) Staff Update on Recreation Assessment Implementation (**Amber Evans**).
7. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chair Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
  - b) Acquisitions Working Group Report: Update on Acquisitions Policy Development (**Nancy Wuerfel**).
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

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#### **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE**

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#### **CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) Fax: (415) 581-2540 Tel: (415) 581-2549



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Advisory Committee

## San Francisco Recreation & Park Department

August 02, 2005

Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

### FINAL MINUTES

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

##### Full Committee

*Tuesday, August 2, 2005*

6:30 p.m. - 9:30 p.m.

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

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#### 1. ROLL CALL at 6:55 PM:

Members Present:	Nancy Barber, Lani Battiste, Peter Brastow, William Carlin, Arthur Chang, Sharon Eberhardt, Lisa Fisher, Jill Fox, Patrick Hannan, Roberto Hernandez, Nancy Wuerfel, and William Wilson.
Members Absent:	Stuart Nachtsheim, Gregory Rocca, Joan Roughgarden and Rebecca Silverberg.
Members Excused:	Robin Buckley, Michael Casazza, James Collins, Jeanne Darrah, Bradford Willmore.

Staff Present: Amber Evans, Julie Mark, and Dan Mauer.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the June 7, 2005 meeting.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded Ms. Nancy Wuerfel to approve the Minutes of the June 7, 2005 as amended by Ms. Nancy Wuerfel unanimously, approved by the Committee.

3. PUBLIC COMMENT: No public comment.
4. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (Dan Mauer, Recreation and Park Department).

**Project Updates/Highlights:**

- Palace of Fine Arts – the Department issued a notice to proceed and construction will begin on August 15<sup>th</sup>. A fence cutting ceremony with Mayor Newsom will take place on August 12<sup>th</sup> at 10:00 AM.
- Moscone Recreation Center – an application for grant money is being reviewed at the federal level. The Department is hopeful in receiving this grant under FEMA – (Pre-disaster Mitigation Grant).
- Argonne Playground – Bids were due on August 3, but due to lack of bids, there will be an extension of one week to receive additional bids.
- Fay Park – recently started construction, and hopefully will be completed within 6 months.
- Aptos Playground – Is also moving forward in construction.
- Walter Haas Playground – the construction is moving very aggressively. The contractors are 2 months ahead of schedule. A needed new dog run will be constructed.
- Eureka Valley Recreation Center – the schedule for completion was June 2005. The Contractor has run into funding difficulties and is

behind schedule. The 2<sup>nd</sup> deadline was scheduled for the end of July and it is still not complete. Now, the Department is waiting to hear from the contractor for a formal completion date.

- Stern Grove Pine Lake – the bids for the renovation project also are due on August 3, there is a two week extension for additional bids.
- Academy of Science – eight bids have been received for this project. This bid deadline has been extended for an additional two weeks.
- 24<sup>th</sup> and York Mini Park– the Department received 2 bids that were excessively over the engineer's estimate. The design team is evaluating the estimates and may work on a new scope for the project.
- Ocean View Recreation Center– a contract was issued to West Bay Builders, the Department only received 1 bid. The notice to proceed is in the works and the project will begin in a couple of months.
- Coffman Pool – the Department received only 1 bid that was over the engineer's estimate. The Department has been negotiating with four other contractors. The contract manager is still negotiating with one of these four contractors to get closer to the engineer's estimate.
- Yosemite Marsh – will move forward with a design of a soft project, and move towards a more natural approach. This project will go out to bid in the next few months..
- Little Hollywood Park – the Department and Real Estate Division is in the midst of exchanging Channel Street for a portion of Little Hollywood Park. Unfortunately, the parcel at Channel Street is worth less than the Nor Cal parcel. Instead of holding up the progress of Little Hollywood's project, the Department will work on the Recreation and Park's property. The Department will amend the Recreation and Park's land and move forward on this project.
- Sharp Park – two hazardous materials issues:
  - 1) An underground storage tank was removed and a fee will be paid to clear the Department's name.
  - 2) A company named Frugro West submitted a proposal for a remediation plan to the Department. The Department is working closely together with this company to provide an action plan and budget for the remediation work.
- A permanent Capital Program Manager, Rhoda Parhams will be joining the Department within the next couple of weeks. Ms. Parhams comes from the San Francisco School District.

Ms. Nancy Barber posed a question regarding water contamination; she asked if the current testing addressed water contamination issues. Mr. Mauer did not know. The amount of money spent on the latest expenditure on Frugro West was noted to be in violation of the PROSAC resolution passed last February, that no additional sums be expended on testing. Mr. Mauer did not know how much was spent on the most recent additional work.



Ms. Sharon Eberhardt asked when the Minnie Lovey construction will begin. Mr. Mauer responded by stating that a ground breaking will be held in September of 2005 and was not aware of an exact date for construction to begin, but he stated that Ms. Minnie Lovey was not in good health and that the ground breaking will be detached from the actual start of construction.

Ms. Nancy Wuerfel stated that the Committee should thank Mr. Mauer for coming to the PROSAC meetings every month. Ms. Wuerfel also had a couple of follow-up questions for Mr. Mauer; she wanted to know the cost of the hazardous remediation for Sharp Park and if the funds for the current year's hazardous material abatement will roll into the next fiscal year's funding. Mr. Mauer did not know the remediation cost for Sharp Park and stated that the funds for hazardous materials funding do roll from year to year.

Vice-Chair Arthur Chang asked Mr. Mauer to explain the Moscone Recreation Center safety grant. Mr. Mauer explained that it is a grant that is funded to mitigate potential disasters. The focus at Moscone is to improve ADA accessibility and gymnasium improvements to house people in case of an earthquake or other emergencies.

Mr. Peter Brastow wanted to know which sites were hazardous are and if a hazardous list of sites for Capital projects existed? Mr. Mauer stated that every Capital project has hazardous remediation, he mentioned Harding Park and other sites: Lake Merced, Esprit Park, and 23<sup>rd</sup> and Treat. He also stated that no list of remediation sites existed, but the Department's Health and Safety group has a running list for specific hazardous abatement programs.

Mr. Brastow inquired about the Panhandle bathroom status. Mr. Mauer stated that the project director, Keith Kawamura is securing engineer drawings from the state. Mr. Mauer will have Mr. Kawamura follow-up with the State and report back to PROSAC.

Mr. Robert Hernandez asked about the Mini Park at 24<sup>th</sup> Street, wondering why the bid for the project was over the engineers estimate. Mr. Mauer reported that the contractor say these are the prices that the sub-contractors are providing them. No one knows why bids are over their estimates. There are various reasons, such as rumors of the labor pool being non-existent.

Chair Patrick Hannan asked Mr. Mauer for a tour of the Department's golf courses, specifically Glen Eagle, Harding Park, and a golf course chosen by the Department. Mr. Mauer will provide details to the Chair at a later date.

**Committee Vote:** Discussion only.

5. ACQUISITIONS: Discussion and Possible Action Items:

- a) Staff Update Regarding Current Property Transactions or Considerations (**Amber Evans, Recreation and Park Department**).

Ms. Amber Evans reported on the following property transactions or considerations.

The following is a summary of progress, additions, or deletions on the Real Estate Property Transactions Roster:

**PROGRESS:**

**District 9**

**Potrero Del Sol (Acquisition)** - A private landowner has proposed selling his property to the City and has contacted the Recreation and Park Department. The property is located between Potrero Del Sol Park and Caesar Chavez Boulevard. The land is located in an area south of the park consisting of light industrial/ commercial uses. The acquisition would expand the southern portion of the park. In response, staff has collected general site information and contacted the Department of Real Estate for a property valuation.

## **District 10**

**Selby/ PalouMiniPark(Transfer)**- Selby Palou Mini Park is composed of three parcels. Block 5331, Lot 055 is under the jurisdiction of the Department of Public Works (DPW). The jurisdictional transfer from DPW to RPD would be a formality and not change its current use as a park. Staff has collected general site information on the site and contacted the Department of Real Estate for a property valuation.

### **PROPOSAL TO REMOVE FROM LIST:**

**Hayes Green:** On July 12, 2005 the Board of Supervisors approved a Resolution for the transfer of land located on Octavia Boulevard, between Hayes Street and Fell Street, from the Department of Public Works (DPW) to the Recreation and Park Department (RPD). In addition, the Maintenance Agreement between DPW and RPD has been signed by all parties.

Ms. Wuerfel asked if there is a charge for real estate evaluations, and if so what is the charge? Mr. Maurer said that he believed there was a charge, but was not sure of the exact cost. Ms. Wuerfel questioned the Department for incurring evaluation charges when there is no funding for parcels.

**PUBLIC COMMENT:** Mr. Brian O'Flynn, property owner of 701 Lombard stated, if the purpose of open space funds is to put them where they are needed, then someone says that here is a parcel and there is an open space—he stated that it makes no sense to work out the policy, he felt the Department should be looking at the city-wide analysis of areas of high needs.

Chair Hannan responded by saying that the Committee has a working group to develop with the Department an acquisition policy and develop an open space acquisitions plan.

#### **6. RECREATION ASSESSMENT: Discussion and Possible Action Items:**

- a) Staff Update on Recreation Assessment Implementation  
(Amber Evans, Recreation and Park Department).

Ms. Amber Evans reported on the update on the Recreation Assessment. Please see below:

#### **DRAFT RECREATIONAL DIVISION MISSION**

*The SF Recreation Division Mission is to provide and facilitate inclusive programs*

*that meet the physical and emotional needs of participants through a diverse complement of enjoyable activities creating lifetime users.*

#### **DRAFT DEFINITION OF CORE PROGRAMMING**

RPD core programming will be:

- internally staffed recreational programming
- offered Citywide
- at the highest possible quality

#### **DRAFT RECREATIONAL PHILOSOPHY**

RPD core recreation programming is intended to:

- Promote physical and emotional well being of residents
- Reduce crime and "negative" recreation choices to meet the desires of residents from:
  - a diverse economic background and
  - every age and ability level while efficiently using City resources to focus on those programs RPD has
- sole municipal responsibility for and which
- staff skills provide the highest quality programs as measured by
- customer satisfaction surveys and
- enrollment data.

#### **DRAFT CORE RECREATIONAL PROGRAMMING CRITERIA**

In accordance with this philosophy, Dept will provide internally staffed, quality recreational programs from among our current mix of programs as per the following criteria:

1. **Customer Satisfaction** - ranked highly in customer satisfaction survey.
2. **Market Demand/Enrollment** - serves most significant demand for recreational programming of SF residents (as found initially in Recreation Assessment and then through analysis of enrollment and participation rates as data is collected)
3. **Staff Knowledge** -supported by prior staff training, education and work experience.
4. **Efficiency** - no other public agency has mission to provide or if does - serves only a definitional sub-segment of population served by our program
5. **Prevents/Reduces Crime and Violence** - provides alternatives to those at risk for violence or anti-social behavior and develop complimentary core programming as gaps are identified in furtherance of the recreational goals and policies outlined below.

## Final Draft Recreation Goals and Policies

### A. Lifetime users

- a. *Goal:* Attract new users whether children, new residents or those trying an activity for the first time
- b. *Policy options include:*
  - i. Offer spectrum of programming at every age group
  - ii. Offer instructional programming at every ability level
  - iii. Offer non-competitive as well as competitive league play

### B. Health

- a. *Goal:* Enhance the fitness of users.
- b. *Policy options include:*
  - i. Target programs to activities with demonstrated impact on the well being of participants, particularly in regard to improving current health concerns
  - ii. Review regular assessments of City health issues.
  - iii. Provide opportunities for self-directed recreation.
  - iv. Train users and orient them to self-directed activities with positive impacts on participants well-being (e.g. safe bicycling lessons, facilitate hiking club)

### C. Affordability

- a. *Goal:* Maintain affordability of programs.
- b. *Policy options include:*
  - i. Develop a consistent fee policy considering an appropriate mix of free programs and fee programs
  - ii. Develop policy for providing low-income access to all fee based programs including review of options for
    1. Sliding scale
    2. Scholarships

### D. Inclusivity

- a. *Goal:* Ensure SFRPD core programming is welcoming and appropriate for residents regardless of income, ability, gender, or sexual orientation.
- b. *Policy options* to include minority or traditionally disenfranchised populations (disabled, elderly, gay or lesbian et al, women)
  - i. Targeted leagues
  - ii. Targeted lessons
  - iii. Targeted marketing to core programming

- iv. Target outreach to children at risk of gang involvement and crime to a safe and welcoming place to recreate.
- c. Policy options to ensure RPD programming is an inviting choice for all users
  - i. Host community events inviting neighbors to meet each other and staff in a social atmosphere
  - ii. Measure customer satisfaction and registration rates concurrent with analyzing user demographics

#### **E. Internal Collaboration**

- a. *Goal:* Collaborate with other Department staff to reinforce the value of parks and open spaces and ensure programs are enhanced by available park features.
- b. Policy options to integrate park land preservation into recreation programming
  - i. Link arts and crafts to natural features, creating crafts utilizable in park lands.
  - ii. Emphasize park lands, natural areas, cultural heritage and landmarks.
  - iii. Create stewardship opportunities for program participants.
  - iv. Increase environmental education programming.

#### **F. Partnering**

- a. *Goal:* Partner with a full range of parties capable of offering programming, assisting in outreach, and/or fundraising.
- b. Policy options
  - i. Identify partners capable of offering programming, funding and outreach which enhances RPD core programming.
  - ii. Establish a policy for partnering building off the recommendations from the Recreation Assessment and reinforcing the existing positive values of partnerships including:
    - 1. Public/Public
    - 2. Public/Private
    - 3. Public/Non-profit

#### **G. Training**

- a. *Goal:* Provide consistent opportunities for training and skill enhancement for staff.
- b. Policy options

- i. Target training funding to skills supporting core activities.
- ii. Survey staff for training targets, with emphasis on core.
- iii. Develop comprehensive training program for staff.

The Committee and Department discussed issues involving surveys and how questions are phrased. The Committee would like to review the recreational surveys the department is crafting as soon as they are available, and even offered to be an audience and take the surveys to provide feedback to the Department on them. Ms. Evans agreed to check with Ms. Lydia Zaverukha to see when they would be available.

Chair Hannan inquired about charging sporting leagues a fee to use the recreational fields. Ms. Evans replied that this decision is up to the Board of Supervisors.

**Committee Vote:** Discussion only.

**7. REPORTS: Discussion and Possible Action Items:**

- a) Chair and Vice-Chair Reports (**Patrick Hannan, Arthur Chang and William Wilson**).

Vice-Chair William Wilson announced the next Community Garden meeting will take place on August 26, from 9:30-11:30 AM at 30 Van Ness Avenue. The focus of this meeting is to discuss the survey results and to come up with a policy of the Community Gardens. Mr. Wilson will not be able to attend and asked if a Committee member would like to attend in his absence. The Committee asked if project manager, Marvin Yee will present a public meeting on the garden policy at a PROSAC meeting. Vice-Chair Wilson will follow up.

Vice-Chair Wilson also wanted to know if PROSAC should be notified and be invited to all of the Mayor's events. The Chair responded by saying that this has been an ongoing issue and he will continue to raise it if the Committee wishes.

Ms. Wuerfel felt that the Vice-Chair Wilson had a valid point. When public announcements are made by the Mayor, how will the Committee be updated on the current events.

Vice-Chair Wilson also felt that he was not included in a process where the supervisors are being asked to rank projects in terms of funding. The Committee stated that they have not heard of such a list.

**PUBLIC COMMENT:** Mr. Brian O'Flynn, property owner of 701 Lombard stated PROSAC's purpose is to focus on open space. He mainly wanted to say for PROSAC to not take any non-invitations to the Department's public events personally.

- (b) Acquisitions Working Group Report: Update on Acquisitions Policy Development (**Nancy Wuerfel**).

Ms. Nancy Barber informed the Committee on the Acquisitions Working Group. She commended Ms. Amber Evans for completing a lot of work compared to a year ago and



also in arranging a meeting with the group and General Manager, Yomi Agunbiade to sit down with their concerns and to have a better sense of working together.

Ms. Barber stated that she was frustrated that the political process usurps Rec & Park's AND the public's role in application of high need criteria in acquisitions. Specifically, until the acquisition process is de-politicized, the acquisition policy in high need areas is corrupted. It is recommended that any acquisition policy be ratified in the form of a resolution to the Board of Supervisors. This would be an excellent time to obtain the Board of Supervisor's ratification since there are no funds available for acquisition and we can strike during a period when acquisitions are no longer feasible in the current fiscal climate.

Ms. Nancy Wuerfel stated that the group is grappling with new data to find specific criteria such as the high needs areas to develop an acquisitions policy. She is interested in finding out the General Manager's sentiments in this respect. Ms. Wuerfel also would like to know what the Department will do to resolve acquisitions issues there is no funding available.

**Committee Vote:** Discussion only.

PUBLIC COMMENT: Mr. Brian O'Flynn commented about an acquisition process and stated that the process is broke and politically corrupt. He enumerated this process regarding a parcel that came up for an acquisition.

- 1) *There was a small parcel the size of 4000 square feet.*
- 2) *The Recreation and Park Department had no idea what to use this land for.*
- 3) *There is a 92,000 square foot neighborhood park across the street with playgrounds, baseball, basketball, and tennis courts, clubhouse, and swimming pool. This recreation center received over 9 million dollars in renovations.*
- 4) *This site is the most well-served area in the entire district w/over 52 % or 58% of neighborhood parks.*
- 5) *No community meetings were held in regards to this parcel.*
- 6) *The Recreation and Park Commission had no funds.*
- 7) *PROSAC met and failed to recommend this acquisition even though the politicians were trying to push it through.*
- 8) *Studies completed by the Department including surveys did not communicate the open space.*
- 9) *A cost estimate was never completed on this land.*
- 10) *This issue was presented to the Board of Supervisors for a vote prior to the PROSAC meeting and Recreation and Park Commission meeting.*

Mr. O'Flynn felt that Prop. C should be revisited.

8. ANNOUNCEMENTS. None

9. ADJOURNMENT.

**Committee Vote:** Motion made by Ms. Nancy Barber and seconded by Ms. Lani Battiste to adjourn the meeting at 9:20 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On August 2, 2005 12 PROSAC members and 2 community members.*

*last updated: 9/7/2005*





SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

***Tuesday, September 6, 2005***

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the August 2, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. NATURAL AREAS PROGRAM: Discussion and Possible Action Items:
  - a) Staff Presentation on New Citywide Natural Areas Program Master Plan (**Lisa Wayne**).
5. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Dan Mauer**).
6. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Sean Stasio**).
  - b) Surplus Property Review (**Patrick Hannan and Nancy Wuerfel**).
7. REPORTS: Discussion and Possible Action Items:
  - a) Acquisitions Committee Update – Acquisitions Policy (**Nancy Wuerfel**).
  - b) Recreation – Update on DCYF's Vibrant Family Recreation Center Program (**Jill Fox**).
  - c) Chair and Vice-Chair Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

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**COPIES OF EXPLANATORY DOCUMENTS** are available to the public at the Recreation and Park Department, McLaren Lodge - Annex, 2<sup>nd</sup> floor (Planning Unit), 501 Stanyan Street, San Francisco, CA 94117 between the hours of 9 a.m. and 5 p.m., or on the Department Web site:

<http://parks.sfgov.org/> ("Park, Recreation and Open Space Advisory Committee", "Meeting Information", or "Capital Improvement Division" tabs), or upon request at the above address, or by telephone at 415-581-2549, or via e-mail [prosac@sfgov.org](mailto:prosac@sfgov.org) within three business days of a meeting.

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#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) Fax: (415) 581-2540 Tel: (415) 581-2549



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## San Francisco Recreation & Park Department

**September 06, 2005**

Gavin Newsom, Mayor

Yomi Agunbiade, General Manager

### FINAL MINUTES

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

##### Full Committee

**Tuesday, September 6, 2005****6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center

6101 Fulton Street at 37<sup>th</sup> Avenue

#### 1. ROLL CALL at 6:47 PM :

Members Present:	Peter Brastow, William Carlin, Michael Casazza, James Collins, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Jill Fox, Patrick Hannan, Roberto Hernandez, Stuart Nachtsheim, Bradford Willmore, and Nancy Wuerfel.
Members Absent:	Robin Buckley and Rebecca Silverberg.
Members Excused:	Nancy Barber, Lani Battiste, Arthur Chang, Greg Rocca and William Wilson.
Members Resigned:	Joan Roughgarden.
Staff Present:	Daniel LaForte, Julie Mark, Dan Mauer, Rhoda Parhams, and Lisa Wayne.

#### 2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the

August 2005 meeting.

**Committee Vote:** Motion made by Mr. Mike Casazza and seconded Mr. Peter Brastow to approve the Minutes of the August 2, 2005 meeting unanimously, approved by the Committee.

#### 3. PUBLIC COMMENT: No public comment.

#### 4. NATURAL AREAS PROGRAM: Discussion and Possible Action Items:

- a) Staff Presentation on New Citywide Natural Areas Program Master Plan (Lisa Wayne).

Ms. Lisa Wayne, Director of the Natural Areas Program began her presentation by announcing to the Committee that a Natural Area gardener had passed away over the weekend. Committee member, Mr. Bill Carlin asked for a few moments of silence to honor the gardener.

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Ms. Wayne proceeded by providing an overview of the Natural Areas Draft Management Plan:

To view the presentation, please click [here](#)

Ms. Jill Fox had concerns regarding public input. She stated that she would like to see the preceding Natural Area meetings be more park specific and easier for the general population to comprehend. Ms. Fox also stated that the majority of people she comes in contact with have no interest in the natural areas, moreover a specific park. Ms. Fox also mentioned the Annual Capitol Planning Fair as an opportunity and venue to meet the public and provide outreach.

Ms. Jeanne Darrah wanted to know how many hours the volunteers work?

*Ms. Wayne responded by stating that nine volunteers provided approximately 13,000 volunteer hours, which is equivalent to five people.; and this was the maximum number the garden staff could manage.*

Mr. Mike Cazzaza asked who is responsible for the erosion around trails at Lake Merced ?

*Ms. Wayne answered that her group addresses the erosions in the Natural Areas and the large erosion projects are beyond their capacity and would need other sources of funding to address those problems.*

Ms. Sharon Eberhardt requested the locations of the six Capital projects and asked who conducted the scientific review?

*Ms. Wayne responded promptly:*

- *P ine Lake Park – trails, lake enhancement, and removing hazardous trees.*
- *Coron a Heights – stair project.*
- *India Basin – wetland restoration.*
- *P ine Lake Park –trails, lake enhancement, removing hazardous trees.*
- *M cLaren Park – marsh enhancement, erosion sedimentation and paths.*
- *Lake Merced – ivy control, trail studies and improvements.*
- *G len Canyon – creek restoration, trail improvements, interpretive signs, ivy control.*

*A team from California Berkeley, a consultant Peggy Fidler, and Roy Woodward from State Parks.*

Mr. Robert Hernandez wanted to know how children come in contact with the program and how does the Natural Areas program conduct outreach to diverse groups?

*Ms. Wayne answered that the Department has a stewardship program, in conjunction with Americorp interns, gardeners, and staff provide a year-long curriculum to school groups.*

*She also stated that the outreach is an ongoing challenge and it is mostly completed by interns. They have also developed material in other languages and also rely on schools and teachers.*

Mr. Brad Willmore asked what kind of feedback the public gave in response to the draft plan?

*Ms. Wayne replied that she received mixed comments on the Natural Areas Draft Plan and the comments from people who attended workshops were informed, while other comments via the website were confused. Overall, Ms. Wayne was impressed with the feedback considering the detailed technical information and complex information that the Draft included.*

Mr. William Carlin had concerns regarding spring boxes and the West Nile virus. He believes that the boxes are a place for mosquito breeding grounds and that they should be deleted from the Plan.

*Ms. Wayne commented that the spring boxes exist in the Natural Areas Plan for wildlife enhancement and that only 3 or 4 boxes were recommended out of 31 Natural Areas. Also, treatment of BT a safe biocontrol treatment for mosquitoes may be used.*

Mr. Carlin also commented on the definition of Natural Areas: remnants of an original area of San Francisco . He stated that the land his house was built on was a Natural Area and that it is no longer a Natural Area because: 1) someone owns it and 2) the land has been developed. Mr. Carlin proceeded to say that the parks have been developed for the use and enjoyment of the citizens of San Francisco ; and the Department wishes to repair the Natural Areas to restore the grasslands. The Plan recommends removing 5% of the trees and Mr. Carlin feels that the people of San Francisco should be able to vote on this.

Ms. Wayne replied that: 1) It is not the Natural Areas Program that invented these ideas. 2) The Commission identified these Natural Areas and the 31 areas in the Plan are less than the initial recommended areas. She also stated that the Plan had been in process long before her tenure and over a 20-year period, this Plan recommends to leave 95% of the trees in San Francisco .

Mr. Peter Brastow commented that only 5% of the trees recommended for cutting in the Plan are only the trees located in Natural Areas, which does not include many of the trees located throughout San Francisco . He also stated that the Natural Areas did not exclude the public or dogs and he wanted folks to think in more integrative ways, the cultural value for the Natural Areas.

Ms. Jill Fox inquired about the Natural Areas Capital Improvement outreach and how it is completed.

*Ms. Wayne responded by saying that it is the same process the Capital Division carries out which invites the public within a certain proximity of the site being worked on, along with other interested parties.*

Ms. Nancy Wuerfel wanted to know how much grant money the Natural Areas Program is currently applying for and when could she anticipate the Final Plan? Does brush piles cultivate mosquitoes?

*Ms. Wayne stated that there are grants that they qualify for, but there is not a lot of staff time to apply for them all. The Capital Division and Natural Areas work together on grants. Ms. Wayne also said that there were many different types of mosquitoes. She felt that the brush piles do not aid in the cultivation of mosquitoes.*

Chair Hannan asked for Ms. Wayne to return once the final draft and environmental review has been complete.

#### PUBLIC COMMENT:

Mr. Greg Gaar, who served on the Open Space Committee 4 years ago stated that the Natural Areas Program has been a godsend to him. Mr. Gaar stated that he grew up in San Francisco and as a child played in the Diamond Heights area that was rich with garter snakes and rabbits. He thought that the open spaces would always stay put... after he returned to San Francisco from the navy, he realized that all of the open spaces he was accustomed to were all developed. He stated that there were fewer places for kids to experience nature in the City and therefore, he became an activist for natural areas. He also said that he learned about biological diversity and how important it is to have native plants and wildlife preserved. He hopes that PROSAC will support the Plan.

Ms. Colleen Flynn, Neighborhood Parks Council, Ms Flynn spoke about the community input; stating that there was not adequate notice regarding the Natural Areas workshop and also during the workshop, not enough adequate process was allowed to participate and give comments.

Mr. Jake Sigg, volunteer Natural Areas, stated that he has been pulling invasive plants for many years. He voiced that he was optimistic, had fun and felt a sense of

community and thought that people would come out and volunteer in droves, but there was misinformation that was propagated and the opposite happened; the program and staff have been under a lot of attack. He also felt that in regards to Bernal Heights, if it had not been for public efforts, it would not be in use today. Mr. Sigg stated that everyone should be supporting this program and not resisting it.

Mr. Jim Houillion, volunteer Natural Areas for over 10 years, stated that he has learned and is enriched by his experience. He stated that when he travels 300 miles on the coast; he can point out plants and wildlife. He also pointed out that not all people can travel 300 miles out of the city to experience this. In regards to education with children and people, Mr. Houillion felt that people can get involved in the Natural Areas when they are in a much closer proximity. i.e. ½ a mile or a couple of blocks. He also stated that he has learned a great deal from Ms. Wayne and her staff. He feels that the Natural Areas are valuable learning experiences and the Areas also help preserve devastation to the earth.

Mr. Brent Platter, stated that the Natural Areas Program is very important and that it touches many people's lives in San Francisco. He added that the Natural Areas not only benefit the public, but also protects global areas and preserves resources. Mr. Platter hopes that the Committee will support the Natural Areas Program.

**Committee Vote:** Discussion only.

5. CAPITAL PROGRAM: Discussion and Possible Action Items:

a) Monthly Capital Program Update (**Dan Mauer**).

Mr. Dan Mauer introduced the new Capital Division Manager, Ms. Rhoda Parhams. Ms. Parhams commented on the public process and possible avenues for public announcements.

The Capital Program update was presented by Mr. Dan Mauer as follows:

### **Capital Division Update**

September 2005

**Capital Funding:**

- Capital Division Finance/Grants Staff has now caught up with grant reimbursements for all outstanding expenditures. We have approximately \$15M in claims at the State waiting for reimbursements.

Ms. Angela Grangler resigned from the Capital Division and only two staff members are managing grants.

- Healthy Community Grant Program results for Potrero Del Sol, Sunnyside PG, Argonne PG are due early fall 2005.
- Youth Soccer Grant results for SOMA Park are due early fall 2005
- FEMA - Pre-Disaster Mitigation Grant Program results for Moscone Recreation Center are due in September 2005.
- Land and Water Conservation Grant Program results for Bison Paddock and Bear Exhibit are due in October 2005.

**Project Updates/Highlights:**

**ZOO:**

Staff is currently working with zoo personnel to evaluate the remaining projects which will be funded with the remaining Zoo Bond Funds (\$7.5M). There are currently 9 projects scheduled

to be completed using these funds. Planning is anticipated to begin at the beginning of October.

## NEIGHBORHOOD PARKS:

### Conceptual Design

- Potrero Del Sol- currently reviewing design proposals from skate park designers.
- Rossi Playground- meeting w/ community design committee on September 14<sup>th</sup>.

### Design

- GGP Bison Paddock- will go to bid end of September.
- JP Murphy PG/CH- 50% through construction documents.
- Mosscone Recreation Center has started design. Bid documents due approx. June 2006.
- Palace of Fine Arts Phase 2B - schematic design complete – evaluating estimates.
- Rolph PG/CH- starting design on clubhouse, playground work to follow.
- Sava Pool- 70% through construction documents. Bid documents due end of October.
- Upper Noe Rec Center- 30% through construction documents (dog run open)!
- Yosemite Marsh- 50% through construction documents. Anticipate going to bid end of October.
- Visitacion Valley Senior Park/Phase Two- 75% through construction documents.

### Bid

- Arbonne Playground- bids received/reviewing proposals.
- Bernal Heights Phase 2 and Panhandle Restroom project out to bid end of October.
- Coffman Pool – currently negotiating bids with a new contractor.
- Esprit Park Drainage/Irrigation- bids received, award of contract pending.
- GGP Koret Children's- bids received/reviewing proposals.
- Stern Grove/Pine Lake Park – bids received/reviewing proposals.
- 2<sup>nd</sup> and York- bids received/reviewing proposals.

### Construction

- Apotos Playground –construction progressing as scheduled- 25% complete.
- Concourse Surface Improvement Project- progressing as scheduled.
- Eureka Valley Recreation Center- substantial completion scheduled for June 2<sup>nd</sup>. Based on current project schedule, substantial completion scheduled for end of September. (dog run currently out to bid).
- Fay Park – construction progressing as scheduled.
- Glen Park- natural areas program work complete/ interpretive signs installed in September.
- Ocean View Recreation Center- preconstruction meeting on Sept 19<sup>th</sup>.
- Palace of Fine Arts- Phase 2A- notice to proceed issued on August 15<sup>th</sup>.
- Visitacion Valley Senior Park/Phase One- phase one complete.
- Walter Haas Playground – approximately 90% complete.

### Openings

- Harding Park Clubhouse- open July 18<sup>th</sup>.
- Garfield Square Playground- open July 1<sup>st</sup>.

### Committee Vote: Discussion only.

#### 6. ACQUISITIONS: Discussion and Possible Action Items:

- a) Staff Update Regarding Current Property Transactions or Considerations (**Daniel LaForte**).

Mr. Daniel LaForte presented an update on the following transactions progress report.

#### **PROGRESS:**

#### **District 8**

**Portola Park** (*transfer*): Several months ago, PROSAC member Nancy Wuerfel inquired about the status of legislation proposed by Supervisor Dufty for the transfer of lots at the northeast corner of Portola Drive from the Department of Public Works to the Recreation and Park Department. The three properties identified as Block 2848, Lot 1, Block 2850, Lot 23, and Block 2870, Lot 048 were transferred to the Department by resolution in September, 2004.

#### District 6

**Rincon Hill** (*transfer*) - The Board of Supervisors recently passed legislation for the creation of impact fees associated with the Rincon Hill development. The legislation created two funds, the Community Infrastructure Fund and the SoMa Neighborhood Stabilization Fund. City Planning will use a portion of these funds to acquire a new public park adjacent to the Fremont Street off-ramp, currently owned by Caltrans. Fund disbursement amounts are still being determined.

#### District 10

**Little Hollywood** (*transfer*) - The Recreation and Park Department and Real Estate Division have discussed the idea of exchanging public right-of-way along Channel Street for a portion of Little Hollywood Park under ownership of NorCal Waste Systems. A lease agreement between the Department and NORCAL for Little Hollywood Park expired in 2000. Recently, City Planning has provided feedback on the land use implications of vacating a segment of Channel Street. Although a final determination has not been made, City Planning indicated that only a portion of the right-of-way could be vacated. The Department will continue to pursue a long term lease arrangement and/or land swap with NORCAL once City Planning provides a final determination, which is expected in December, 2005.

**Kite Hill Extension** (*gift*) - A private landowner (Mr. Roberts) is proposing to gift ±8,000 square foot (.184 acres) parcel of land adjoining an existing 99,950 sq. ft. (2.29 acres) of open space to the Department. The parcel consists of sloping land on the northern border of Kite Hill (19<sup>th</sup> and Yukon). Kite Hill is surrounded by single-family residential homes. An 8-foot high fence separates the residential lots on 19<sup>th</sup> Street from the subject parcel. The parcel would create a new public access point from 19<sup>th</sup> Avenue by legalizing an existing access point and pathway from 19<sup>th</sup> Street, which meanders eastward along the north portion of the subject parcel and connects to Kite Hill Open Space and a public access easement owned by DPW. The parcel contains native plant species. Prior to acceptance, the Department will need to evaluate the ongoing maintenance costs associated with the expansion of Kite Hill Open Space.

#### **PROPOSAL TO REMOVE FROM LIST:**

None

**Committee Vote:** Discussion only.

#### b) Surplus Property Review (Patrick Hannan and Nancy Wuerfel).

Chair Patrick Hannan spoke about surplus property. Ms. Jill Fox sits on a committee that was formed to take surplus property that was once open space to develop affordable housing. Ms. Nancy Wuerfel reviewed the list of surplus land to make recommendations to this Committee and Board of Supervisors. The Chair asked the Committee to view the listed surplus land prior to the next Committee meeting in hopes to make recommendations to preserve specific surplus land for open space. Ms. Fox stated that the Surplus Land Committee is delayed on this project and welcome guidance from the Open Space Committee. The Surplus Land Committee may recommend for surplus land to be built on, sold or to have no action taken.



Public Comment: Mr. Brian O'Flynn, property owner of 701 Lombard, said he was ashamed that PROSAC did not get involved on other community properties.

Chair Hannan stated that the Committee faced challenges with the Department not wanting to take on new land.

#### 7. REPORTS: Discussion and Possible Action Items:

##### a) Acquisitions Committee Update – Acquisitions Policy (Nancy Wuerfel).

Ms. Nancy Wuerfel stated that the Committee met with the Department's General Manager, Mr. Yomi Agunbiade, Capital Division Manager, Ms. Rhoda Parhams, and Planner, Ms. Amber Evans.

She stated that the Committee is clearer as to where they are headed in regards to the criteria for framing goals and acquisitions. The following three categories were agreed upon and the forth is still being drafted and composed:

- I. Minimum Criteria - Basic sight suitability criteria such as minimum size, slope, and conditions.
- II. Location - For acquisitions where money is involved, it must be based on a high-need area which includes the criteria for the original plan for open space (poverty, high density of children, seniors and overall population).
- III. Financial feasibility must be considered for any acquisition. Sufficient dollars to operate and maintain a site must be identified prior to an acquisition. For an acquisition which requires the use of the Open Space Fund, the Fund can only be justified when the Department can identify sufficient funds through the Fund or other available sources to complete the transaction.
- IV. Use – The use of the proposed acquisition needs to be determined in advance. Neighborhood parks will be prioritized for the use of Open Space dollars. However, the need for additional dollars to support all of the Department's priority acquisitions, particularly those with Citywide benefit, is clear.

Mr. Peter Brastow asked for a timeline for the Acquisitions Policy and for a definition of a Neighborhood Park.

Ms. Wuerfel answered that the timeline for the policy is due by the beginning of 2006 and the definition for a neighborhood park consists of 5 elements: grass, trees, a trashcan, a park bench and flower beds.

**Committee Vote:** Discussion only.

##### b) Recreation – Update on DCYF's Vibrant Family Recreation Center Program (Jill Fox).

Ms. Jill Fox announced that she recently started a position as the Communications Coordinator for the Department of Children and Their Families (DCYF). She explained that DCYF is a small City and County Dept. with 30 employees, a 70 million dollar budget passed to 260 non-profit organizations and to the school district. One of Ms. Fox's responsibilities is to publicize a pilot program between DCYF and the Department—called the Vibrant Family Recreation Centers.

The program is to better serve the citizens of San Francisco by having more activities occurring at the recreation centers and clubhouses. A pilot tiny tots program at 3 different sites is currently teaching parents about nutrition or other subjects while the children are in a separate program.

The fund mandates to set aside money for the open space funds along with a periodic report.

DCYF will augment and supplement what the Department already does. San Francisco has the smallest proportion of children in the



country.

**Committee Vote:** Discussion only.

C) Chair and Vice-Chair Reports (**Patrick Hannan, Arthur Chang and William Wilson**).

Chair Hannan commented on the request for golf course tours. He wanted to know which day was best for members.

Elections will be held in October for the Chair and 2 Vice-Chairs. Chair Hannan stated that at that time, it can also be used for a year end summary. He felt that the Committee discussions have successfully been at a different level, the working groups have completed a lot of work, and that the meetings have ended on time. He also commented that a formal role of the public process has continued to be a challenge.

Ms. Jeanne Darrah commented on researching a new location for the PROSAC meetings.

Ms. Jill Fox wanted to look at the Committee's membership.

**Committee Vote:** Discussion only.

8. ADJOURNMENT:

**Committee Vote:** Motion made by Mr. Michael Casazza and seconded by Mr. Peter Brastow to adjourn the meeting at 9:20 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On September 6, 2005, 13 PROSAC members and 7 community members.*



SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, October 4, 2005**

**6:30 p.m. - 9:30 p.m.**

Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue

DOCUMENTS DEPT

SEP 30 2005

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the September 6, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda. 09-30-05P02 17 KVL
4. PRESSURE TREATED LUMBER MANAGEMENT: Discussion only.
  - a) Staff Update on Pressure Treated Wood (**Mary Tienken**).
5. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Daniel LaForte**).
  - b) Surplus Property Review (**Patrick Hannan and Nancy Wuerfel**).
6. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Rhoda Parhams**).
7. PROSAC OPERATIONAL PROCEDURES: Discussion and Possible Action:
  - a) Review and Discuss Mandate of Prop. C in creating PROSAC: Its purpose and function as an advisory body to the Recreation and Park Commission (**Patrick Hannan**).
  - b) Election of Officers – Chair, Vice Chair 1, Vice Chair 2.
8. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice-Chair Reports (**Patrick Hannan, Arthur Chang and William Wilson**).
9. ANNOUNCEMENTS.
10. ADJOURNMENT.

**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speaker for no more than three (3) minutes.

**COPIES OF EXPLANATORY DOCUMENTS** are available to the public at the Recreation and Park Department, McLaren Lodge - Annex, 2<sup>nd</sup> floor (Planning Unit), 501 Stanyan Street, San Francisco, CA 94117 between the hours of 9 a.m. and 5 p.m., or on the Department Web site: <http://parks.sfgov.org> ("Park, Recreation and Open Space Advisory Committee", "Meeting Information", or "Capital Improvement Division" tabs), or upon request at the above address, or by telephone at 415-581-2549, or via e-mail [prosac@sfgov.org](mailto:prosac@sfgov.org) within three business days of a meeting.

#### DISABILITY ACCESS

The Golden Gate Park Senior Center is accessible by wheelchair through the front entrance. Parking is available in the front parking lot. Please contact Muni's accessible service program for lines serving this area at (415) 923-6142. Oral and sign language interpreters are available by contacting Tony Leung at 581-2543. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should call Tony Leung at 581-2543 at least two working days prior to a meeting to discuss meeting accessibility. In order to assist the City's efforts to accommodate such people, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals. The Recreation and Park Department TTY number is 242-5700.

#### KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Donna Hall, Administrator, by mail to City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, by phone at (415) 554-7724, by fax at (415) 554-5163, or by e-mail at ([donna.hall@sfgov.org](mailto:donna.hall@sfgov.org)). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <http://www.sfgov.org/bdsupvrs/sunshine/ordinance.htm>.

#### PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited and at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) Fax: (415) 581-2540 Tel: (415) 581-2549



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Advisory Committee

## San Francisco Recreation & Park Department

**October 04, 2005**

Gavin Newsom, Mayor

Yomi Agunbiade,  
General Manager**FINAL MINUTES****PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE****Full Committee*****Tuesday, October 4, 2005*****6:30 p.m. - 9:30 p.m.**Golden Gate Park Senior Center  
6101 Fulton Street at 37<sup>th</sup> Avenue**1. ROLL CALL at 6:45 PM:****Members Present:**

Nancy Barber, Peter Brastow, William Carlin, Michael Casazza, Arthur Chang, James Collins, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Jill Fox, Patrick Hannan, Roberto Hernandez, Stuart Nachtsheim, Greg Rocca, Nancy Wuerfel, Bradford Willmore, and William Wilson.

DOCUMENTS DEPT.

DEC - 5 2006

SAN FRANCISCO  
PUBLIC LIBRARY**Members Absent:**

Rebecca Silverberg.

**Members Excused:**

Lani Battiste and Robin Buckley.

**Staff Present:**

Daniel LaForte, Julie Mark, Rhoda Parhams, and Mary Tienken.

**2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the September 6, 2005 meeting.**

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Mr. Greg Roccato approve the Minutes of the September 6, 2005 meeting unanimously, approved by the Committee.

3. PUBLIC COMMENT: No public comment.
4. PRESSURE TREATED LUMBER MANAGEMENT: Discussion Only.

Ms. Mary Tienken from the Capital Improvement Division presented a report on the pressure treated lumber that resides in specific park facilities. Signs will be posted to instruct children and parents to wash their hands after any play at park playgrounds that contain pressure treated wood play structures.

Please visit [PROSAC Meeting Minutes](#) to view the [presentation](#) as a PDF link from within the minutes page for this meeting.

5. ACQUISITIONS: Discussion and Possible Action Items:

- a) Staff Update Regarding Current Property Transactions or Considerations (**Daniel LaForte**).

Mr. Daniel LaForte reported on the following summary of progress, additions, or deletions on the Real Estate Property Transactions Roster:

#### **PROGRESS:**

#### **District 8**

**Kite Hill (transfer):** At the September PROSAC meeting staff report on a gift bequest for ±8,000 square foot (.184 acres) parcel of land adjoining an existing 99,950 sq. ft. (2.29 acres) of open space to the Department. The parcel consists of sloping land on the northern boarder of Kite Hill (19<sup>th</sup> and Yukon). The Department has given the Department of Real Estate approval to proceed with acceptance of gift based on a preliminary site investigation and positive feedback from PROSAC.

**Portola Park (transfer):** Staff presented information on this transfer at the September, 2005 PROSAC meeting which was not accurate. Staff proposes to submit to record the following deletions to the previous text, as depicted in ~~strike through~~, and replaced with new text shown in underline.

Several months ago, PROSAC member Nancy Wuerfel inquired about the status of legislation proposed by Supervisor Dufty for the transfer of lots at the northeast corner of Portola Drive from the Department of Public Works to the Recreation and Park Department. ~~The three properties identified as Block 2848, Lot 1, Block 2850, Lot 23, and Block 2870, Lot 048 were transferred to~~

~~the Department by resolution in September, 2004.~~

Replace with the following text:

Block 2870, Lot 048 was transferred to the Department in September, 2004. According to the Department of Real Estate, the legislation for Block 2848/50, Lots 001/023 never went to the full Board. Staff will continue to research the status of this legislation and report any progress to PROSAC. Staff is in the process of assessing possible impacts to Rec-Park operations resulting from the potential transfer, and the feasibility of vacating High Street which now separates Blocks 2848 and 2850

#### District 11

**Brotherhood/ Chester Mini Park Extension (easement):** In April, 2005 the Department declined a request by Mr. Jian Hong Huang, the owner of a landlocked parcel between Chester and St. Charles Avenues at Chester/Brotherhood Mini Park, for widening an existing 1-foot easement to 8 feet through Brotherhood/ Chester Mini Park. The easement would have provided access to Mr. Hiang's undeveloped parcel (Block 7125, Lot 15). The reason for the decline was a concern that the easement would diminish the usability of the park for open space and recreation purposes. The former property owners, Jorge and Nora Bustos, had also submitted a request to the City for a land exchange, but Mr. Bustos withdrew his request when he sold his property to Mr. Huang.

The Department will continue to work with Mr. Huang and other entities to explore alternative solutions to this access issue.

#### ADDITIONS:

None.

#### PROPOSAL TO REMOVE FROM LIST:

#### District 10

**Woolsey Street Greenhouse(acquisition):** The Department was investigating the feasibility of purchasing a 2.2 acre site next to PUC Reservoir and McLaren Park for a maintenance facility and corporation yard. The site, located on Woolsey @ Hamilton in Visitation Valley (Block 6055, Lot 001) recently sold.

**Starr King Park (acquisition):** In June, 2005 staff was contacted by Dale Fletter, a homeowner in Potrero Hill and former president of the Staff King Park land trust, about the 2004 Capital Plan update and specifically, why Starr King Park was listed as an Acquisition in the Capital Plan 2004 Annual Update (page 112). Starr King Park is also listed as an acquisition in the Land Acquisition Report (May, 2004). According to Mr. Fletter, the current board members for the land trust are not aware of any contact with the City regarding this property. Staff was not able to locate the history of the acquisition, information leading to how it was initiated, or a formal offer of sale or gift bequest.

#### District 11



**Geneva Car Barn and Office Building (transfer):** The Board of Supervisors approved the interdepartmental jurisdictional transfer of the Geneva Office Building and Powerhouse from the Municipal Transportation Agency to the Recreation and Park Department on March 23, 2004 per Resolution No. 193-04.

**Committee Vote:** Motion made by Ms. Jeanne Darrah and seconded by Mr. Mike Casazza to adopt Mr. Daniel LaForte's progress report on property transactions proposed unanimously, approved by the Committee.

b) Surplus Property Review (Patrick Hannan and Nancy Wuerfel).

Chair Patrick Hannan commented on the list of surplus property that the Committee was to review. The Chair felt that a couple of the spaces should not be developed on and recommended to keep a couple of other spaces. He suggested that PROSAC make a recommendation to the Commission even though the list is a preliminary list. The Committee discussed the various sites for recommendation.

Ms. Nancy Wuerfel posed a question regarding the San Francisco Fire Department land and wanted to know why their land is not on the surplus list. She felt that this was not just when certain Departments can benefit from selling their land by circumventing legislation and the Committee.

**Committee Vote:** Motion made by Vice-Chair William Wilson and seconded by Ms. Nancy Wuerfel as amended by Ms. Jeanne Darrah and Chair Patrick Hannan and seconded by Ms. Sharon Eberhardt to the effect that the Park, Recreation and Open Space Advisory Committee has determined the following lots,

1) Rutledge & Brewster, lot #5548005, 2) 840 Clipper & 26th Street, lot # 2850023, 3) Bosworth & Burnside lot #6736033, 4) La Grande & Mansfield, lot #5963A001, 5) Old Burnett Avenue/Palo Alto & Glenbrook, lot

#2719B046, provide valuable open space to the citizens of San Francisco; we therefore request the Recreation and Park Commission, the Department of Real Estate, the Mayor's Office of Housing and the Surplus Land Committee take the following properties off the surplus land list and transfer title to the Recreation and Park Department so they can be preserved as open space pursuant to section 23A.6 of the Surplus City Property Ordinance unanimously approved by the Committee.

6. CAPITAL PROGRAM: Discussion and Possible Action Items:

a) Monthly Capital Program Update (Rhoda Parhams).

New Capital Improvement Division Manager, Ms. Rhoda Parhams reported on the Capital Division to the Committee.

- **Capital Plan Update** - Mary Hobson is the lead for this effort. The process has started and Ms. Parhams provided the following "draft" delivery schedule.. Mary can be reached on 581-7575

**2005 Annual Park Planning Meeting  
2005 Annual Report / Capital Plan Update**

Park Planning Fair..... *Sunday, November  
20, 2005 noon- 4pm*  
*County Fair Bldg., Golden Gate Park*

Draft Annual Report distributed for review to PROSAC/Staff.....  
December 2, 2005

Draft Annual Report presentation to PROSAC.....  
December 6, 2005

Comments due back from  
PROSAC/staff..... January 6, 2006

Final Report posted to website  
by..... February 23, 2006

Final Report introduced at RP Capital Program Committee.....  
March 2, 2006

Final Report forwarded to full  
Commission..... March 17, 2006

- **Park Planning Fair** - to be held Sunday, November 20th Noon to 4:00 p.m. at the County Fair Building in GGP. The intent of this fair is to provide the community with an opportunity to give input on the types of activities they would like to see at their neighborhood rec-center and parks. Information will be gathered and tallied via survey and comment box. Julie Mark is the lead for this effort and can be reached at 581-2549.

- **Spring Boxes** - The concern raised in last month's meeting about building spring boxes in open space and the possibility of adding to the threat of West Nile Virus was expressed to the General Manager. His response was that there will be no spring boxes built in open spaces. However, we would like to stress that the Natural Area Management Program provides a broad view of projects over the next 10 years. There is no funding available to do work of this nature at this time.

- **Capital Project Status for the month of August stands as follows:**

Planning	23	vs.	25 in July
Design	22	vs.	24 in July
Bid	8	vs.	8 in July
Construction	23		(no change from July)
Close-out	24	vs.	22 in July
Complete	60	vs.	59 in July
On Hold	9	vs.	8 in July
Cancelled	3		(no change from July)

Moving Projects off of the hold list - The Capital Group has been working with Department of Public Works (DPW) and Bureau of Engineering (BOE) in an attempt to move 4 to 5 projects forward that are currently on the "hold" list in BOE due to staffing shortage. In an effort to achieve this goal the Program Manager has suggested three possible ways to resolve the immediate design need. The concerted effort in this plan is on projects that are either in conceptual draft and design documents can be started or projects in design with approved concept where construction documents can be started.

The options include:

BOE to staff up to handle the immediate need.

BOE to partner with RPD and utilize our in-house staff to move project forward.

RPD goes to outside firms to handle the immediate design need.

The five (5) projects being considered are:

a. Sunnyside PG - Presented to community group in September, final public review in October.

b. Junipero Serra - Still in planning; under review for shortening planning and commence design.

c. Rossi PG - Provide RPD staff to work on design (landscape & ADA path of travel).

d. Rolph/Del Sol - Meeting held with community representatives; funding issues to be clarified

e. Upper Noe RC/PG -Design complete; move dog play area to construction phase.

Ms. Jeanne Darrah commended Ms. Parhams on moving projects forward and getting them into the design and bid phases. She also reported on the Capital Improvement meeting that was held earlier; stating that at the Annual Planning Fair, there will be more venue for feedback. Ms. Darrah stated that the Department is limited on funds and is still trying to complete the projects that were on hold and in January of 2005, an update on the Capital project funding will be finalized.

**Committee Vote:** Discussion Only.

## 7. PROSAC OPERATIONAL PROCEDURES: Discussion and Possible Action:

Chair Patrick Hannan spoke about the role of PROSAC and how the Department views the Committee's role lightly. He stated that the Department is mainly interested on the Committee's prospective on Capital Programs and Acquisitions.

**Committee Vote:** Discussion Only.

## 8. REPORTS: Discussion and Possible Action Items:

a) Chair and Vice Chair Reports (**Patrick Hannan, Arthur Chang and William Wilson**).

The Chair and members discussed how the Committee can provide more of an oversight role in the future. Ms. Lisa Fisher suggested to contact a new member of the Mayor's office, Mr. Marshall Foster is the new Director of City Greening.

**Committee Vote:** Discussion Only

## b) Election of Officers – Chair, Vice Chair 1, Vice Chair 2.

Chair Patrick Hannan called out for Chair nominations. Ms. Jill Fox nominated Chair Patrick Hannan and was seconded by Mr. Michael Casazza. Chair Patrick Hannan thanked the members and respectfully declined. Vice-Chair Arthur Chang nominated Mr. William Carlin. Mr. William Wilson was nominated by Mr. Peter Brastow and seconded by Ms. Jeanne Darrah. The later two accepted the nominations and a vote was taken. Mr. William Wilson won the nomination by 1 vote. The new PROSAC Chair is Mr. William Wilson.

Mr. Peter Brastow nominated Ms. Lisa Fisher for Vice-Chair and seconded by Ms. Jeanne Darrah. The entire Committee voted in favor for the new Vice-Chair, Ms. Lisa Fisher.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Mr. James Collins to shorten the Park Recreation and Open Space Committee meeting from 6:30-9:30pm to 6:30-9:00 p.m. unanimously, approved by the Committee.

## 9. ANNOUNCEMENTS.

The Committee will meet at City Hall in Room 421 beginning November 1, 2005.

## 10. ADJOURNMENT.

**Committee Vote:** Motion made by Mr. Michael Casazza and seconded by Ms. Nancy Barber to adjourn the meeting at 9:15 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On October 4, 2005, 17 PROSAC members and 0 community members.*

*last updated 12/8/2005*



SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, November 1, 2005**  
**6:30 p.m. - 9:00 p.m.**

City Hall

1 Carlton B. Goodlett Place, Room 421

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the October 4, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Rhoda Parhams**).
  - b) Annual Planning Fair (**Mary Hobson**).
5. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Review of Draft Acquisitions Policy and Proposed Out Reach Process (**Amber Evans**).
  - b) Staff Update Regarding Current Property Transactions or Considerations (**Amber Evans**).
6. EFFICIENCY PLAN: Discussion and Possible Action Items:
  - a) Presentation of 2005-2006 Efficiency Plan (**Amber Evans**).
7. REPORTS: Discussion and Possible Action Items:
  - a) Chair Reports (**William Wilson**).
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

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**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speaker for no more than three (3) minutes.

**COPIES OF EXPLANATORY DOCUMENTS** are available to the public at the Recreation and Park Department, McLaren Lodge - Annex, 2<sup>nd</sup> floor (Planning Unit), 501 Sanyan Street, San Francisco, CA 94117 between the hours of 9 a.m. and 5 p.m., or on the Department Web site: <http://parks.sfgov.org> ("Park, Recreation and Open Space Advisory Committee", "Meeting Information", or "Capital Improvement Division" tabs), or upon request at the above address, or by telephone at 415-581-2549, or via e-mail [prosac@sfgov.org](mailto:prosac@sfgov.org) within three business days of a meeting.

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#### **PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES**

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#### **CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor.  
San Francisco, CA 94102

E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) Fax: (415) 581-2540 Tel: (415) 581-2549



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Gavin Newsom  
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General Manager

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**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, December 6, 2005 – 6:30 p.m.**

City Hall

1 Carlton B. Goodlett Place, Room 421

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the October 4, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items
  - a) Monthly Capital Program Update (**Rhoda Parhams**).
  - b) Presentation of Capital Division Outreach Manual (**Jeanne Darrah and Peter Brastow**).
5. ACQUISITIONS POLICY: Discussion and Possible Action Items:
  - a) Review and make recommendations to the Recreation and Park Commission for the adoption of the Recreation and Park Lands Acquisition Policy (**Amber Evans**).
6. ACQUISITIONS: Discussion and Possible Action Items:
  - a) Staff Update Regarding Current Property Transactions or Considerations (**Amber Evans**).
  - b) Surplus Property Update (**Bill Wilson**).
    1. Commission action regarding Surplus property resolution.
    2. Surplus Property Citizen Advisory Committee actions.  
Properties included in actions are Block/Lot 2850023 (840 Clipper)  
Block/Lot 673033 (Bosworth and Burnside) and Block/Lot 5548005 (Bernal Heights).
7. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chair Reports (**William Wilson and Lisa Fisher**).
    1. Interdepartmental Cooperation
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

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## San Francisco Recreation & Park Department

December 06, 2005

Gavin Newsom,  
Mayor

Yomi Agunblade,  
General Manager

### FINAL MINUTES

## PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE Full Committee

**Tuesday, December 6, 2005**

**6:30 p.m. - 9:00 p.m.**

City Hall Room 421

1 Carlton B. Goodlett Place

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#### 1. ROLL CALL at 6:45 PM:

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Members Present	Lani Battiste, Peter Brastow, William Carlin, Michael Casazza, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Jill Fox, Elliot Robbins, Nancy Wuerfel, William Wilson, and Felicia Zeiger.
Members Absent:	Nancy Barber, Triston McLaughlin, Greg Rocca, Rebecca Silverberg, and Bradford Willmore.
Members Excused:	Arthur Chang, Roberto Hernandez, and Stuart Nachtsheim.
Member Resigned:	Robin Buckley and James Collins.
New Members:	Triston McLaughlin, Elliot Robbins, and Felicia Zeiger.
Staff Present:	Amber Evans, Julie Mark, Rhoda Parhams, and Lydia Zaverukha.

#### 2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the October 4 meeting.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Lani Battiste, to approve the Minutes of the October 4, 2005 meeting as amended by Ms. Lisa Fisher and Ms. Nancy Wuerfel, unanimously, approved by the Committee.

3. PUBLIC COMMENT: No public comment.
4. Capital Program: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Rhoda Parhams**).

Ms. Parhams introduced herself to the new members of the Committee and provided a brief overview of the Capital Improvement Division projects.

Ms. Parhams announced that the draft of the 2005 Annual Capital Plan will be available online by December 12 and a copy of the draft will be mailed to the Committee. Capital Division Program Manager, Ms. Mary Hobson will attend the January 2006 PROSAC meeting for comments and feedback. A 30-day review period will be allowed for the draft Annual Plan. The final draft will be mailed in the Committee's February packets and shall be presented to the full Commission for adoption in March 2006.

#### PROJECT UPDATES:

- In Design – Moscone Recreation Center, Rossi Playground and St. Mary's Playground.
- Upper Noe - The MOA (memorandum of agreement) has been completed.
- Palace of Fine Arts Lagoon will be completed by July of 2006.
- Bernal Heights renovation is moving forward.
- Panhandle restrooms are currently under construction with paving and excavation. The restrooms will be completed in February 2006.
- Minnie Lovey Ward – hazmat abatement started on November 14, to be completed by December 2006.
- Eureka Valley Recreation Center – Painting that was not in the original contract was done by volunteers. The center will be complete January 2006.
- Coffman Pool – negotiations were completed November 22 the winning contractor bid of \$7.3 million dollars will be presented to the Commission in January.

Ms. Parhams also announced 2 corrections in the project status section of the October monthly report.

- Bid 8
- Construction 20 instead of 28

- Design 19
- Planning 21
- Hold 11 instead of 13

b) Presentation of Capital Division Outreach Manual (**Jeanne Darrah** and **Peter Brastow**).

Ms. Jeanne Darrah reported on the draft Capital Division Outreach Manual, announcing that it is a guide for the Capital Division Project Managers and also for public knowledge. She stated that the manual will be a useful resource for the staff in regards to public outreach. The manual deals with project development and provides templates for public notices, how to do stop-work notices, which groups to involve in the public process and more. Ms. Darrah reviewed the draft manual and will supply Ms. Lydia Zaverukha who has been creating this manual with comments and edits.

Ms. Nancy Wuerfel asked Ms. Lydia Zaverukha when the manual will be completed?

Ms. Zaverukha stated that it is to be completed by December 31 and she would like edits to be submitted to her by December 16. Once the edits are completed, Ms. Zaverukha will provide a copy of the manual for final approval to the Capital Division Manager, Ms. Rhoda Parhams and Program Manager, Ms. Mary Hobson. The manual will then be printed and posted online.

Ms. Darrah commented on the manual stating that the contents of the manual makes one appreciate the work that goes into public outreach and meetings.

Ms. Wuerfel wished to know when the site survey will be available and distributed to the public.

Ms. Parhams answered that she hopes it will be implemented at the beginning of next year.

Planner, Ms. Amber Evans stated that the survey will be used at the phase 2, priority 1 list of projects.

Committee Vote: Discussion Only

5. ACQUISITIONS POLICY: Discussion and Possible Actions Items:

- a) Review and make recommendations to the Recreation and Park Commission for the adoption of the Recreation and Park Lands Acquisition Policy (**Amber Evans**).

Ms. Evans reviewed the Committee and public comments regarding the draft Acquisition Policy.



She proposed the following items:

- Recommend the Acquisition Policy as-is.
- Adopt the policy with changes
- Move the criteria as-is or with changes to the Commission.

A discussion took place regarding the presentation of the policy to the full Commission in March 2006. Ms. Evans stated the reasons behind the deadline are to address the list of potential sites with the criteria stated in the policy. The policy purposes that the Department initially review the inventory of spaces within high need areas.

Ms. Nancy Wuerfel read the following policy 4.4, general plan: "In all cases where new open public spaces are being considered their precise location shall be determined by such factors as proximity, to population concentrations, neighborhood need, topography, ease of access, visibility and the desirability of the property for open space use."

The Committee discussed the draft definition of critical access and decided on the following motion.

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Jeanne Darrah to revise the draft definition of critical access in the draft acquisition policy as follows: Critical access-- In a park with access limited to just one or two access points such the functional service area is reduced by 33% or more, a new point of entry that expands the functional service area by creating an access point in areas with barriers to the existing entrance(s), including creating a link to sidewalk, transit, bike lanes or paths where previously none existed and by which the functional service area is increased, creates critical access for the purposes of the policy, unanimously approved by the Committee.

**Committee Vote:** Motion by Ms. Jeanne Darrah and seconded by Ms. Jill Fox to add mention of DPW parcel adjacent to the Recreation and Park Department Natural Areas in definition of Contiguous parcel as follows and explicitly identify no cost acquisition priorities for adjacent natural areas in section 3.5 of the draft acquisition policy as below, unanimously approved by the Committee.

**Contiguous Areas -** For the purposes of this policy, contiguous parcels may include areas of an existing park threatened by Development that is used as existing park lands (e.g. Department of Public Works (DPW) parcel adjacent to RPD Natural Areas) as well as unimproved lands adjacent to an existing park, a minimally trafficked access point, or potential access point contiguous with a park.

**3.5 Adjacent and Contiguous Parcels -** An immediately available contiguous parcel to an existing open space which can be used to develop a new core recreational use not otherwise able to be accommodated in the system or providing access, can be prioritized despite the general priority of acquiring parcels outside the service area of an existing open space. Public properties contiguous with RPD Natural Areas identified in the Management Plan as a DPW property or which could qualify as a Management Area 1 or 2 which are considered surplus by their managing agency should be prioritized for transfer at no

cost.

**Committee Vote:** Motion made by Ms. Jill Fox and seconded by Ms. Sharon Eberhardt to add specialized strategies for community gardens, natural areas and trails to section 3.4 as follows; unanimously approved by the Committee.

**3.4 Specialized Strategies for Priority Uses** -The acquisitions of neighborhood parks with a combination of passive and active uses are intended to prioritize acquisitions which will accommodate resident use and address gross gaps in services. Incorporation of community gardens and trails into these properties – geographically prioritized to areas without services and with high density – allows the OSF to be maximized. The limited nature of OSF dollars specifically set aside for acquisitions requires difficult prioritization of its use, should dollars be more plentiful in the future broader acquisitions in compliance with this policy should allow for use beyond that of just neighborhood parks. An explicit consideration for the Department in prioritizing neighborhood parks for purchase with OSF is consideration of what alternative strategies and funding sources can be used for other uses. This is in no way a de-prioritization of other uses but rather a strategy to maximize limited resources. Specifically:

- **Neighborhood Parks – Open Space Funds.**

Neighborhood parks are the first priority for acquisitions using open space fund (OSF) dollars. Use of the OSF for such purposes is only justified when the Department is able to secure any additional needed funds prior to expenditure of the OSF monies. Specific uses may be integrated into a neighborhood park to address local deficits (e.g. community gardens) under a community design process as described in Section 3.11. Further, lands intended for a more specific recreational use or of a smaller size than a neighborhood park may be acquired with alternative funding (other than OSF) or through transfer, if meeting the criteria of Section 4 and prioritized as below.

- **Preservation of natural areas - Grants. Impact Fees. Donations. State Bond Financing.**

While Policy 13 makes clear the priority for Natural Area preservation, grants targeting habitat preservation makes acquisition of natural areas a top priority for grant applications rather than the OSF. It is critical however that the Department have available matching funds to support this strategy. At this time, the dedication of OSF to one or two properties does not make this a reliable source for grant matches, as they cycle through. The use of a new development impact fee or negotiated development agreements may fund acquisition of, or at least provide a match for grants supporting acquisition of, remnant habitats threatened by development. Bonds under consideration by the State may also provide competitive funding for project with habitat value.

- **Community Gardens – Transfers. Donations. Interdepartmental partnerships. Internal development.**

It is the intention of the Department to accommodate community gardens in existing parks or parks to be acquired with a variety of uses in higher need areas or through no cost acquisitions such as land donations or transfers. The General Plan calls for the creation of 100 community gardens citywide of which about half have been developed

either on RPD property or other public properties. However, who among City Departments has responsibility for meeting this goal is not delineated. DPW has begun a Street Parks program that will create new garden opportunities. The potential limitations to access on gardens on park property is being addressed in a Department Policy for Community Gardens, expected to be adopted in 2006.

- **Trails – Interdepartmental partnerships. Easements. Internal development.**

Trails will be enhanced or developed in existing parks while new park sites along proposed trails including the Bay Trail, Coastal Trail, Bay Ridge Trail and Juan Batista Trail are prioritized (through site suitability criteria). At this time the Department is not seeking to acquire land for the sole provision of trails though easements may be purchased if the strategy is financially feasible and meets the site suitability criteria in Section 4.3.

Ms. Evans and the Committee discussed at great length the Section 4.2 Minimum Criteria – Minimum Slope. The main discussion focused on exceptions to the minimum slope where certain Committee members wanted to be able to accept or acquire parcels greater than a 25% slope while others felt this provided a gap in the policy. Potential parcels would still fall under the main priorities and criteria and would not be over-ruled by these exceptions.

Four motions to recommend amendments to Section 4.2 Minimum Criteria – Minimum Slope were made and failed as follows:

**Committee Vote:** Motion made by Ms. Jill Fox and seconded by Ms. Jeanne Darrah to recommend amendments to Section 4.2 Minimum Criteria – Minimum Slope as follows: **Maximum and Useable Slope:** Sites must not have excessive slopes over a large portion of the park. Disabled access standards and development standards[1] suggest no slope should exceed 25%. Additionally, not more than 50% of the site should have a slope greater than 1:12 or 8.33%. Exceptions to this minimum may be made for sites already managed by RPD, as well as areas of significant natural habitat ranked MA-1 by the SNARMP. The motion **failed with 8 Ayes:** Lani Battiste, Peter Brastow, Michael Casazza, Jeanne Darrah, Lisa Fisher, Jill Fox, Elliot Robbins, and William Wilson and **4 Nays:** William Carlin, Sharon Eberhardt, Nancy Wuertel, and Felicia Zeiger.

**Committee Vote:** Motion made by Ms. Jill Fox and seconded by Mr. Bill Carlin to recommend amendments to Section 4.2 Minimum Criteria – Minimum Slope as follows: **Maximum and Useable Slope:** Sites must not have excessive slopes over a large portion of the park. Disabled access standards and development standards[2] suggest no slope should exceed 25%. Additionally, not more than 50% of the site should have a slope greater than 1:12 or 8.33%. Exceptions to this minimum may be made for sites already managed by RPD. The motion **failed with 10 Ayes:** Lani Battiste, William Carlin, Michael Casazza, Jeanne Darrah, Sharon Eberhardt, Jill Fox, Elliot Robbins, Nancy Wuertel, William Wilson and Felicia Zeiger and **2 Nays:** Peter Brastow and Lisa Fisher.

**Committee Vote:** Motion made by Ms. Jill Fox and seconded by Mr. Bill Carlin to recommend amendments to Section 4.2 Minimum Criteria – Minimum Slope as follows: **Maximum and Useable Slope:** Sites must not have excessive slopes over a large portion of the park. Disabled access standards and development standards[3] suggest no slope should exceed 25%. Additionally, not more than 50% of the site should have a slope greater than 1:12 or 8.33%. Exceptions to this minimum may be made for sites already managed by RPD, as well as areas of significant natural habitat ranked MA-1 or MA-2 by the

**SNARMP.** The motion **failed** with **8 Ayes:** Lani Battiste, Peter Brastow, Michael Casazza, Jeanne Darrah, Lisa Fisher, Jill Fox, Elliot Robbins, and William Wilson and **4 Nays:** William Carlin, Sharon Eberhardt, Nancy Wuerfel, and Felicia Zeiger.

**Committee Vote:** Motion made by Ms. Jill Fox and seconded by Ms. Jeanne Darrah to recommend amendments to Section 4.2 Minimum Criteria – Minimum Slope as follows: **Maximum and Useable Slope:** Sites must not have excessive slopes over a large portion of the park. Disabled access standards and development standards[4] suggest no slope should exceed 25%. Additionally, not more than 50% of the site should have a slope greater than 1:12 or 8.33%. Exceptions to this minimum may be made for sites already managed by RPD, as well as areas of significant natural resource value. The motion **failed** with **11 Ayes:** Lani Battiste, Peter Brastow, Michael Casazza, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Jill Fox, Elliot Robbins, Nancy Wuerfel, William Wilson and Felicia Zeiger and **1 Nay:** William Carlin.

#### 6. ACQUISITIONS: Discussion and Possible Action Items:

- a) Staff Update Regarding Current Property Transactions or Considerations (**Amber Evans**).

Ms. Amber Evans reported on the following summary of progress, additions, or deletions on the Real Estate Property Transactions Roster:

#### **PROGRESS:**

None

#### **ADDITIONS:**

#### **District 8**

**Roosevelt and Henry (transfer):** On September 13, 2005 the San Francisco Board of Supervisors approved an ordinance for the transfer of jurisdiction of a parcel designated as Surplus City Property (Block 2612, Lot 50) from the Mayors Office of Housing to the Recreation and Park Department. The property consists of steep grade covered with mature trees and plants, and a concrete stairway provides access between Roosevelt Way and Henry Street. The neighbors currently maintain the property and have an informal gardening project on the premises. The RPD and the community have discussed establishing an MOU that will address the ongoing maintenance of the property.

#### **District 10**

**Selby Palou (transfer):** Selby-Palou Mini Park is a 0.204-acre hillside area established in 1958 for recreational use on DPW, RPD and State property. The park consists of a basketball hoop, sand play area, picnic area and lawn. The facility equipment is in poor condition and the play equipment does not conform to the Department's safety guidelines. The RPD is considering the possible transfer of Block 5331, Lot 55 from DPW to the RPD. A preliminary site assessment to evaluate both short and long-term costs associated with the transfer is required before the RPD takes further action.

**PROPOSAL TO REMOVE FROM LIST:****District 1**

**Sand Dune Restoration - Balboa and Great Highway (land exchange):** This acquisition consists of the land exchange for Recreation and Park property located at the corner of Balboa Street and the Great Highway for the Lair parking lot behind the Palace of Fine Arts. The Lair parking lot is under the jurisdiction of the Presidio Trust. The Presidio is not interested in the land exchange.

**District 2**

**Richardson Avenue Landscape Strip (also known as Bay and Lyon right-of-way)(acquisition):** This landscaped area is located at the south end of the Palace of Fine Arts and bounded by Richardson Avenue, Lyon Avenue, and Palace Drive. It is owned by the State and the RPD, and Caltrans recently upgraded the State owned portion with new landscaping. The site does not meet the Department's criteria for acquisition because it has no recreational or ecological value, and would create additional work for the Department's maintenance division. A Memorandum of Understanding for the maintenance of the landscaped area is required to ensure that the State maintains its portion of the landscaped area.

**District 3**

**St. Mary's Square Expansion (transfer):** The Shorenstein Development Corporation dedicated a 6,100 square foot rooftop park contiguous with the existing St. Mary's Square in conjunction with a new development at 500 Pine Street and 350 Bush Street. In October 17, 2003 the Board of Supervisors approved resolution No. 671-03 for the acceptance and transfer of the property to the Recreation and Park Department.

**Piers 27-31(transfer):** Piers 27-31 Mixed Use Recreation Project is proposed for development as a public-private partnership with SF Piers 27-31, LLC ("Developer"), a subsidiary of the Mills Corporation, and the Port. The Mills Corporation entered into exclusive negotiations with the Port on April 21, 2001 after the Port released an RFP for the development and operation of recreational facilities on the waterfront. The Port and Mills are in lease negotiations with sub-leases to the YMCA and America True expected to provide recreational programming in both the indoor and outdoor recreational facilities, with Mills to maintain the facilities. The Project will include the historic rehabilitation of Piers 29, 29½, and 31, new active recreational uses, extensive public access and open space, recreational boating facilities, maritime berthing, active recreation-oriented retail, general office space, other retail uses, restaurants and ancillary parking. Certification of an EIR (in early 2006) and the final lease terms require action by the Board of Supervisors. In a vote on Oct 18, 2005 the BOS against the use of rent credits to support the project. The next milestone is the extension of exclusive rights to negotiate. Construction is anticipated to begin in 2007 with projected retail opening in end of 2008. The recreation offerings must be in place for the retail uses to open. RPD has been offered access to 20,000 square feet of indoor recreational space to offer programming but has had insufficient staff resources to partner with the Port for such purposes no transfer of lands has been proposed in the development negotiations.

**District 5**



**Page Street Garden (acquisition):** On January 6, 2004, the Board of Supervisors approved Resolution 14-04 for the RPD's acquisition of Page Street Community Garden (Block 841, Lot 29).

#### District 6

**100 Valencia (acquisition):** The Draft Market and Octavia Master Plan identifies (Block 3502, Lot 113) at 100 Valencia Street at McCoppin Street as a possible acquisition site that could be merged with the proposed McCoppin Plaza. However, the landowner of the 100 Valencia site has declined to sell the property to the City.

#### District 7

**Edgehill Mountain Phase I Extension (acquisition):** The Edgehill Mountain Phase I Extension acquisition consists of seven parcels under the ownership of Spiers Construction ("Spiers") located between Edgehill Way and the existing Edgehill Mountain Park at Ulloa Street and Kensington Way (Block 2934, Lots 10, 11, 12, 13 and 21 and Block 2923, Lots 72 and 73). In May, 2003, the Recreation and Park Department and Spiers entered into an agreement to consider exchanging property under the jurisdiction of the Department of Public Works at Clipper Street and Portola Drive in exchange for the Edgehill property. This exchange agreement was approved by the Board of Supervisors in November, 2003. In July, 2004 this agreement was amended and restated to substitute property located on the southwest corner of Gough and Grove Streets for the property on Clipper Street and Portola Drive. The land value of the Edgehill property exceeded the value of the property on Clipper Street. The agreement outlined several payment options to purchase the property. The RPD exercised a 3-year option to purchase the property.

**Edgehill Park Open Space, Phase II (acquisition):** The acquisition consists of the following parcels: Block 2923, Lots 11, 12 and 37 and 10A, 11, 12, 24, 25, 26 and 27. In 2002, Recreation and Park Department (RPD) staff identified the Edgehill Lots as potential acquisitions because the property would help facilitate public access to Edgehill Park. At the time, the City and the Spiers Construction were in litigation about the ownership of Shangkri-La Way, and it was uncertain whether the public would have legal access to the park. This issue has since been resolved through the legal system, which has instated that the public has legal access to Edgehill Park via a public easement on Shangkri-La Way.

On March 8, 2005 the Department formally declined an offer for sale of portions of Lots 11, 12, and 37.

The RPD is proposing to eliminate the remainder of the lots from consideration (lots 10a, 11, 12, 24, 25, 26 and 27) because the lots are currently developed and would require subdividing, the property is not required for legal access to Edgehill Open Space, and the property does not have recreational value.

**Aqua Vista (acquisition):** In 1996, the Planning Commission and Recreation and Park Commission adopted Resolution 11067 designating the Aqua Vista site as public open space for natural areas. In 2001, the Aqua Vista property was listed for sale (Block 2798, Lot 29). The Department of Real Estate conducted an appraisal for the lot in June, 2001, and on behalf of the RPD Real Estate made an offer to the property owner in September of 2001. The property owner verbally rejected the offer on September 26, 2001. No attempt was made by the property owner to negotiate for the appraised



price.

#### **District 10**

**Pier 90 (transfer):** Previously, RPD proposed to explore the transfer or development of an MOU to develop a portion of Pier 90 to develop a multi-purpose athletic field in partnership the S.F. Port Authority, Redevelopment Agency, City Planning and the local community. However, on November 28, 2005 in response to RPD status inquiry Port staff indicates the proposal is out of date. The Pier 90 "Backlands" area is being analyzed by the Port through a community based process for use as a distribution/warehouse based facility to support the Port's Pier 80 through Pier 96 Cargo facilities. The site is currently adjacent to the Port's cargo operations including the importing and processing of aggregates, concrete batching, the Port's freight rail Intermodal Cargo Transfer Facility and the under construction Illinois Street Intermodal Bridge. The Port working with the community, through our Advisory Groups and the Bayview Hunters Point Project Area Committee has determined that this location is not suitable for any type of active recreation. Port staff indicate components of future development may provide some form of open space developed as wildlife habitat rather than active recreational space. A greenway along Cargo Way may provide linkage to Heron's Head park (port property) and other waterfront destinations but is proposed in concert with Redevelopment rather than RPD in the March 2004 Report to the Board of Supervisors.

Ms. Evans recommended that the Aqua Vista parcel, which is on the Proposal to Remove From List of acquisitions be continued on to January's list, stating that the Department recently found out that the property (Block 2798, Lot 29) has been sold from the private owner to another private party. The previous private owner had refused the Department's offers of acquisition. Ms. Evans stated that because she is not updated on the current pertinent information regarding this property that it should be deferred until the January meeting where Planner, Mr. Daniel Laforte can address the Committee.

Public Comment: Dr. George and Myrta Mutula representing the Twin Peaks Improvement Association Board was present to discuss the Aqua Vista parcel stating that they felt the acquisition fell through the cracks. Dr. George also stated that he was glad the parcel was on hold for removal from the list until the next PROSAC meeting.

Ms Jill Fox wanted to discuss Piers 27-31 that was also on the Proposal to Remove From List. She opposed the deleting Piers 27-31 from the acquisitions list, given the fact that there was no public notice.

Ms. Amber Evans stated that the Department was not in any specific negotiations for a development agreement. The proposed development for recreational space was not considered for the Department's management and the Department does not have any part of the current transaction. She stated that the Department does not have a policy to acquire Port property if negotiations are halted.

The Committee discussed the definition of "acquisitions" and Ms. Fox rescinded her opposition on the Piers.

Public Comment Mr. David Pilpel, Sierra Club stated that it would be a good idea to have a clear definition of "acquisitions" in the acquisitions policy.

**Committee Vote:** Motion made by Ms. Nancy Wuertel and seconded by Mr. Mike Casazza to adopt Mr. Daniel LaForte's progress report on property transactions proposed, except for District 7, Aqua Vista unanimously, approved by the Committee.

b) Surplus Update (**Bill Wilson**).

1. Commission action regarding Surplus property resolution.

No update on the Surplus property resolution was given due to the meeting's time constraints.

2. Surplus Property Citizen Advisory Committee actions.

Properties included in actions are Block/Lot 2850023 (840 Clipper) Block/Lot 673033 (Bosworth and Burnside) and Block/Lot 5548005 (Bernal Heights).

No discussion on Surplus Property Citizen Advisory Committee due to the meeting's time constraints.

7. REPORTS: Discussion and Possible Action Items:

- a) Chair Reports and Vice Chair Reports (**William Wilson and Lisa Fisher**).

No Chair or Vice Chair reports were made do to time constraints.

8. ANNOUNCEMENTS. The Acquisition policy discussion to be continued at the next meeting.

9. ADJOURNMENT.

**Committee Vote:** Motion made by Mr. Michael Casazza and seconded by Mr. Elliot Robbins to adjourn the meeting at 9:55 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On December 6, 2005, 12 PROSAC members and 5 community members.*

last updated: 02/08/2006





SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117



PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE  
*Full Committee*  
FIRST TUESDAY OF EACH MONTH  
6:30 PM

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City Hall - 1 Carlton B. Goodlett Place  
Ground Floor, Room 034

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**Notice change of meeting date and location.**

**The regular scheduled meeting for**

**Tuesday, January 3, 2006  
has been rescheduled to  
Tuesday, January 10, 2006**

**on the ground floor of City Hall in room 034.**

**CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**An agenda will be provided 72 hours before the meeting.**

Attention: PROSAC  
c/o Julie Mark  
Recreation and Park Department  
30 Van Ness., 5<sup>th</sup> Floor  
San Francisco, CA 94102

E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org)  
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Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, January 10, 2006 – 6:30 p.m.**

City Hall

1 Carlton B. Goodlett Place, Room 034

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the December 6, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) 2005 Annual Capital Plan Update (**Mary Hobson**).
  - b) Monthly Capital Program Update (**Rhoda Parhams**).
5. ACQUISITIONS POLICY: Discussion and Possible Action Items:
  - a) Continuation of Review to make recommendations to the Recreation and Park Commission for the adoption of the Recreation and Park Lands Acquisition Policy (**Amber Evans**).
6. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chair Reports (**William Wilson and Lisa Fisher**).
    1. Commission action regarding Surplus property resolution.
    2. Surplus Property Citizen Advisory Committee actions.  
Properties included in actions are Block/Lot 2850023 (840 Clipper)  
Block/Lot 673033 (Bosworth and Burnside) and Block/Lot 5548005 (Bernal Heights).
    3. Interdepartmental Cooperation.
    4. Amendment of Bylaws: Article IV, Section 2.
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

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## San Francisco Recreation & Park Department

January 10, 2006 - No Quorum

January 10, 2006 - Minutes

No Quorum

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General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
***Tuesday, February 7, 2006***  
**6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 034

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the December 6, 2005 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. BUDGET : Discussion and Possible Action Items:
  - a) Presentation On Draft Budget 06' - 07' (**Katie Petrucione**).
5. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Rhoda Parhams**).
6. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chair Reports (**William Wilson and Lisa Fisher**).
    1. Interdepartmental Cooperation.
    2. Amendment of Bylaws: Article IV, Section 2.
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

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Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**ADDENDUM TO  
PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**Full Committee  
Tuesday, February 7, 2006  
6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 034

**6. REPORTS: Discussion and Possible Action Items:**

a) Chair and Vice Chair Reports (**William Wilson and Lisa Fisher**).

**3. Acquisitions Policy**



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Advisory Committee

## San Francisco Recreation & Park Department

February 07, 2006

**FINAL MINUTES  
PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE  
Full Committee**

Tuesday, February 7, 2006  
6:30 p.m. - 9:00 p.m.  
City Hall Room 034  
1 Carlton B. Goodlett Place

**1. ROLL CALL at 6:50 PM:**

**Members Present:**

Nancy Barber, Lani Battiste, Peter Brastow, William Carlin, Michael Casazza, Arthur Chang, Sharon Eberhardt, Lisa Fisher, Jill Fox, Robert Hernandez, Elliot Robbins, Bradford Willmore, William Wilson, Nancy Wuerfel and Felicia Zeiger.

**Members Absent:**

Triston McLaughlin, Greg Rocca, Rebecca Silverberg.

**Members Excused:**

Jeanne Darrah and Stuart Nachtsheim.

**Staff Present:**

Julie Mark and Katie Petrucione.

**2. REVIEW OF THE MINUTES:** Discussion and Possible Action to Approve the Minutes of the December 6 meeting (Julie Mark).

**Committee Vote:** Motion made by Ms. Lani Battiste and seconded by Ms. Nancy Barber to approve the Minutes of the December 6, 2005 meeting unanimously, approved by the Committee.

**3. PUBLIC COMMENT:** No public comment.

**4. Budget:** Discussion and Possible Action Items:

**a) Presentation On Draft Budget 06' - 07' (Katie Petrucione).**

Ms. Katie Petrucione gave a presentation on the Draft Budget 06' - 07'. To view the presentation, please [click here](#).

The Committee had many comments and questions regarding the draft budget presentation. Ms. Petrucione responded to the questions and stated that the 2006-2007 budget will be presented to the Mayor's Office on February 21, 2006. Three

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months of negotiations will take place and on June 1, the budget will be submitted to the Board of Supervisors for final approval.

**Committee Vote: Discussion only.**

**5. Capital Program: Discussion and Possible Action Items:**

**a) Monthly Capital Program Update (Rhoda Parhams).**

**PROJECT UPDATES:** Ms. Parhams was unable to attend this meeting and provided a written report to the Committee. The report is as follows:

**MONTHLY STAFF REPORT  
CAPITAL COMMITTEE  
February 2, 2006**

**Current Project Information**

Currently 179 Capital Improvement Projects underway (including acquisitions). Breakdown reflected on page 2 of monthly Capital Program report is as follows:

Planning	20	21
Design	19	19
Bid	7	8
Construction	29	28
Closeout (process)	21	24
Completed	66	60
On Hold	13	13
Cancelled	4	4

**Project Highlights**

- Eu reka Valley RC has its official opening Saturday, January 28th! The event was well attended; the center has received accolades on the finishes.
- Panh andle Restroom has arrived and is in the final stages of installation, with current work on the installation shingles, downspout, and gutters. Curb ramps path ways, electrical to follow with an early march opening projected. Original target date was mid March.
- Palace of Fine Arts Phase IIB planning meeting is scheduled with the Maybeck foundation Friday, February 3rd. The intent is to receive estimates on various schemes for the Phase IIB projects.

**Grant Information**

The following California Cultural and Historical Endowment (CCHE) grant applications were submitted on behalf of the City and County of San Francisco, Recreation and Park Department on January 31, 2006 Total amount submitted: \$2,485,096

**Palace of Fine Arts, Phase IIB**

Project Description: CCHE funding is requested for Phase IIB construction costs for structural pinning of figures on the colonnade, architectural and seismic renovation of the rotunda, and the architectural restoration of the colonnade. All indirect and project management costs will be funded from private sources. Material testing, geotechnical work and seismic modeling have been completed.

Grant Request Amount: \$1,996,685  
 Grant Matching Funds Source: Maybeck Foundation  
 Contact: Lena Chen, Project Manager

#### South Murphy Windmill Restoration, Phase IB

Project Description: CCHE Funding was requested for Phase IB, Tower Restoration which includes improvements to the base/tower foundation, first floor level, gallery and gallery floor, wooden tower, and exterior wall covering. Dome fantail and sail Installation funding is also requested in the grant.

Grant Request Amount \$488,411  
 Grant Matching Funds Source: Windmill Campaign Contributions  
 Contact: Dan Mauer, Project Director

- According to the grant procedures, the CCHE Board Members will consider projects for funding during their April Board Meeting.
- If the project passes this phase, a site visit will be schedule during the month of May and Grant Funds will be awarded in July 2006

#### Special Activities

1. RPD is participating in the City wide Capital Budget process. We have submitted initial information and will be attending a progress meeting this afternoon. Final information for Capital input is due 2/15/06
2. GM presented the state of the RPD at SFStat January 26, 2006. Report reflects 179 projects currently underway as reported above.

#### 6. REPORTS: Discussion and Possible Action Items:

a) Chair Reports and Vice Chair Reports (William Wilson and Lisa Fisher).

1. Interdepartmental Cooperation: This was not addressed at the meeting due to time constraints.
2. Amendment of Bylaws: Article IV, Section 2

**Committee Vote:** Motion made by Chair William Wilson and seconded by Ms. Nancy Wuerfel to amend the PROSAC Bylaws, Article IV, Section 2. The regular meetings shall take place at the Recreation and Parks Department's Senior Center located at 6101 Fulton Street, San Francisco, California; the amendment is now as follows: The regular meetings shall take place at City Hall, 1 Carlton B. Goodlett Place, Room 34, unanimously approved by the Committee.

#### 3. Acquisitions Policy

The Committee discussed the Acquisition Policy at great length and crafted the following motion:

**Committee Vote:** Motion made by Ms. Nancy Barber and seconded by Ms. Sharon Eberhardt that the Parks, Recreation, and Open Space Committee (PROSAC) opposes the current version, dated January 13, 2006 of the proposed Recreation and Park Acquisition Policy for the following reasons: 1) It has not been vetted in any public forum; 2) It is not dynamic; 3) It contradicts requirements of the Open Space element of the General Plan; 4)It fails to address Interagency Coordination for open space acquisition; 5)It is not comprehensible to the general public and 6)It has a number of internal contradictory statements, unanimously approved by the Committee.

Public Comment: Ms. Isabel Wade, Neighborhood Parks Council (NPC) Executive Director, Ms. Wade believes that PROSAC does not have influence regarding Commission decisions and suggested that it be addressed via charter changes. She feels that the Department makes decisions, displays and denies their decisions. Ms. Wade also stated that the Draft Acquisition should be the beginning of the public process and not the end. She stated why the NPC was upset regarding the Draft Acquisition Policy:

- Capital plan criteria - when the criteria for the Acquisition Policy was applied, it was found not in favor of environmental projects.
- A criteria regarding parcels could not be accepted if there is no funding for maintenance - Ms. Wade believes that there are alternative ways to maintain property and this should not be a requirement for obtaining parcels. She also stated that the Acquisition policy contradicts the Recreation and Park's general plan.
- Other agencies should be involved in the open space plan.

Public Comment: Mr. David Pilpel, Sierra Club member agreed with Ms. Wade, but felt that she exceeded the scope of the agenda which specifically was to review the Draft Acquisitions Policy. Mr. Pilpel hoped that via the Committee and the Commission, there would be an acquisition policy so that there are guidelines that don't preclude acquisition of parcels. He felt that there should be room for exceptions.

Ms. Nancy Barber, Committee member responded by saying that in 2003 the Committee addressed the acquisition policy and recommended to the Board of Supervisors to have an acquisition task force consisting of interdisciplinary agencies. Ms. Barber also stated that the Committee had pushed for a five-year policy to work out the troubled areas which was turned down by the General Manager, Yomi Agunbiade. Ms. Barber also commented on how Mr. Agunbiade wanted to have a policy in place without delay and therefore this is why the Committee has returned to the longer range of interdisciplinary views; and she also stated that this does apply to the Acquisition Policy agenda item.

Public Comment: Mr. Brian O'Flynn, property owner of 701 Lombard stated that he has been attending the PROSAC meetings for the last three years to help reform the park system. He stated that it was unacceptable without the Committee's approval for the final draft of the Acquisition Policy to emerge. He also commented that it was the beginning towards the public process for establishing criteria in choosing open spaces.

## 7. ANNOUNCEMENTS.

## 8. ADJOURNMENT.

Committee Vote: Motion made by Ms. Nancy Barber and seconded by the entire Committee to adjourn the meeting at 9:11 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On February 7, 2006 15 PROSAC members and 3 community members.*









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OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
**Tuesday, March 7, 2006**  
**6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 034

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the February 7, 2006 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Rhoda Parhams**).
5. CLEAN AND GREEN CITY SUMMIT: Discussion and Possible Action Items: (**Marshall Foster**).
6. REPORTS: Discussion and Possible Action Items:
  - a) Chair and Vice Chair Reports (**William Wilson and Lisa Fisher**).
  1. Update on Acquisition Policy.
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

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## San Francisco Recreation & Park Department

March 07, 2006

### FINAL MINUTES

#### PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

##### Full Committee

Tuesday, March 7, 2006

6:30 p.m. - 9:00 p.m.

City Hall Room 421

1 Carlton B. Goodlett Place

#### 1. ROLL CALL at 6:55 P.M.

##### Members Present:

Nancy Barber, Lani Battiste, Peter Brastow, William Carlin, Michael Casazza, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Jill Fox, Roberto Hernandez, Elliot Robbins, Nancy Wuerfel, and William Wilson.

##### Members Absent:

Triston McLaughlin, Greg Rocca, Rebecca Silverberg, and Bradford Willmore.

##### Members Excused:

Stuart Nachtsheim and Felicia Zeiger.

##### Staff Present:

Daniel LaForte and Julie Mark.

#### 2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the February 7, 2006 meeting.

**Committee Vote:** Motion made by Ms. Nancy Barber and seconded by Ms Sharon Eberhardt to approve the Minutes of the February 7, 2006 meeting unanimously, approved by the Committee.

**3. PUBLIC COMMENT:** Mr. David Pilpel, Sierra Club Task Force commented against a discussion and action item that Chair William Wilson proposed to add to the agenda under item 6a regarding supplemental appropriations that were announced at the Capital Committee meeting on February 28th. Mr. Pilpel stated that such action would need to be publicized according to the Sunshine Ordinance.

Ms. Jill Fox felt that it would be preferable to put the supplemental appropriations as an action item on next month's agenda as well as publicly noticed while Ms. Nancy Barber suggested to discuss this topic under item 4 (Capital Program), and also put it as an action item for the next month.

Mr. David Pilpel announced a training on the City's ethics at the Herbst Theatre, War Memorial Building on Monday March 27 from 6-8 PM.

#### 4. CAPITAL PROGRAM: Discussion and Possible Action Items:

##### a) Monthly Capital Program Update (Rhoda Parhams).

Ms. Parhams was unable to attend the meeting due to illness.

##### b) Supplemental Appropriations (discussion only).

Chair Wilson provided a background of the supplemental appropriations that \$35 million would be provided to the Department to complete the 19 "on-hold" projects. He also mentioned that there were other supplemental appropriations for road improvements, seismic retrofit for San Francisco General Hospital, and affordable housing.

Ms. Nancy Wuerfel was disturbed by a possible increase in City employee salaries to be used by this supplemental. She stated that it was necessary for the Committee to know what other competing proposals there are. The Committee discussed other possible supplemental funding uses. Chair Wilson stated to the Committee that he felt it was essential as open space advocates to support the completion of the 19 projects. He also mentioned that none of these projects were in District 11.

The Committee further discussed the supplemental appropriations regarding the following:

- Committee members should contact their appointing supervisors to advocate for use of the supplemental appropriations for completing the parks.
- The Golf Fund needs to be pay back the Open Space Funds with interest aside from the supplemental appropriations.

Public Comment: Ms. Joan Gerardo, public member stated that she attended the Capital Planning Committee meeting and Mr. Sean Sweeney asked for 18 out of the 35 million for the Golf Fund which was not received well. Only 2 supervisors were present. Ms. Gerardo suggested for a representative from the Committee to attend the Capital Planning meetings prior to May 1. She also named other competitors for the supplemental funds. The Department of Public Health (DPH) asked for 51 million, the Department of Public Works (DPW) 27, 870,000, and Recreation and Park Department (RPD) asked for 35.4 million, Violence Prevention asked for 16.5 million and the Port of San Francisco would like some appropriations for parks.

Ms. Gerardo stated that the Open Space funds and the state's 110 million bond money was to be paid back by golfers, not by these supplemental appropriations. She advised the Committee to be against the "Golf Fund" paying back the open space funds by the supplemental appropriations.

Committee Vote: Discussion Only

#### 5. CLEAN AND GREEN CITY SUMMIT: Discussion and possible Action Items: (Marshall Foster).

Mr. Marshall Foster will be present at the next meeting.

The Committee discussed the Clean and Green City Summit and the Open Space and Acquisition policy as an interagency responsibility for the City.

Committee Vote: Discussion Only

6. REPORTS: Discussion and Possible Actions Items:

a) Chair and Vice Chair Reports (William Wilson and Lisa Fisher).

1. Update on Acquisition Policy

Chair Wilson commented on how the Capital Committee delayed the consideration of the Acquisition Policy until April. Chair Wilson and Ms. Nancy Wuerfel announced that the Commissioners had concerns with the final draft as follows: the policy is not an easy read, the policy is difficult to understand, the policy is not written in lay persons terms, and the policy position should be obviously stated. The Chair also stated that Commissioner Lazarus wished to do a test run of the policy.

Mr. Daniel LaForte, Recreation and Park Planner stated that the timeline to make revisions to the Acquisitions policy and bring it back to the Capital Committee meeting in April would be difficult since there are internal deadlines to be made prior to the meeting. Mr. Laforte will meet and discuss revisions with the Acquisitions working group and also address PROSAC's concerns outlined in a letter to the Commissioners. [Click here](#) to view the letter.

The Committee discussed the Acquisition Policy issues that need to be reworked and revised.

Committee Vote: Discussion Only

7. ANNOUNCEMENTS. None

8. ADJOURNMENT.

Committee Vote: Motion made by Ms. Jeanne Darrah and seconded Mr. Elliot Robbins to adjourn the meeting at 8:30 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On March 7, 2006, 14 PROSAC members and 4 community members.*







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Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
**Tuesday, April 4, 2006**  
**6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 034

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the March 7, 2006 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items
  - a) Monthly Capital Program Update (**Rhoda Parhams**).
  - b) RPD Contract for Facility Assessments Update (**Rhoda Parhams**).
5. ACQUISITIONS POLICY: Discussion and Possible Action Item
6. REPORTS: Discussion and Possible Action Items
  - a) Chair Reports (**William Wilson**)
    1. Supplemental Appropriation Update.
    2. Budget Analyst's Audit of Recreation and Park Department.
  - b) Vice Chair Report (**Lisa Fisher**).
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

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# SAN FRANCISCO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2769 Fax: 415-666-7130



Gavin Newsom, Mayor

Yomi Agunbiade,  
General Manager

## **FINAL MINUTES** **PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE** **Full Committee**

**Tuesday, April 4, 2006**

**6:30 p.m. - 9:00 p.m.**

City Hall Room 421  
1 Carlton B. Goodlett Place

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4/06  
1. ROLL CALL at 6:55 P.M.

Members Present: Lani Battiste, Peter Brastow, William Carlin, Michael Casazza, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Roberto Hernandez, Stuart Nachtsheim, Elliot Robbins, William Wilson, Nancy Wuerfel and Felicia Zeiger.

Members Absent: Nancy Barber, Triston McLaughlin, Greg Rocca, and Rebecca Silverberg, Bradford Willmore.

Members Excused: Jill Fox.

Staff Present: Mary Hobson and Rhoda Parhams.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the March 7, 2006 meeting (**Mary Hobson**).

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Mr. Stuart Nachtsheim to approve the Minutes of the March 7, 2006 meeting unanimously, approved by the Committee.

3. PUBLIC COMMENT on items not listed on this Agenda.

Mr. Bob Milan and Ms. Lisa Burn, Lincoln Park Homeowners' Association & Greater Lincoln Park Neighborhood Association were alarmed by the removal of Monterrey Cypress trees bordering the Catherine Burke School and RPD's property. The C. Burke School is expanding and received a letter from City Planning giving them permission to cut the trees down. The LPHA and GLPNA filed an appeal. Mr. Milan also stated that there are possible wetlands and native oak trees in the area and that they are not happy with the management of these areas. Both Associations would like to be consulted and/or informed regarding the removal plans in the future.

The Committee discussed and asked questions concerning the notification of tree removal and why they were being removed.

Capital Program Director, Ms. Rhoda Parhams believes that the Operations Division is posting pertinent information on the Recreation and Park Department website in regards to park maintenance. Ms. Parhams will forward the public's concerns to the Operations Manager and

follow-up with the Department allowing permission for a private party to remove trees that are on the Department's property.

A Committee member recommended LPHA and GLPNA to have the Director of Operations (Dennis Kern) or area supervisor attend one of their meetings so that they can establish a relationship and point of contact, in addition to be put on a mailing list that will keep the groups updated on issues that they are interested in. Another member recommended contacting Bob Masters, the head of Lincoln Park golf course and Kelly Cornell, head of tree topping.

There was also discussion on putting urban forestry maintenance on the next agenda and/or invite Kelly Cornell from the Department to make a presentation regarding trees.

4. CAPITAL PROGRAM: Discussion and Possible Action Items:

a) Monthly Capital Program Update (**Rhoda Parhams**).

Ms. Parhams provided the Committee with a report on the Capital Division's updates.

Projects:

- 24<sup>th</sup> & York is on hold due to the rain.
- Panhandle restroom is complete, the site work is delayed due to the weather conditions.
- Bernal Heights gate construction is almost complete.

b) Condition Assessment:

Ms. Parhams announced that the Commission approved the condition assessments of all of the Department's facilities and to move forward with the project management software. The selected firm is called 3D International and has a history of working with the City and County of San Francisco. 3D International is currently under contract with the School District. The firm is approved as a City vendor and their products are compatible with other City systems. The project management software will provide better reporting, be more comprehensive and transparent. RPD will assess all of our facilities, grounds, and infrastructure. A level 2 assessment will be fulfilled by examining all rooms and identify what needs to be improved. This assessment will help the Capital Division plan resource needs, assist in prioritization of future Capital projects, and help with maintenance planning.

Ms. Parhams also stated that the software will be in place in a few months and the contract term for the condition assessments is estimated to take 8 months. The scope of the contract is still being discussed.

PUBLIC COMMENT: Emeric Kalman, member of the public asked when the last on American Disabilities Act (ADA) inspection was completed.

Committee Vote: Discussion Only

5. ACQUISITIONS POLICY: Discussion and Possible Action Item.

Ms. Nancy Wuertel presented the Committee with a definition of terms to complete the Acquisition policy. She commended Mr. Daniel LaForte for his work on the policy, making it clear and readable under an extremely tight deadline. The policy improvements included directives taken directly from the Park Code, and policies were grouped in related sections which read more consistently. Ms. Wuertel voiced that she was happy with the final format, but not the final content. She was disappointed that the directive regarding "all surplus properties should be assessed for open space potential, prior to a sale", was not included in the document. Ms. Wuertel stated that she recognizes why the Department cannot take every available property, but thought the Department could approach the properties in a more proactive way. She also believes that the document does not take

a strong stand on the identification and pursuit of properties in high need areas. Given the fore mentioned reasons, Ms. Wuerfel does not support the document. Many Committee members voiced their concerns and frustrations regarding the policy as follows:

Mr. Arthur Chang stated that the policy has been changed from what initially existed when the working group in conjunction with the Department created. Mr. Chang read a memo that he received from the Executive Director, Isabel Wade of the Neighborhood Parks Council. Please click here to view the letter.

Ms. Jeanne Darrah commented that she was sorry even with the revisions that the Committee could not reach an agreement on the Acquisition policy. Ms. Darrah felt that the policy was more readable and met the high need area criteria. She felt that in the larger scope of things, PROSAC brought this policy to the table and it makes the Committee look ineffective.

Mr. William Carlin responded by stating that the policy was written by the RPD staff and Mr. Yomi Agunbiade, Director of RPD. He stated that it was not written by the Committee and therefore, by saying that the Committee cannot agree on the policy is incorrect.

Ms. Sharon Eberhardt commented on the policy stating that the working group drafted a policy and staff would return to them with changes under the General Manager's direction. She also said that the working group was told that the policy was a Recreation and Park Department policy and not a PROSAC policy. PROSAC is only given the opportunity to approve or not to approve this policy.

Vice-Chair Lisa Fisher asked the Committee to discuss the City's policy making process in comparison to other advisory groups. She felt that it was normal for the City's staff to write a policy and have the public advisory groups review the draft policy and provide comments. Vice-Chair Fisher felt it could be better to focus on the content and be more specific rather than the process.

Mr. Peter Bastrow made reference to written comments that he had proposed regarding the Acquisition policy.

Public Comment: Mr. Brian O'Flynn, property owner of 701 Lombard wanted to know why the policy is being rushed? He also stated that the policy is too vague and the definition of high need areas needed tighter guidelines. He also felt that there should be a broader community input process.

Mr. David Pilpel, member of the Sierra Club, suggested to include language in the letter to the Commission that points out that the policy does read better, and that comments should be included to allow for amendments and Mr. Pilpel also stated that if the Committee does draft a letter to the Commissioners, the content should be agreed on so that it can be submitted prior to the next Commission meeting.

A motion was offered and evolved over time. This motion was superseded by the following motion including the following points:

**Committee Vote:** Motion made by Mr. Arthur Chang and seconded by Mr. William Carlin as amended by Vice-Chair Lisa Fisher and seconded by Ms. Jeanne Darrah that the Parks, Recreation and Open Space Committee (PROSAC) appreciates the revisions to the Acquisition Policy, especially the much improved readability of the document. However, we urge the Department to incorporate the following additional elements: 1) Protect Open Space funds for high need areas as stated in the neighborhood section of the general plan; 2) A commitment to community input in prospective acquisitions; 3) Review the surplus lands list for acquisition under this policy; and 4) Provide a clear introduction delineating the coordination of various public policies directing the department to focus on high need areas. Furthermore, the Parks, Recreation and Open Space Committee requests that this revised policy be made available to the public for comment for a minimum of 30 days prior to its adoption, unanimously approved by the Committee.

## 6. REPORTS: Discussion and Possible Action Items



a) Chair Reports (**William Wilson**).

1. Supplemental Appropriation Update.

Chair Wilson stated that the \$10 million General Fund Supplemental Appropriation will be going before the Board of Supervisors on Tuesday April 11. He also mentioned that today's vote was posted because of substantive changes made to the distribution of funds across projects. He assumes it will pass with no problem.

2. Budget Analyst's Audit of Recreation and Park Department.

The Budget Analyst's Audit of the Recreation and Park Depart will be heard at the Audit Committee on April 10<sup>th</sup> at 1 PM.

Chair Wilson also requested that all Committee members take a more proactive roll in representing the interests of the Committee and those they represent. The Chair will create a form letter and mail it to the Committee members' appointing supervisor stating that the member has missed more than three unexcused meetings.

b) Vice Chair Report (**Lisa Fisher**).

Vice-Chair Fisher provided a briefing of the People and Public Places lecture at City Hall and will forward a summary of her notes to the Committee. She also requested the members to think of questions for Mr. Marshall Foster (Director of City Greening) who will attend May's PROSAC meeting. To view notes on the lecture, please access the link below:  
<http://sfgate.com/cgi-bin/article.cgi?f=/c/a/2006/04/11/DDGG6I5QFL1.DTL>

**Committee Vote: Discussion Only.**

7. ANNOUNCEMENTS. None

8. ADJOURNMENT.

**Committee Vote: Motion made by Ms. Sharon Eberhardt and seconded by Vice-Chair Lisa Fisher to adjourn the meeting at 9:20 PM, unanimously approved by the Committee.**

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On April 4, 2006, 14 PROSAC members and 4 community members.*



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PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
**Tuesday, May 2, 2006**  
**6:30 p.m.**

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City Hall - 1 Carlton B. Goodlett Place, Room 421

APR 25 2006

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 4, 2006 meeting (**Julie Mark**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Rhoda Parhams**).
5. URBAN FORESTRY: Discussion and Possible Action Items: (**Dennis Kern, RPD & Marshall Foster, City Greening Director**).
6. REPORTS: Discussion and Possible Action Items:
  - a) Update on Acquisition Policy (**William Wilson**).
  - b) Supplemental Appropriation for Recreation and Park Department (**William Wilson**).
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

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Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

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## San Francisco Recreation & Park Department

May 02, 2006 - No Quorum

May 2, 2006 - Minutes

**No Quorum**

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Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
**Wednesday, June 7, 2006**  
**6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 421

1. ROLL CALL.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 4, 2006 meeting (**Julie Mark**).

3. PUBLIC COMMENT on items not listed on this Agenda.

4. CAPITAL PROGRAM: Discussion and Possible Action Items:

- a) Monthly Capital Program Update (**Rhoda Parhams**).

5. REPORTS: Discussion and Possible Action Items:

- a) Update on Acquisition Policy (**Chair William Wilson**).
- b) Supplemental Appropriation for Recreation and Park Department (**Chair William Wilson**).
- c) Update on the Natural Areas Management Plan (**Chair William Wilson**).
- d) Update on the Sound Policy (**Chair William Wilson**).

8. ANNOUNCEMENTS.

9. ADJOURNMENT.

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**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
**Wednesday, June 7, 2006**  
**6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 421

**This Meeting has  
been Canceled.**

We apologize for any inconvenience.

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Mayor

Yomi Agunbiade  
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**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
**Wednesday, July 5, 2006**  
**6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 421

1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 4, 2006 meeting (**Sean Stasio**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. CAPITAL PROGRAM: Discussion and Possible Action Items:
  - a) Monthly Capital Program Update (**Rhoda Parhams**).
5. REPORTS: Discussion and Possible Action Items:
  - a) Acquisition Updates (**Daniel LaForte**).
  - b) Update on Acquisition Policy (**Chair**).
  - c) Supplemental Appropriation for Recreation and Park Department (**Chair**).
  - d) Update on the Natural Areas Management Plan (**Chair**).
  - e) Update on the Sound Policy (**Chair**).
  - f) Urban Park Summit--Call to Action (**Chair and Jeanne Darrah**).
8. ANNOUNCEMENTS.
9. ADJOURNMENT.

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## San Francisco Recreation & Park Department

July 05, 2006 - No Quorum

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Gavin Newsom, Mayor

Yomi Agunbiade,  
General Manager

**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**

**Full Committee**

**Tuesday, August 1, 2006**

**6:30 p.m. - 9:00 p.m.**

City Hall Room 31  
1 Carlton B. Goodlett Place

The Committee will be on recess August 1, 2006.

The next session will resume September 2006.

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Thank you.

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5. REPORTS: Discussion and Possible Action Items:
  - a) Urban Park Summit--Call to Action (**Chair Wilson**).
7. ANNOUNCEMENTS.
8. ADJOURNMENT.

DOCUMENTS DEPT

AUG 30 2006

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08-30-06A10-49 REV

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SAN FRANCISCO  
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OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2769 Fax: 415-666-7130



Gavin Newsom, Mayor

Yomi Agunbiade,  
General Manager

**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, September 5, 2006**

**6:30 p.m. - 9:00 p.m.**

City Hall Room 421

1 Carlton B. Goodlett Place

DOCUMENTS DEPT

OCT - 5 2006

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1. ROLL CALL at 6:40 P.M.

Members Present: Lani Battiste, Peter Brastow, William Carlin, Michael Casazza, Arthur Chang, Sharon Eberhardt, Lisa Fisher, Roberto Hernandez, Mary Lipian, Jeanne McKinney, Elliot Robbins, William Wilson, Nancy Wuerfel and Felicia Zeiger.

Members Absent: Nancy Barber, Triston McLaughlin, Stuart Nachtsheim, Greg Rocca, and Rebecca Silverberg.

New Members: Mary Lipian and Jeanne McKinney.

Members Resigned: Jill Fox.

Retired Members: Bradford Willmore.

Members Excused: Jeanne Darrah.

Staff Present: Dawn Kamalanathan and Rhoda Parhams.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 4, 2006 meeting (**Julie Mark**).

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Mr. William Carlin to approve the Minutes of the April 4, 2006 meeting unanimously, approved by the Committee.

3. PUBLIC COMMENT on items not listed on this Agenda.

None.

4. CAPITAL PROGRAM: Discussion and Possible Action Items:

a) Monthly Capital Program Update (**Rhoda Parhams**).

Ms. Parhams spoke about the Capital Division's website which will provide the public with current news updates on recreation facilities and parks. It can be found by clicking the "What's New" icon on the Capital Improvement Division homepage at:  
[http://www.sfgov.org/site/capimp\\_index.asp?id=16525](http://www.sfgov.org/site/capimp_index.asp?id=16525)



Ms. Parhams reported on the Capital Division's project highlights:

There are 178 capital projects, 77 of these projects have been completed.

The following 5 projects will be receiving NTP (Notice to Proceed) for construction between September and October of 2006.

- Little Hollywood
- Pine Lake – Park Meadow
- Stern Grove – North Hillside
- Sunnyside Recreation Center
- Upper Noe Valley Recreation Center

Openings:

- 24<sup>th</sup> & York Mini Park - Open
- Aptos – Ground breaking ceremony on September 9.
- Bernal Heights Phase II renovation to be closed out September 2006.
- Faye Park – September 2006 dedication ceremony.
- Music Concourse - Open
- Visvalley Greenway - Open
- Duboce Park Labryinth – Will begin construction September 2006.

A Committee member requested that the funding sources be accurate on the monthly financial reports. She noticed some inconsistencies.

Another Committee member questioned Ms. Parhams on 2 slope signs at Bernal Heights and wanted to know the meaning behind them. One of the signs had a man walking a 6% slope incline and the other sign had a woman walking a 4% slope decline. The Ms. Parhams responded by stating that according to the ADA (American Disabilities Act) slope grade, a slope cannot be anything over a 5% grade. Ms. Parhams will follow-up on these signs and report back to the Committee.

The Committee also had concerns regarding the trees that were going to be removed at Lake Merced Park. Ms. Parhams responded by telling the Committee that an assessment of the trees had been completed. There are 52 Cypress trees and of 27 of the 52 trees are hazardous. In the near future, five of the trees will be removed and possibly more at a later date. No new trees will be planted to replace the 5 trees being removed. Signage will be developed and also be available on the trail.

Another member inquired about the planning for the boathouse at Lake Merced. Ms. Parhams responded by stating that the Department has several items that are proposed, but the Department will follow the standard public process.

The new Planning Director, Dawn Kamalanathan was introduced by Mr. Parhams. She stated that Ms. Kamalanathan came from the Mayor's office and her expertise is on budgets and land use policy. Ms. Kamalanathan introduced herself and briefed the Committee on her background and pertinent experience before she came to Recreation and Park Department.

Various questions were asked by the Committee regarding the current budget, next year's budget process meetings, and the annual Capital Fair. The Committee would like to see the current FY 06-07 budget and kept abreast of next year's budget process. Ms. Parhams stated that the Capital Fair was in the planning process and will take place in November at the County Fair Building.

Ms. Parhams announced that the software for project management has been purchased. She also stated that pilot projects of 11 sites have been assessed for the software. The software will assist the Department with information to track and manage the Department's facilities, provide better reporting, help plan resource needs, assist in prioritizing Capital projects, and help with maintenance planning.

A question was posed regarding "privatizing golf". Ms. Kalamalanathan commented that during budget hearings before the BOS (Board of Supervisors) that there has been a historic and current budget deficit with the golf fund. A compromise was made between the Department and the BOS to put half of the year's expenditures on reserve within the golf fund until RPD could provide some proposals to bring the golf fund back into balance. This will be done by evaluating several options including privatization and hybrid options including non-profit organizations.

**Committee Vote: Discussion Only**

5. REPORTS: Discussion and Possible Action Items

a) Urban Park Summit—Call to Action (**Chair Wilson**).

Chair Wilson will provide documents regarding the Urban Park Summit to the Committee prior to the next meeting.

**Committee Vote: Discussion Only**

6. ANNOUNCEMENTS. The Chair announced that Ms. Jill Fox has resigned from PROSAC after six years of service. The Committee will send her an acknowledgement thanking her for her service.

Vice-Chair Fisher announced that Marshall Foster is no longer with the City Green and has moved to Seattle. She will contact the new City Green representative to attend a PROSAC meeting.

Vice-Chair Fisher talked about Committee attendance and involvement and would like each district representative to contact their district counterpart if they have not been attending meetings.

7. ADJOURNMENT.

**Committee Vote: Motion made by Mr. William Carlin and seconded by Mr. Michael Casazza to adjourn the meeting at 7:45 PM, unanimously approved by the Committee.**

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On September 5, 2006, 14 PROSAC members and 0 community members.*





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PARK, RECREATION AND  
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Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
**Tuesday, October 3, 2006**  
**6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 421

- 3/06
1. ROLL CALL.
  2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the September 5, 2006 meeting (**Julie Mark**).
  3. PUBLIC COMMENT on items not listed on this Agenda.
  4. ACQUISITIONS: Discussion and Possible Action Items:
    - a) Staff Update Regarding Current Property Transactions or Considerations (**Daniel LaForte**).
  5. PROSAC OPERATING PROCEDURES: (**William Wilson**).
    - a) Election of Officers: Chair and Vice-Chair
  7. REPORTS: Discussion and Possible Action Items:
    - a) Urban Park Summit--Call to Action (**William Wilson** and **Jeanne Darrah**).
    - b) Annual Report to the Commission (**William Wilson**).
    - c) Chair and Vice-Chair Reports (**William Wilson** and **Lisa Fisher**).
  7. ANNOUNCEMENTS.
  8. ADJOURNMENT.

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SEP 27 2006

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**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, October 3, 2006**

**6:30 p.m. - 9:00 p.m.**

City Hall Room 421

1 Carlton B. Goodlett Place

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NOV 15 2006

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1. ROLL CALL at 6:45 P.M.

Members Present: Peter Brastow, William Carlin, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Lisa Fisher, Roberto Hernandez, Mary Lipian, Jeanne McKinney, Elliot Robbins, William Wilson, Nancy Wuerfel and Felicia Zeiger.

Members Absent: Nancy Barber, Michael Casazza, Triston McLaughlin, Stuart Nachtsheim, and Rebecca Silverberg.

Members Excused: Nancy Barber, Lani Battiste and Greg Rocca.

Staff Present: Dawn Kamalanathan, Daniel LaForte, and Julie Mark.

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the April 4, 2006 meeting (**Julie Mark**).

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Lisa Fisher to approve the Minutes of the April 4, 2006 meeting unanimously, approved by the Committee.

3. PUBLIC COMMENT on items not listed on this Agenda.

None.

4. ACQUISITIONS: Discussion and Possible Action Items:

a) Staff Update Regarding Current Property Transactions or Considerations (**Daniel LaForte**)

Planner, Daniel LaForte spoke on the following summary of progress, additions, or deletions on the Real Estate Property Transactions Roster:

**PROGRESS:**

**District 6**

**Rincon Hill Pocket Park:** City Planning Department and Real Estate Division is pursuing the acquisition a site in the Rincon Hill area at 4-8 Guy Place (Block 3749, Lot 005) for



neighborhood open space. The site lies in the in the Rincon Hill Downtown Residential District, within the boundaries of the recently adopted Rincon Hill Plan. The total property area is 3,558 square feet. At the request of the Planning Department, a preliminary property appraisal and Phase I Assessment report was prepared. City Planning will set aside funds from the Rincon Hill impact fee for the planning, design and construction of the park. A draft Purchase Agreement is currently under review by the City.

### **District 8**

**Kite Hill Extension** – Kite Hill Extension consists of natural areas on sloping land at the northern boarder of Kite Hill Open Space (19th and Yukon). The property would create a new public access point from 19th Avenue by legalizing an existing informal access point and pathway. In June, 2006 the Planning Commission approved a resolution to recommend to the Board of Supervisors approval of a gift of property for public use. The Board of Supervisors approved the transfer on June 15, 2006.

### **District 10**

**Visitacion Valley Greenway**- The site is comprised of 6 parcels (28 Lots) southeast of John McLaren Park and west of Route 101 totaling 2.11 acres. In 1999, the RecPark and PUC Commissions approved a 5-year Memorandum of Understanding (MOU) for RPD to develop and maintain the site for recreational use. The MOU also described the conditions under which the PUC would approve a jurisdictional transfer. Currently, five of the six Blocks have been developed; the sixth Block, Tioga Block, is now in the construction design phase.

The legislation for the transfer is now being prepared for the PUC/RecPark Commissions.

**Little Hollywood:** The Recreation and Park Department (RPD) currently leases a 35,250 square foot parcel of land on the southeasterly corner of Tocoloma and Lathrop Avenues for \$1 per year next to Little Hollywood Park. This property is improved with playfields and playground equipment, paid for and maintained by the Department. The owner, NORCAL Waste Systems, RPD and Real Estate Division (RED) are pursuing exchanging this parcel of land with another city-owned property on Channel Street, under the jurisdiction of the Department of Public Works (DPW). DPW granted approval to vacate the portion of Channel Street required for the transfer. The City Attorney's Office is now preparing legislation for the street vacation, and RED has initiated the appraisal process to determine the values of the two parcels.

### ***ADDITIONS:***

*None*

### ***PROPOSAL TO REMOVE FROM LIST:***

*None*

5. REPORTS: Discussion and Possible Action Items

- a) Urban Park Summit—Call to Action (**William Wilson and Jeanne Darrah**).

**Committee Vote:** Discussion Only.

6. ANNOUNCEMENTS.

The Chair announced that Ms. Jill Fox has resigned from PROSAC after six years of service. The Committee will send her an acknowledgement thanking her for her service.

Vice-Chair Fisher announced that Marshall Foster is no longer with the City Green and has moved to Seattle. She will contact the new City Green representative to attend a PROSAC meeting.

Vice-Chair Fisher talked about Committee attendance and involvement and would like each district representative to contact their district counterpart if they have not been attending meetings.

7. ADJOURNMENT.

**Committee Vote:** Motion made by Mr. William Carlin and seconded by Mr. Michael Casazza to adjourn the meeting at 7:45 PM, unanimously approved by the Committee.

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**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Wednesday, November 8, 2006**  
**6:30 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 421

DOCUMENTS DEPT.

OCT 30 2006

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1. ROLL CALL.
2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the October 3, 2006 meeting (**Julie Mark, Recreation & Park Department**).
3. PUBLIC COMMENT on items not listed on this Agenda.
4. RECREATION AND PARK DEPARTMENT UPDATE: Discussion only:
  - a) Presentation on CLASS Registration System (**Terry Schwartz, Sup. Citywide Services, RPD**).
5. CAPITAL REPORT: Discussion only:
  - a) Monthly Capital Program Update (**Rhoda Parhams, Capital Program Manager, RPD**).
  - b) Annual Capital Fair 2006 Report (**Rhoda Parhams, Capital Program Manager, RPD**).
6. 2008 BOND ISSUANCE: Discussion only:
  - a) Calendar (**Dawn Kamalanathan, Planning Manager, RPD**).
7. SIGNIFICANT NATURAL RESOURCE AREAS MANAGEMENT PLAN: Environmental Impact Report : Discussion and Possible Action Items:
  - a) Environmental Review Process (**Sarah Jones, Associate Planner, Planning Department**).
8. REPORTS: Discussion and Possible Action Items:
  - a) Annual Report to the Commission (**Chair William Wilson**).
  - b) Chair and Vice Chairs Reports (**Chair William Wilson & Vice Chairs Lisa Fisher & Jeanne McKinney**).
9. ANNOUNCEMENTS.
10. ADJOURNMENT.

10-30-06A09:02 REVD

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Gavin Newsom, Mayor

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**FINAL MINUTES**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**

**Tuesday, November 8, 2006**

**6:30 p.m. - 9:00 p.m.**

City Hall Room 421

1 Carlton B. Goodlett Place

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JAN - 8 2007

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1. ROLL CALL at 7:00 P.M.

Members Present: Nancy Barber, Lani Battiste, Peter Brastow, William Carlin, Arthur Chang, Jeanne Darrah, Sharon Eberhardt, Mary Lipian, Jeanne McKinney, Elliott Robins, William Wilson, Nancy Wuelfel, and Felicia Zeiger,

Members Absent: Michael Casazza, Triston McLaughlin, Stuart Nachtsheim, Gregory Rocca, and Rebecca Silverberg.

Members Excused: Lisa Fisher and Robert Hernandez.

Staff Present: Dawn Kamalanathan, Daniel LaForte, Rhoda Parhams, Terry Schwartz, and Sean Stasio.

Guests Present: Colleen Flynn, Outreach Coordinator, Neighborhood Parks Council  
Sara Jones, Associate Planner, San Francisco Planning Department  
Wolfram Olson, Deputy Director, Neighborhood Parks Council

2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the October 3, 2006 meeting (**Sean Stasio**).

**Committee Vote:** Motion made by Ms. Sharon Eberhardt and seconded by Ms. Nancy Barber to approve the Minutes of the October 3, 2006 meeting unanimously, approved by the Committee.

3. PUBLIC COMMENT on items not listed on this Agenda.

None.

4. RECREATION AND PARK DEPARTMENT UPDATE: Discussion and Possible Action Items:

a) Presentation on CLASS Registration System (**Terry Schwartz**).

Mr. Schwartz gave a presentation on the CLASS Registration System that included two slide presentations previously presented to the Recreation and Parks Commission. The slide presentation can be viewed at the following link:

<http://web1.sfgov.org/site/uploadedfiles/recpark/PROSAC/prosac/PROSACCommission%20Power%20Point%20Class%20and%20Fields.pdf>



The first presentation highlighted the Playfields Initiative, summarizing the background and methodology for determining carrying capacity. Key points include: there is more demand than supply for field uses; the current reservation system is a paper trail that does not adequately provide the information necessary to make decisions; by determining and then entering the carrying capacity for each facility into CLASS the Department will be able to identify the actual demand for each facility, to better determine future use, and to identify possible sites for further development.

The second presentation was a discussion of the policies necessary to guide the CLASS system. It gave an overview of the timeline for CLASS implementation, stressed the importance of implementing policies, highlighted the actual policy recommendations and discussed the need to simplify fee structures.

Ms. Nancy Wuerfel commented on the funding resources for the scholarships, mentioning the Department of Children, Youth and their Families (DCYF) as a possible source. She also expressed concern at subsidizing San Mateo County residents who use our parks. Mr. Schwartz commented that one of the key factors in raising prices for non-residents is that many of them work in the City. Another question was posed about balancing what the school district offers versus what we offer and managing the districts use of our facilities. Comments were also made on the problems associated with lighting and the funding source for the lighting, however lighting increases capacity by 40%.

Ms. Jeanne Darrah commented on the input of the community beyond the team organizations regarding field use. Mr. Schwartz reiterated the data driven strategy the Department is using to make decisions and that until the data is collected there are many questions that cannot be answered.

There was a question on the use of CLASS to distribute gardeners. The response was that CLASS is a reservation system, and the data collected will be used to justify an increase in staff but will not actually create work orders. Since the Department is already understaffed in several areas, it is important to show the need for reallocating resources.

A question was posed about the timeframe of CLASS implementation, which will be a phased process starting in January 2007. It is expected that the entire system will be electronic by April 2007.

A question was asked regarding any other conditions of the City Fields Foundation in funding the turf replacement. Mr. Schwartz commented that the conditions were primarily regarding access, signage, and equitable distribution of use and transparency of the reservation system.

Mr. Elliott Robins commented on the revenue generated by the facilities, however Mr. Schwartz does not deal with that side of the process. The next question was regarding the 27 fields that are not used and what is being done to create opportunities for better use. Mr. Schwartz clarified that the condition of the 27 fields mentioned in the presentation was marginal, and that while these fields did not have the same demand as others they were starting to pick up patronage. Furthermore, many of these fields are too small for artificial turf and have restricted uses due to their size.

Mr. Robins inquired about the involvement of PROSAC in the project, serving as the connection to the public. Mr. Schwartz agreed to come back at a later date to discuss PROSAC involvement.

Ms. Wuerfel asked for information on the release of the phases. Mr. Schwartz did not want to create a public expectation by releasing specific dates, but was willing to come back in April to discuss the staging status.

**Committee Vote:** Discussion Only

5. CAPITAL REPORT: Discussion and Possible Action Items:

a) Annual Capital Fair 2006 Report (**Rhoda Parhams**)

Ms. Parhams handed out an example of the status sheets distributed at the third annual Capital Planning Fair, held November 04, 2006. A sheet was prepared for each district, listing the recently completed, currently underway, and future projects. The sheets will be made available on the Capital Division website. Key projects for each district were presented at the Capital Fair on display boards.

78 of 188 projects in the Capital Plan are either completed or underway. The handouts are meant to provide the status of projects in each district.

b) Monthly Capital Program Update (**Rhoda Parhams**)

Ms. Parhams presented the status of several parks.

Sava Pool has been issued a Notice to Proceed. Bidders were prequalified for this round, since first bid process did not provide experienced contractors. People who did not have the large pool experience have resulted in problems, such as cracking. Several large name contractors were prequalified in the second process. There is a preference for Webcor since they are currently working on the Academy of Sciences.

24<sup>th</sup> and York Mini Park will be opening Saturday.

Faye Park had its dedication October 11<sup>th</sup>.

The fence was removed from the Palace of the Fine Arts Lagoon, so it is now available for weddings. A funding shortage prevents further work on the rotunda and colonnade, but removing the fence opens up our work for the public to see what we've done and possibly encourages the public to participate in raising funds. There will be a family fair at the Palace of Fine Arts in either late December or early January. Nesting season has started so there can be no more work until August.

Silver Terrace recently opened.

Victoria Manalo Draves opening was a success, with an excess of 200 people in attendance. Plumbing was already installed, so now the only thing needed is a restroom. The Department is working on an MOU for school use of the park and possibly changing traffic circulation between the school and the park. The site was not planned to have a dog park but the dog community is requesting a dog park at the site. The dog community joined in late in the conversation, so there is discussion about the possibility of creating a dog park.

Visitation Valley Greenway is a series of community gardens and greenbelts.

Academy of Sciences is set to open in 2008. Building construction will be done next year but it will take some time to prepare the building and get the animals situated. Notification of the opening will be released to PROSAC in advance.

Murphy Clubhouse will open in December.

There are many projects on the books in various phases.

Ms. Darrah mentioned that Potrero Del Sol was not in the Capital Presentation, and Ms. Parhams replied that the presentation was prepared before all projects could be included.

Ms. Parhams discussed the other two systems that will be implemented in the coming year: COMET and IMPACT. COMET is condition assessment software. Currently, over 100 facilities assessed have been assessed, 91 of which are online. COMET will track the type of facility, type of deficiency, identify system wide deficiencies, assign replacement life cycles and include a maintenance schedule. The example presented was for HVAC systems.

TMA is the Department's work order system that sends out notification when a facility needs to be updated, notification when completed, tracks the number of hours and people it takes to maintain, and will tie the information to the operations side. Using a combination of CLASS and TMA will allow coordination between scheduling programs and work orders with as little disruption as possible.

A question was posed regarding ADA compliance. Ms. Parhams explained that each facility must be ADA accessible, not necessarily compliant. ADA compliance is very expensive, but if there are upgrades to the facility the Department is only required to provide access. New buildings and complete replacements require extensive ADA compliance.

Ms. Parhams readdressed Ms. Wuerfel's previous question regarding lighting, since there was a request for \$3 million for citywide lighting. It is more efficient to ask for funding for a specific purpose rather than the specific facility when there are system wide needs. In asking for funding for paths, lighting or restrooms, the Capital Division will be bidding out several parks as one contract with a contractor who specializes in that type of work. Decisions will be made by prioritizing the similar needs across the entire system.

IMPACT is the property management system that will allow the Department to manage projects, and function in a fiscally responsible way.

Both IMPACT and COMET are expected to come online January. Ms. Parhams will return for status update in November and December if there is any progress. In order to test the system, twenty sites will be phased out for data scrub.

Ms. Parhams discussed the Capital Division reorganization. The Division is moving from design and project directors to project management. Design will be contracted out to professional firms and the Department of Public Works, who will be able to pick up some of the staff being laid off. This is being done in compliance with the audit, which called for more accountability, restructuring the type of organization and delivery of product. The Board of Supervisors approved the transition, and the Division is moving forward. Six project manager positions were advertised for qualified architects, engineers, landscape architects, and project or construction managers. The deadline was Monday, November 7, 2006 for postmarks. There were over 100 applicants, for which the next steps will be application review and interviews. Teams need to be assembled for the review panels, with specific questions for the interviews. Interviews will take place in December in an effort to have staff on board in January.

Upon request, Ms. Parhams gave a brief description of the requirements for the positions. These include the ability to define a project, present to the public, understand drawings, honestly interpret timelines, successful rearranging of sequenced work, and the ability to foresee necessary queuing.

A comment was made about the use of acronyms in the presentations and discussions. After clarification of the most recently mentioned acronyms, it was mentioned that information on the commonly used acronyms would be helpful to the Committee.

Ms. Darrah commented on the reallocation of staff during facility closures. Ms. Parhams commented that staff will be reallocated during construction, but that the programming will determine the type of work at each facility.

Mr. Robins asked about the continued use of TMA and how it ties into CLASS. Ms. Parhams reiterated that CLASS will track reservations and TMA will track individual work orders.

**Committee Vote: Discussion Only.**

**6. 2008 BOND ISSUANCE: Discussion and Action Items:**

**a) Calendar (Dawn Kamalanathan)**

Ms. Kamalanathan discussed the upcoming June 2008 Bond Issuance and the need to prepare the proposal by June 2007. She distributed handouts of the presentation boards from the Capital Fair that described history of Recreation and Parks funding, the funding deficit for capital projects and the projections for future needs. There are several data systems coming online, offering tools that were previously unavailable to Staff. The purpose of the Planning Division is to change the methodology from anecdotal to analytical through data driven processes.

Ms. Kamalanathan expressed the need to improve the community outreach process and reestablish the credibility of the Department through a proactive outreach group. The group would ideally have a member to represent each PROSAC, NPC, SPUR, the Mayor's Office, the Controllers Office and key environmental groups. The group would work through the data to develop strategies for public outreach and discuss trade offs between competing goals. The members would then return to their constituency and discuss the processes. The smaller group would allow decisions to be made faster on the short timeline, rather than having to wait for PROSAC meetings.

Ms. Wuerfel asked for a shopping list of projects. Ms. Kamalanathan countered that the list would be driven by data compiled from the consultants. Capital projects would be prioritized based on the new data.

The Department is at other funding sources and trying to leveraging strategic partnerships. Margot Shaub was hired as the Director of Partnerships and Property Management, a position created to handle large revenue generating facilities and other funding sources. The intent is to organize larger fund raising campaigns and use fee structures that reflect operations.

A comment was made on the involvement of neighborhoods fund raising on a project level. The Branch Library Improvement Program was used as an example of the general public working in cooperation with a city agency.

There was a discussion of an appropriate candidate and the legal requirement for public involvement in this type of group. The group would not be making definite decisions but would be guiding the thought process and eliminating the need for several individual discussions.

The Planning Division Staff will answer questions posed by the group and define best practices. They will also perform the analytical research.

**Committee Vote: Motion made by Mr. William Carlin and seconded by Mr. Peter Brastow to appoint Ms. Jeanne Darrah to the Bond Planning Work Group with Ms. Mary Lipian as the alternate, unanimously approved by the Committee.**

**7. SIGNIFICANT NATURAL RESOURCE AREAS MANAGEMENT PLAN: Environmental Impact Report: Discussion and Possible Action Items:**

**a) Environmental Review Process (Sarah Jones)**

Ms. Sarah Jones is an Associate Planner with the Major Environmental Analysis (MEA) at the San Francisco Planning Department. MEA provides environmental review of all projects in the City.

Ms. Jones gave a brief description of the CA Environmental Quality Act (CEQA) and environmental review process. This information can be found on the MEA homepage at the Planning Department's website by clicking "Environmental Evaluation Process Summary" or by going to the following URL:

[http://www.sfgov.org/site/uploadedfiles/planning/projects\\_reports/eesummary.pdf](http://www.sfgov.org/site/uploadedfiles/planning/projects_reports/eesummary.pdf)

The Natural Resources Area Management Plan is beginning the environmental review process. The Recreation and Park Department is currently selecting a consultant from the Request for Proposal issued last month. One proposal was received, and staff is evaluating the proposal. The consultant will prepare the documents and perform technical studies. MEA reviews the consultants work for quality and accuracy.

Ms. Felicia Zeiger asked Ms. Sarah Jones a question: Will the destruction of some 20,000 trees be considered in relation to global warming? The response was that the Initial Study includes a section on tree removal, however not as it relates to global warming. Issues like global warming are a separate environmental review process.

The Natural Resource Areas Management Plan cannot be implemented until the environmental review process is completed and approved by the Recreation and Park Commission. The length of time depends on type of document necessary to prepare.

A discussion ensued regarding Administrative Code Section 29, requiring City projects to have fiscal feasibility clearance from the Board of Supervisors. Further research is necessary to provide the information.

Ms. Jones will come back to update the Committee on the environmental review process. Comments were made regarding the amount of time required for public comment to which Ms. Jones replied there is only a minimum amount required.

8. REPORTS: Discussion and Possible Action Items:

- a) Annual Report to the Commission (**Chair William Wilson**).

Chair William Wilson discussed the letter prepared for Committees Annual Report to the Recreation and Park Commission. There was some confusion in the receipt of the document prior to tonight's meeting. A suggestion was made to change the Natural Areas Program to the Natural Resource Areas Management Program and to include the Committee participation in the Bond planning effort.

9. ANNOUNCEMENTS:

Katherine Petrucione is currently working on the budget process and will present to the Committee in January if not December.

10. ADJOURNMENT.

**Committee Vote:** Motion made by Mr. William Carlin and seconded by Mr. Peter Brastow to adjourn the meeting at 10:15 PM, unanimously approved by the Committee.

*Note: These minutes set forth all actions taken by the Park, Recreation and Open Space Citizens Advisory Committee on matters stated, but not necessarily in the chronological order in which the matters were taken up.*

*Attendance note: On November 8, 2006, 13 PROSAC members and 2 community members.*



SAN FRANCISCO  
PARK, RECREATION AND  
OPEN SPACE ADVISORY COMMITTEE

McLAREN LODGE, GOLDEN GATE PARK, 501 STANYAN STREET  
SAN FRANCISCO, CALIFORNIA 94117  
Tel: 415-831-2701 Fax: 415-831-2796



Gavin Newsom  
Mayor

Yomi Agunbiade  
General Manager

**NOTICE OF PUBLIC MEETING**  
**PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE**  
**Full Committee**  
**Tuesday, December 5, 2006**  
**6:30 p.m. – 9:00 p.m.**

City Hall - 1 Carlton B. Goodlett Place, Room 421

- 5/06
1. ROLL CALL.
  2. REVIEW OF THE MINUTES: Discussion and Possible Action to Approve the Minutes of the November 6, 2006 meeting (**Michelle Reyes**).
  3. PUBLIC COMMENT on items not listed on this Agenda.
  4. CAPITAL REPORT: Discussion and Possible Action Items
    - a) Monthly Capital Program Update (**Rhoda Parhams**).
    - b) COMET – Condition assessment software (**Rhoda Parhams**).
    - c) How PROSAC can be more effective (**Rhoda Parhams**).
  5. REPORTS: Discussion and Possible Action Items:
    - a) Chair and Vice Chairs Reports (**William Wilson, Lisa Fisher & Jeanne McKinney**).
      1. Location of PROSAC Meeting (**William Wilson**).
      2. 2007 Calendar (**William Wilson**).
  6. ANNOUNCEMENTS.
  7. ADJOURNMENT.

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**PUBLIC COMMENT PROCEDURE:** Members of the public are encouraged to fill a speaker's card provided at the meeting. Please indicate on the card the speaker's name and agenda item to comment on and pass the card over to Committee Chair. Committee Chair will call on public comment in the beginning of the meeting and after each agenda item, recognizing speakers by the name on the card. Public comment on any agenda item will be limited to no more than three (3) minutes per speaker. Large groups or organizations that wish to comment on a project or subject are encouraged to have a single representative speaker for no more than three (3) minutes.

**COPIES OF EXPLANATORY DOCUMENTS** are available to the public at the Recreation and Park Department, McLaren Lodge - Annex, 2<sup>nd</sup> floor (Planning Unit), 501 Stanyan Street, San Francisco, CA 94117 between the hours of 9 a.m. and 5 p.m., or on the Department Web site: <http://parks.sfgov.org> ("Park, Recreation and Open Space Advisory Committee", "Meeting Information", or "Capital Improvement Division" tabs), or upon request at the above address, or by telephone at 415-581-2549, or via e-mail [prosac@sfgov.org](mailto:prosac@sfgov.org) within three business days of a meeting.

#### DISABILITY ACCESS

The PROSAC meeting is in Room 034/421 of City Hall, 1 Dr. Carlton B. Goodlett Place. It is wheelchair accessible. The closest accessible BART Station is Civic Center, three blocks from City Hall. Accessible MUNI lines serving this location are: #47 Van Ness, #49 Van Ness/Mission, and the #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro stations at Van Ness and Market and at Civic Center. For more information about MUNI accessible services, call 923-6142. There is accessible parking in the vicinity of City Hall at Civic Center Plaza and adjacent to Davies Hall and the War Memorial Complex. Sign language interpreters are available by contacting Tim Lillyquist at 415-831-2774 at least two working days prior to a meeting. Individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities should also call 415-831-2774. In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the City to accommodate these individuals. The Recreation and Park Department TTY number is 415-554-8922.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force, Donna Hall, Administrator, by mail to City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, by phone at (415) 554-7724, by fax at (415) 554-5163, or by e-mail at ([donna.hall@sfgov.org](mailto:donna.hall@sfgov.org)). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's website at <http://www.sfgov.org/bdsupvrs/sunshine/ordinance.htm>.

#### PROHIBITING USE OF CELL PHONES, PAGERS AND SIMILAR SOUNDING DEVICES

The ringing of and use of cell phones, pagers and similar sound-producing electronic devices are prohibited and at this meeting. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic devices.

#### CORRESPONDENCE TO PARK, RECREATION AND OPEN SPACE ADVISORY COMMITTEE

Attention: PROSAC, c/o Julie Mark  
Recreation and Park Department  
30 Van Ness Ave., 5<sup>th</sup> Floor  
San Francisco, CA 94102

E-mail: [prosac@sfgov.org](mailto:prosac@sfgov.org) Fax: (415) 581-2540 Tel: (415) 581-2549



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December 5, 2006 - No Quorum

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